



Town of Sheffield
Commission on Disabilities
Town Hall – 21 Depot Square
P.O. Box 325
Sheffield, Massachusetts 01257



Friday, May 4, 2018
Bushnell Sage Library, Upstairs Meeting Room
Meeting officially opened at 10:34 AM

Commission Members

Present: Laura Grunfeld, Chair
Dale Alden
Priscilla Rueger
Absent: Gail Mullen
Guests: None

Grunfeld called the Commission on Disabilities (COD) meeting officially open at 10:34 AM. Due to a forgotten recording device this meeting was not recorded.

AGENDA ITEMS:

1.) Approval of April 20, 2018 COD Minutes: By consensus, the April 20, 2018 minutes were approved.

2.) June Mailing: The team worked on the final draft of the insert to be submitted to Administrator LaBombard and Chief Munson for review. By consensus, Grunfeld has the members' permission to complete the final draft and submit it for inclusion in the mailing by the May 15 deadline.

3.) Update: Sidewalks and parking: COD members, Mullin and Alden attended the Select Board meeting on Monday April 30. The Select Board is well aware of the Complete Streets program and they have initiated the process to move forward. Alicia Dulin has attended a training regarding the program. Mullin read the email that we had sent earlier that day and thanked the Board for their efforts. The COD enthusiastically endorses this initiative.

Alden has begun work on a compilation of photographs of the current state of sidewalks and accessible parking spaces in Sheffield. The COD thinks it will be helpful to have this information for the future and to present to the BOS for their Complete Streets proposal.

4.) Sheffield Times Jul/Aug article: By consensus, it was agreed to skip submitting an article for this issue. Future possible topics are the Sheffield Fair and small business accessibility.

5.) Sheffield Farmer's Market booth: By consensus, the COD decided not to set up a booth at the Sheffield Farmer's Market unless a time comes when we are trying to get across a particular message.

6.) Update: COD Education: COD members feel that with the complexity of the ADA and state regulations about accessibility, it is important for members to attend relevant trainings that are close by and within the COD budget. Rueger made a motion to use available COD funds for educational purposes. Alden seconded the motion. There was no further discussion and the motion passed unanimously.

- 7.) **H.R. 620 Update:** The COD discussed the current status of the bill, (it was received in the Senate on February 26, 2018), and will check on its status at the next meeting. Individual members of the COD are encouraged to contact their Senator with their objections to the bill.
- 8.) **Member's Items:** Alden presented an article that presents a nicely concise explanation of the Complete Streets program. He will copy the article and disperse to Town departments and COD members by email.
- 9.) **Items for the next meeting's agenda:** Sheffield Fair, Update on Alden sidewalk report, Sheffield Times September/October article, HR 620 status.
- 10.) **Date, time, place for next meeting:** The next meeting will be Friday, July 20, 2018, 10:30 AM, at Bushnell Sage Library. The meeting following will be August 24, 10:30 AM, at the library. There will be no meeting in June.
- 11.) **Communications:** April 30 COD email to LaBombard and Select Board regarding Complete Streets.
- 12.) **Adjournment:** *Grunfeld moved to close the meeting. Alden seconded the motion.* The meeting was adjourned at 12:55 PM.

Respectfully submitted:



Laura Grunfeld
Chair, Commission on Disabilities