

Town of Sheffield Commission on Disabilities Town Hall – 21 Depot Square

P.O. Box 325

Sheffield Massachusetts 01257



Thursday, May 26, 2016 Sheffield Senior Center Officially opened at 11:00 AM

Commission Members Present:

Laura Grunfeld, Chair Nan Wells, Clerk Gail Mullen

Visitors:

none

Grunfeld called the C.O.D. meeting officially open at 11:00 AM. This meeting has been recorded as per request by the BOS.

AGENDA ITEMS:

- 1.) COD BUDGET: Grunfeld reported that LaBombard had reminded her that the COD had not spent all of the allocated \$200.00 COD FY 2016. The COD determined that we had \$143.00 remaining. After much discussion and many ideas of how best to use money not yet spent, it was decided by consensus to purchase a free standing magazine/brochure display rack at \$31.40 that would help the COD display materials throughout the year ie Sheffield in Celebration Fairs, workshops, and other places of need. This purchase would leave \$11.60 unspent. Mullen moved and Grunfeld seconded that the remaining \$11.60 be spent by Wells before June 30, 2016 to buy crayons to accompany COD coloring books to be handed out at the Sheffield in Celebration Fair. There was no further discussion and the Mullen motion was approved unanimously.
- 2.) SHEFFIELD VENDOR APPLICATION: Grunfeld reported that Fair Space at the Sheffield in Celebration Fair to be held on September 10, 2016 would cost either \$15.00 or \$20.00 per space.
- 3.) COD DISABILITIES' COLORING BOOK: It was agreed by consensus that the COD would again handout a Wells' designed COD Disabilities' Coloring Book. Wells said she would review pages and update fuzzy clipart pages with better ones. She also said she hoped it could be reprinted this year on heavier copy pages so that images and coloring didn't show through from page to page.

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- 4.) CHAIR'S AGENDA ITEMS: There were no further items
- 5.) NEW BUSINESS: none
- 6.) **COMMUNICATIONS:** There were none
- 7.) NO JUNE COD MEETING: This was decided at the COD Meeting of May 19, 2016.
- **8.) ADJOURNMENT:** <u>Mullen moved and Grunfeld seconded that this COD Meeting be closed. There being no discussion, the Mullen motion was approved unanimously.</u>

Grunfeld adjourned the Sheffield C.O.D. meeting at 12:00 PM

Respectfully submitted:

Nan Wells

Sheffield C.O.D. Clerk

Manelle S. Wells There were no documents used by the Commission at this meeting.