



**Town of Sheffield**  
**Commission on Disabilities**  
Town Hall - 21 Depot Square  
P.O. Box 325  
Sheffield, Massachusetts 01257



**Friday, February 14, 2020**  
Bushnell Sage Library, upstairs meeting room  
Meeting officially opened at 10:30A

**Commission Members**

**Present:** Laura Grunfeld, Chair  
Dale Alden  
Rick Brown  
Gail Mullen  
Priscilla Rueger

**Absent:** None

**Guests:** None

Rueger chaired the meeting. She called the Commission on Disabilities (COD) meeting officially open at 10:30 AM.

**1.) Approval of September and January minutes:** By consensus, the September 6, 2019 and January 10, 2020 minutes were approved.

**2.) Status: Town Center parking report cover sheet:** The cover sheet has been turned in to Rhonda LaBombard and Rene Wood. Brown will proofread Alden's full report so that we can turn that in as well.

**3.) Status: COD Annual report:** Grunfeld has turned it in to Jill Hughes, Assistant to the Town Administrator.

**4.) Annual Legislative Breakfast:** This annual meeting will be held on the morning of March 20. COD would like to send representatives. Grunfeld and Mullen are interested in attending. Grunfeld will turn in the expense request. Discussion continued about the budget and whether we want to spend money on recruiting. The COD will, as a group, attend a Selectboard meeting to make a membership appeal to the citizens. We will consider additional recruiting efforts including an article in the Sheffield Times. Brown will prepare an article regarding the survey he administered during the Sheffield Fair.

**5.) Letter of support for CDBG housing rehabilitation application:** Grunfeld submitted the letter of support to Peg McDonough.

**6.) Straw Ban:** We are waiting to hear more from Berger regarding what action she is asking the COD to take. Mullen will be available to talk with her.

**7.) COD archives organizing:** Mullen to report the quantity and content of the boxes she has in storage. LaBombard says the boxes may be stored on the third floor of the Town Hall.

**8.) Members' Items:** None

**9.) Visitor's Items:** None

10.) **Items for next meeting's agenda:** ADA Self-Evaluation update, Brown's Sheffield Times article for review.

11.) **Date, time, place for next meeting:** Friday March 27, 10:30 AM. Bushnell Sage Library, either in the basement or upstairs. Ask at the desk.

12.) **Communications:** Memo from LaBombard regarding mileage reimbursement rate.

13.) **Adjournment:** Brown moved to close the meeting. Mullin seconded the motion. The meeting was adjourned at 12:11 PM.

Respectfully submitted:



Laura Grunfeld  
Chair, Commission on Disabilities