

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING MEETING  
MARCH 31, 2014  
TOWN HALL  
6:15 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood  
David A. Smith, Jr.

Others Present: Bart Elsbach, Chairman, Zoning Board of Appeals  
Allison Lasso, Zoning Board of Appeals  
Eric Carlson, Zoning Board of Appeals  
Trudy Weaver-Miller, Zoning Board of Appeals  
Priscilla Cote, Chairman, Board of Health  
Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 6:15 PM

Selectman Wood moved to enter Executive Session for the purpose of litigation strategies regarding the Primax Properties appeal and contract negotiation with the Town Administrator and return to Open Session, seconded by Selectman Smith. The motion carried as follows:

Chairman Hannum-Aye

Selectman Wood-Aye

Selectman Smith-Aye

Open Session resumed at 7:20 PM

The Board read a letter from the Berkshire Public Health Alliance providing additional information regarding the Berkshire Public Health Alliance's public health program. Chairman Hannum stated that she is pleased that the Berkshire Visiting Nurse Association (VNA) brought their price down and she would like to go with the VNA for FY15. Selectman Wood stated that she believes that the Berkshire Public Health Alliance contract is stronger. Selectman Wood moved to engage the Berkshire Public Health Alliance for FY15, seconded by Selectman Smith. Selectman Smith stated that he is concerned about the Berkshire Public Health Alliance being funded by grants. He questioned what might happen if the grants run out. He stated that he thought that the Berkshire Visiting Nurse Association was the better choice. The motion failed by a 1-2 vote, Chairman Hannum and Selectman Smith were opposed.

Selectman Smith moved to contract with the Berkshire Visiting Nurse Association for public health services for FY15 as presented, seconded by Chairman Hannum. The motion carried 2-1, Selectman Wood opposed.

Selectman Wood stated that she has received the proposal form Mark Bobrowski to review the zoning bylaws. She stated that the cost will be \$10,000, \$5,000 from FY14 and \$5,000 from FY15. Chairman Hannum stated that the Zoning Bylaw Review Committee needed to do some work on this before Mr. Bobrowski reviews the bylaws, however she would share the proposal information with the Review

Committee. Selectman Wood stated that she would contact Mr. Bobrowski and let him know that they are not ready to have the bylaws reviewed at this time.

Administrator LaBombard stated that she spoke with Kirt Mayland and he stated that he could not move forward with his solar project unless he had a PILOT agreement. Discussion ensued regarding the solar project on East Stahl Road and the solar project at Berkshire School. Selectman Wood stated that she believed the contract for the East Stahl Road project was not in the Town's favor. She stated that she thinks a straight tax would be much easier. It was the consensus of the Board that Administrator LaBombard contact Town Counsel to write a generic warrant article for the Solar PILOT projects.

The Board read the draft policy for use of the Berkshire School gift account. Chairman Hannum suggested adding a capital purchase line at the first bullet. Selectman Wood moved to approve the policy for the use of the Berkshire School gift account as amended, seconded by Selectman Smith. The motion carried unanimously.

Discussion ensued regarding the Annual Town Report dedications. It was the consensus of the Board to dedicate the Annual Town Report to Barbara West, Richard Kirchner, Richard Boardman, George Olen and Eric Blackburn. Discussion ensued regarding recognition for Richard Kirchner's many years of service. It was the consensus of the Board that Chairman Hannum would present him with a plaque before the Annual Town Meeting.

The Board looked at photographs submitted by residents for the Annual Town Report cover. It was the consensus of the Board to use John Kuhn's photograph for the Annual Town Report cover.

Administrator LaBombard explained that she adjusted the Board of Health schedule of license, permit and inspection fees to go from July 1 – December 31, 2014. She also stated that the inspection fee will now be \$35 per inspection. Selectman Wood moved to approve the Board of Health schedule of license, permit and inspection fees as presented, seconded by Selectman Smith. The motion carried unanimously.

Selectman Wood moved to resume Executive Session for Town Administrator contract negotiations, seconded by Selectman Smith. The motion carried as follows:

Chairman Hannum-Aye

Selectman Wood-Aye

Selectman Smith-Aye

Chairman Hannum adjourned the meeting at 8:35 PM.

Respectfully submitted:

Alicia Dulin  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Letter form Berkshire Public Health Alliance  
Berkshire Public Health Alliance Proposal  
Berkshire Visiting Nurse Proposal  
Bylaw Review Proposal  
Policy on use of Berkshire School Account  
Schedule of Board of Health License, Permit and Inspection Fees