

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JULY 7, 2014
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator
E. Bonnie Silvers, SBRSD School Committee

Members of the public

Chairman Smith called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

Selectman Wood moved to approve meeting minutes from the June 16, 2014, and June 23, 2014 meetings, seconded by Selectman Hawver. The motion carried unanimously.

SBRSD VOTE TO BORROW:

Chairman Smith stated that Bonnie Silvers was present to discuss the School Committee's vote to borrow \$150,000 to install AC on the second floor of the School. Ms. Silvers thanked Administrator LaBombard for making time to meet with her regarding this issue. Ms. Silvers gave a presentation regarding research that shows what the ideal temperature of a classroom should be to maximize learning and stated that this was the reason why the second floor of the school needs to be air conditioned. She stated that some of the classrooms where summer school is held regularly hit 90 degrees. She stated that they would get a 5 year serial statehouse loan note at 2.5% interest and no prepayment penalty. If the entire \$150,000 is not needed the remained will be paid back and put towards the principle. Ms. Silver asked the Board to please approve the request. The Board thanked Ms. Silvers for her thorough presentation. Selectman Wood stated that if there is an affirmative vote from the Board tonight this does not take away the voters say on the allocation of that money. Selectman Wood moved to support the request authorizing the school treasurer to borrow \$150,000 for the express and sole purpose of installing air conditioning on the second floor of the school, seconded by Selectman Hawver. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENTS FOR FY2015:

Administrator LaBombard stated that a letter has been received from Daniel Watson requesting appointment to the Planning Board, she stated that the planning Board appointments will be made at the July 21st meeting.

AMERICAN LEGION'S REQUEST FOR SERVING AS VETERAN'S GRAVE OFFICER:

Paul Nardi, Commander of the American Legion was present to ask that the American Legion be appointed as the Veteran's Grave Officer. He stated that the Legion would give the name of one member to be the liaison and the rest of the American Legion would help that person. He also asked about the Legion's request put service flags on all of the Village Green lamp posts. Selectman Wood moved to appoint the American Legion to serve as the collective Veteran's Grave Officer, seconded by Selectman Hawver. The motion carried unanimously. Chairman Smith asked when the Legion would like to put the flags up. Mr. Nardi stated that the Legion hoped to put the flags up this summer. Selectman Wood stated that she would like to see a diagram of where the flags will be placed. It was

the consensus of the Board to have Mr. Nardi submit a diagram of where the flags will be placed and put it on the agenda to be discussed at the next meeting.

RESIGNATION – LIBRARY:

Administrator LaBombard stated Jessica Roseman has submitted a letter stating that she will retire from the Library as of June 27, 2014. Selectman Hawver moved to accept Jessica Roseman's retirement and send her letter of thanks, seconded by Selectman Wood. The motion carried unanimously.

SENIOR CITEZEN WORK OFF PROGRAM UPDATE:

Selectman Hawver discussed her draft outline of the Senior Citizen Tax Work-Off Program Policy stating that it would still need to be decided if the Town Administrator or the Council on Aging would oversee the program and that it should be clearly indicated that it will be for one member per household. Catherine Miller stated that she thinks the voters should decide if a person who is disabled can have someone else do the work. Selectman Wood stated that she thinks the Town Administrator should be in charge of this program, because the Town Administrator is in charge of personnel matters and that participation agreement is subject to voters' approval every year. Selectman Hawver stated that some towns have a separate proxy program for disabled people who are not of senior age. Selectman Wood stated that she would like to see this on the Special Town Meeting. Selectman Hawver thanked Catherine Miller and Claudia Martin for their input.

SELECTMEN'S ITEMS:

Selectman Wood thanked Administrator LaBombard for doing a great job the past three months while her office was short staffed. Selectman Wood also explained her draft letter to Senate-House Conference Committee on Economic Development regarding the Board's opposition to S.2183 and asked for the Board's approval on the draft stating that she would work with Administrator LaBombard to fill in the blanks as the information becomes available. Selectman Hawver moved to approve the letter to the Senate-House Conference Committee on Economic Development and authorize Selectman Wood and Administrator LaBombard to fill in blanks as information becomes available, seconded by Chairman Smith. The motion carried unanimously.

PUBLIC COMMENT:

Priscilla Cote, Chairman of the Board of Health stated that the packet from TEC Associates regarding the spraying herbicide to keep the Rights of Way on the railroad clear has not been received yet. Administrator LaBombard stated that she believed that the Board of Health received that packet today.

Bruce Johnston requested the help of the Board to look into an issue regarding the Police Chief not returning his phone calls regarding obtaining his license to carry. Chairman Smith stated that Administrator LaBombard would look into the issue.

Trudy Weaver-Miller stated that she would like to bring attention to the insert in the Sheffield Times regarding transportation available in Sheffield and asked that it be put on the website.

Selectman Wood moved to enter Executive Session for the purpose of collective Bargaining regarding the Highway contract and not return to Open Session, seconded by Selectman Hawver. The motion carried as follows:

Chairman Smith-Aye
Selectman Hawver-Aye
Selectman Wood-Aye

Chairman Smith adjourned the meeting at 7:54 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
School Committee Vote to Borrow Letter
Interest Letter – Planning Board – Daniel Watson
Interest Letter – Veteran’s Grave Officer – American Legion
Resignation Letter – Jessica Roseman
Draft Senior Citizen Work-Off Program Policy
Draft Letter to Senate-House Conference Committee on Economic Development