



Town of Sheffield
Commission on Disabilities
Town Hall – 21 Depot Square
P.O. Box 325
Sheffield, Massachusetts 01257



Friday, January 11, 2019
Bushnell Sage Library, upstairs meeting room
Meeting officially opened at 10:38 AM

Commission Members

Present: Laura Grunfeld, Chair
Gail Mullen
Rick Brown
Dale Alden
Absent: Priscilla Rueger
Guests: None

Grunfeld called the Commission on Disabilities (COD) meeting officially open at 10:38 AM.

1.) Approval of Oct 19, Nov 2, Dec 21 minutes: By consensus, the October 19, November 2, and December 21, 2018 minutes were approved.

2.) ADA Self-Evaluation update: We completed the review during this meeting. We thought it would be helpful to meet with Grace Campbell and other members of the Parks and Recreation Committee along with Rene Wood and Rhonda LaBombard, to talk about Town Park accessibility. Grunfeld will email each Department Head with the updated ADA Self-Evaluation to make sure they are onboard with the suggested updates. Mullen will meet with LaBombard and any other Department Heads if needed. *Alden motioned to give Grunfeld permission to edit to the ADA Self-Evaluation if Department Heads want to make revisions. Mullen seconded the motion. There was no discussion. Approval was unanimous.*

3.) Complete Streets Downtown Site Visit: Tabled until next meeting.

4.) Town Hall accessible parking discussion: Tabled until next meeting.

5.) Sheffield Fair COD participation: Tabled until next meeting.

6.) Members' Items: Brown will prepare an article for the Sheffield Times regarding the ADA Self-Evaluation update. We will review the draft article at the February 15 meeting. Alden reminded us that the COD Tri-fold needs to be updated.

7.) Items for next meeting's agenda: Downtown site visit discussion, Town Hall accessible parking discussion, Sheffield Fair COD participation, Sheffield Times article (ongoing), Conway School update, emergency medical form, prioritize to-do list.

8.) Date, time, place for next meeting: Friday, February 15, 10:30AM, at Bushnell Sage Library, upstairs.

9.) **Communications:** There were none.

10.) **Adjournment:** Brown moved to close the meeting. Alden seconded the motion. The meeting was adjourned at about noon.

Respectfully submitted:

A handwritten signature in black ink that reads "Laura Grunfeld". The signature is written in a cursive, flowing style.

Laura Grunfeld
Chair, Commission on Disabilities