

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
DECEMBER 11, 2017
FIRST FLOOR MEETING ROOM
7:00 PM**

Commission Members Present: Donald Ward, III, Chairman
Arthur Batacchi, Jr.
Theodore Pitman

Commission Members Not Present: Cheryl Blackburn
Jeffrey Collingwood

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:00 pm.

Approval of Minutes: The minutes from November 13, 2017 were tabled until the next meeting due to a lack of a quorum of those present at the previous meeting. **D. Ward, III motioned, with a second from T. Pitman to table the minutes until the next meeting. The motion passed 3-0.**

Informal Presentation on Upcoming Projects at Berkshire School: Tim Fulco was present from Berkshire School to briefly talk about four projects. The first is a stream restoration project below the football field. They have hired VHB Engineering. The stream is eroding the embankment and they want to rebuild the waterway so they do not lose any more trees. A discussion ensued. The second project is to install underground power behind the Stanley Dormitory. This project would involve crossing through a waterway that comes down by Birchglade. The work would probably be done in June, July or August of 2018. A discussion ensued. The third project is maintenance to the upper reservoir. There is a huge mound of leaves in the middle of the pond that need to be removed. This water source can fill their water protection tank. There is no time frame for this project and it is weather dependent. A discussion ensued. The fourth project is for an outdoor sculpture to be installed on the campus. The Berkshire Bear sculpture will be located off the pathway, just after the stone bridge that connects the Chase House to Buck Valley. A discussion ensued.

The Commission recommended that Mr. Fulco file a Notice of Intent for all four of the projects if they decide to go ahead with them.

Review of Forest Cutting Plans: The Commission reviewed a letter dated December 7, 2017 from the Division of Fisheries and Wildlife regarding a forest cutting plan for Stanton, property on Hewins Street and Shunpike Road.

Upcoming Conferences and Mail: There are no upcoming conferences and no mail to review.

Public Comment: Martin Mitsoff was present and asked if Race Brook Lodge has submitted any paperwork regarding their proposed subdivision. Chairman Ward responded that there has not been any paperwork submitted.

Chairman Ward informed the Commission that he met with Ken Smith from The Option Institute regarding the dry hydrant they would like to install in a pond on the property. They sent in the paperwork for a Request for Determination of Applicability (RDA), but MassDEP informed the Commission that a Notice of Intent would need to be filed. Chairman Ward asked the clerk to send Mr. Smith a letter regarding this and return the check they sent with the fee for an RDA.

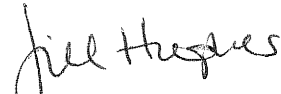
Chairman Ward also informed the Commission that the office received a complaint from a resident with concerns about work being done on their neighbor's property. Chairman Ward will contact them to discuss.

Adjournment: There being no further business before the Commission this evening. *D. Ward, III motioned, with a second from A. Batacchi, Jr. to adjourn the meeting. The motion passed 3-0.*

The meeting adjourned at 7:55 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting agenda, Sign in sheet, Draft meeting minutes 11/13/17, Berkshire School project information, 12/7/17 letter from the Division of Fisheries and Wildlife.

Respectfully submitted by:



Jill Hughes
Recording Secretary

Sheffield Conservation Commission

Date: December 11, 2017

Name – PLEASE PRINT

Street, Town

1. Tim Fulea / Berwickshire School 118 Veeley Rd. SHEFFIELD, MD

2. MARTIN MITSOFF S. UNDRMIN RD / SHEFF.

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