



Town of Sheffield
Commission on Disabilities
Town Hall – 21 Depot Square
P.O. Box 325
Sheffield, Massachusetts 01257



Friday, November 15, 2019
Bushnell Sage Library, upstairs meeting room
Meeting officially opened at 10:40 AM

Commission Members

Present: Laura Grunfeld, Chair
Rick Brown
Gail Mullen
Priscilla Rueger
Absent: Dale Alden
Guests: None

Rick Brown chaired the meeting. Brown called the Commission on Disabilities (COD) meeting officially open at 10:40 AM.

1.) Approval of September 6, 2019 minutes: These minutes are not yet complete.

2.) CDBG Designer Selection Committee: Brown attended the November 4 Selectboard meeting where the Community Development Block Grant (CDBG) was discussed. Part of the funding from this grant will go toward paying for the design work for renovations that will bring greater ADA compliance for Sheffield's Police Station, Library, and Town Park. At earlier meetings the Selectboard had announced that interested parties should apply to sit on the CDBG Designer Selection Committee. Appointed members of the CDBG Designer Selection Committee were announced. As it was the COD that reported these issues, we want to have representation on the Design Selection Committee. Brown agreed to sit on the committee and other members agreed to attend when they could. Grunfeld sent an email to the Select Board and LaBombard submitting Brown to sit on the Committee.

3.) Sheffield Fair Wrap Up: We think that participating in the Fair with the table is worth doing but we should also have more interactive activities. We will revisit this in the spring. Brown to report on the COD survey results at an upcoming meeting.

4.) Town Center parking recommendations: The COD needs to produce a cover sheet for the report that Alden put together. A meeting is set for December 18, 1PM at the library. The usual meeting on December 20 is cancelled.

5.) Monitoring ADA Self-Evaluation progress. Work plan priorities: We are pleased that 3 major items listed on the ADA Self-Evaluation are being addressed through the CDBG grant. The COD will update the ADA Self-Evaluation plan in the early part of 2020. The question remains, what is our relationship with the Town and should it be formalized to a greater degree.

6.) Members' Items: Last night Grunfeld received an email from Martin Mitsoff regarding a Massachusetts Association of Health Boards grant application. As the deadline is today we do not have time to prepare an application.

- 7.) **Items for next meeting's agenda:** The entire meeting will focus on completing a cover sheet for the Alden report.
- 8.) **Date, time, place for next meeting:** Wednesday, December 18, 2019 1:00 pm. Sheffield Library.
- 9.) **Communications:** An email from Martin Mitsoff regarding a MAHB grant.
- 10.) **Adjournment:** Rueger moved to close the meeting. Mullen seconded the motion. The meeting was adjourned at 12:30 PM.

Respectfully submitted:



Laura Grunfeld
Chair, Commission on Disabilities