

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING SESSION  
FEBRUARY 20, 2020  
TOWN HALL 11:00 AM**

Board Members Present: Rene C. Wood, Chairman  
Nadine A. Hawver, Clerk  
Martin C. Mitsoff

Others Present: Rhonda LaBombard, Town Administrator  
Jill Hughes, Assistant to Town Administrator

Chairman Wood called the meeting to order at 11:00 AM.

Administrator LaBombard stated that she attended a meeting with the Town of Egremont to discuss a shared Human Resource position. The Board reviewed and discussed the help wanted ad and the job description for a Personnel Director. A discussion ensued. Administrator LaBombard stated that another meeting is scheduled for February 28<sup>th</sup>. Selectman Hawver stated she would also attend the meeting. The Board discussed the budget and it was the consensus of the Board to put \$20,000 in the budget for the position.

The Board reviewed the Host Community Agreement Amendments that Chairman Wood drafted. It was the consensus of the Board to place the matter on the next working agenda for discussion. Selectman Mitsoff suggested we ask Legal Counsel for Host Community Agreements from other communities.

Administrator LaBombard stated that she has not heard back from David Eisenthal regarding lease options. Selectman Mitsoff stated that he would like to ask the Fire Department to consider other vendors. A discussion ensued regarding the rotation of trucks and finances. Selectman Hawver moved that the Board unanimously agrees that there is a need for a rescue vehicle and to ask the Fire Department to take the current specs to other vendors for a price, seconded by Selectman Mitsoff. The motion carried unanimously. Administrator LaBombard will draft the letter for the Board to sign. Selectman Mitsoff would like a copy of the letter sent to the Finance Committee.

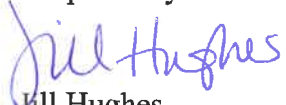
The Board discussed use of Berkshire School funds for the Community Development Block Grant (CDBG) Housing Rehab match. Selectman Hawver moved to use \$5,000 from Berkshire School funds for the CDBG Housing Rehab match, seconded by Selectman Mitsoff. The motion carried unanimously.

Chairman Wood gave an update on the recent Rest of River public meeting. She stated that there were concerns from residents about what the landfill would do to their property values. She discussed the possibility of taking some of the money from the settlement to help property owners that are within a certain distance from the landfill. A discussion ensued.

Selectman Hawver moved to adjourn the meeting, seconded by Selectman Mitsoff. The motion carried unanimously.

Chairman Wood adjourned the meeting at 11:38 AM.

Respectfully submitted:



Jill Hughes  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Town of Egremont Help Wanted Ad  
Personnel Director Job Description