

**TOWN OF SHEFFIELD  
CONSERVATION COMMISSION  
FRIDAY, FEBRUARY 28, 2020  
SECOND FLOOR MEETING ROOM  
4:00 PM**

Commission Members Present: Theodore Pitman, Chairman  
Donald Ward, III, Vice Chairman  
Arthur Batacchi, Jr.  
Cheryl Blackburn  
Martin Mitsoff

Others Present: Members of the public (see attached sign in sheet)

Chairman Pitman called the meeting to Order at 4:00 p.m. D. Ward entered the meeting at approximately 4:25 PM.

Chairman Pitman discussed that this meeting was devoted to discussion amongst the Commission members of the first draft of Scenic Mountain Act (SMA) in order to produce a second draft that would then be made available for public input. Mr. Pitman turned the meeting over to M. Mitsoff to review the draft and take questions and input from the members of the public.

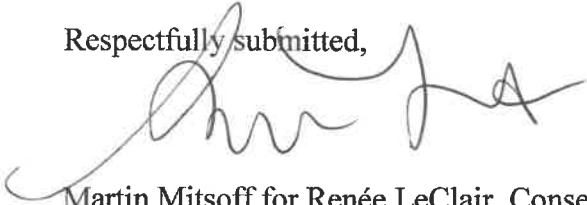
Commission members went through page by page the current draft. Discussion ensued primarily on the following matters:

- Elevation above which land to be protected by the SMA should be delineated (current draft indicates 1,200 feet). Recommendation was made to use GIS mapping to indicate a range of elevations that would show which lands in Sheffield would be impacted by a proposed bylaw depending on which elevation were to be used. Members of the public provided input on possible mapping and on possibly incorporating for preservation important view corridors.
- Discussion regarding a possible abbreviated Notice of Intent; since Sheffield does not have an abbreviated NOI procedure, this reference was removed from the first draft.
- Maximum requirements for an owner's alteration of an existing structure or structures.
- Maximum permitted excavation and land clearing amounts at or above which owner notification would be required under the proposed bylaw, with a concomitant discussion with the public over identification and preservation of steep slopes, as defined in the draft.
- Requirements for engineering documents and accompanying documents that are to be submitted under an SMA bylaw.
- Hearing and notification requirements under the proposed bylaw, including appeal procedures affecting decisions to be rendered by the Commission under an SMA bylaw, whether by abutters or one or more materially aggrieved persons.

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There being no further business before the Commission, **A. Batacchi motioned, with a second from T. Pitman, to adjourn the meeting. The motion passed 5-0.**

Chairman Pitman adjourned the meeting at 6:20 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Martin Mitsoff', written over the text 'Respectfully submitted,'.

Martin Mitsoff for Renée LeClair, Conservation Commission Clerk

Documents reviewed at the meeting:  
Draft SMA Bylaw draft MCM\_v1

# Sheffield Conservation Commission

Date: February 28, 2020

## Working Meeting

PLEASE PRINT: Your Name

Street, Town

1. Susan Pitman Sheffield
2. SUSAN BURTON (BUTLER) Sheffield
3. Kathy Orlando Sheffield
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