

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 7, 2013
TOWN HALL
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood
Edwin J. Dobson

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MEETING MINUTES:

Selectman Wood moved to approve the minutes from the September 16, 2013 and September 23, 2013 meetings, seconded by Selectman Dobson. The motion carried unanimously.

JEFF LOME – HABITAT FOR HUMANITY RESTORE TRUCK:

Jeff Lome from Habitat for Humanity was present to let residents know that the Habitat for Humanity Restore Truck will be at Salisbury Bank in Sheffield on the second Saturday of every month. He explained that donations of building fixtures, furniture and appliances are accepted. He stated that if residents would like the truck to come and pick up the donations they can call 413-266-1144 or 413-329-2679.

CHRIS HORTON – BERKSHIRE COUNTY MOSQUITO CONTROL:

Chris Horton from Berkshire County Mosquito Control was present to discuss the process and chemicals that are used when spraying for mosquitoes. He stated that during this season they sprayed a total of 16 times in known breeding places. Selectman Wood stated that she e-mailed Berkshire County Mosquito Control two times this season and they were very responsive. The Board thanked Mr. Horton and Berkshire County Mosquito Control.

POLICE CHIEF MUNSON:

Chief Munson gave an update on the break-ins in Sheffield and the Coffee With a Cop program, which was very successful and have received positive feedback from residents. Chief Munson also stated that the Kops N Kids program was a success; there were 70 kids that signed up this year. Chief Munson stated that the new police cruiser is here and it will be lettered soon.

REST OF RIVER INTERGOVERNMENTAL AGREEMENT:

Selectman Wood stated that the agreement has been reviewed by all six of the Rest of River communities and brought the changes to the Board's attention. Selectman Wood moved to accept the Rest of River Intergovernmental Agreement as presented and to authorize Chairman Hannum to sign, seconded by Selectman Dobson. The motion carried unanimously. Chairman Hannum thanked Selectman Wood for her work on the agreement.

ONE DAY ALCOHOL LICENSE:

Priscilla Cote from the Sheffield Friendly Union has submitted an application for a one day beer and wine license for an event to be held at Dewey Hall on October 10, 2013. Selectman Wood moved to grant the one day beer and wine license to Priscilla Cote from the Sheffield Friendly Union for an event to be held at Dewey Hall on October 10, 2013, seconded by Selectman Dobson. The motion carried unanimously.

BIRCH MOUNTAIN ROAD – PRIVATE TO PUBLIC:

Administrator LaBombard explained that a letter has been received from Edward Lieberman requesting that Birch Mountain Road, which is a private road, be taken over as a Town road. Administrator LaBombard stated that it would take a town meeting vote to make that change and recommended against this action due to the current poor condition of the road. Selectman Wood moved to advise Mr. Lieberman that the Board will not endorse accepting Birch Mountain Road as a public road and to authorize the Town Administrator to layout the other options in a letter to Mr. Lieberman, seconded by Selectman Dobson. The motion carried unanimously.

SELECTMEN’S ITEMS:

Selectman Dobson stated that he was curious about the policy for roadside mowing. Ed Lord, Highway Superintendent stated that the Highway Department mows all roadsides on town roads and the state mows all roadsides on state roads.

Selectman Wood stated that Nat Karns from BRPC was present and wanted to take a moment for Chairman Hannum to sign the Intergovernmental Agreement. Chairman Hannum signed the agreement.

Selectman Wood reminded residents that the first Community Development Strategy Committee meeting will be held on October 8, 2013 at 6:30 PM at the Town Hall. She also stated that she is working on the MMA 6th grade essay contest.

Chairman Hannum congratulated John Arthur Miller for receiving the Kiwanis Lifetime Achievement Award.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard asked the Board to set the Trick or Treat hours for October 31, 2013 from 5:30 PM-7:30 PM. Selectman Wood moved to set Trick or Treat hours for October 31, 2013 from 5:30 PM-7:30 PM, seconded by Selectman Dobson. The motion carried unanimously.

PUBLIC COMMENT:

Susan Butler asked the Board if they have set a date to meet with the Zoning Enforcement Officer. Chairman Hannum stated that the Board has not set a date to meet with the Zoning Enforcement Officer but they hope to do so soon.

OTHER BUSINESS:

Chairman Hannum stated that the new date for mediation with Primax Properties is November 8, 2013. Selectman Wood stated that she wanted to make it clear that this is mediation, not arbitration.

Administrator LaBombard stated that her recommendation for the Special Town Meeting date is November 18, 2013. Selectman Wood moved to set the Special Town Meeting date for November 18, 2013 at Mount Everett High School auditorium at 7:00 PM, seconded by Selectman Dobson. The motion carried unanimously.

D. Matthew Emprimo submitted an application for a curb cut permit for 464 Hewins Street. Selectman Wood moved to approve the curb cut permit with the condition that there be no plantings or obstructions

on the edge of Hewins Street, blocking view North from driveway, seconded by Selectman Dobson. The motion carried unanimously.

The Sheffield Friendly Union submitted an application for a Temporary Roadside Event Sign to erect signs on the Village Green for three concerts to be held at Dewey Hall. The first sign will be erected on October 9th for a concert to be held on October 12th. The sign will be removed on October 13th. The second sign will be erected on October 16th for a concert to be held on October 19th. The sign will be removed on October 20th. The third sign will be erected on October 23rd for a concert to be held on October 25th. The sign will be removed on October 26th. Selectman Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Friendly Union for concerts to be held on October 12th, October 19th and October 25th at Dewey Hall, seconded by Selectman Dobson. The motion carried unanimously.

Dave Wells from the Commission on Disabilities has submitted an application for a Temporary Roadside Event Sign to erect two signs on the Village Green. The signs will be erected on October 14th for an ADA Training to be held at the Senior Center on October 21st. The signs will be removed on October 21st. Selectman Wood moved to approve the Temporary Roadside Event Sign Permit to Commission on Disabilities for an ADA Training to be held at the Senior Center on October 21st, seconded by Selectman Dobson. The motion carried unanimously. Chairman Hannum asked who from the Board would be able to attend the training. Selectman Wood stated that she could not attend because she would be away. Selectman Dobson and Chairman Hannum both stated that they would attend.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Dobson. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:55 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
Habitat for Humanity Restore Truck Pamphlet
Town Counsel Comments on Intergovernmental Agreement
One Day Alcohol License – Sheffield Friendly Union
Letter from Edward Lieberman – Birch Mountain Road Private to Public
Temporary Roadside Event Sign Application – Sheffield Friendly Union
Temporary Roadside Event Sign Application – Commission on Disabilities