

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
October 13, 2020
VIRTUAL MEETING
7:00 PM**

Commission Members Present: Ted Pitman, Chairman
 Don Ward, III, Vice Chairman
 Martin Mitsoff

Others Present: Sarah Williams

Chairman T. Pitman called the meeting to order at 7:02 PM. S. Williams, for the Mill Pond Association, requested a continuation on its pending Notice of Intent (NOI; DEP No. 281-0257) to the October 19, 2020 meeting. T. Pitman motioned, seconded by M. Mitsoff, to continue the public hearing, with three votes in favor.

The discussion and possible action for 1149 N. Main Street was passed over. No further action was taken.

Commission then discussed its site visit, held at 10:00 AM on Oct 13, 2020, regarding the Enforcement Order for 1448 S. Undermountain Road. Emily Stockman, representing the Commission; Elizabeth Goodman, representing the owner; the owner; and Brian Butler, of Oxbow Associates, representing owner, attended and walked over the western portion of the property. Mike Kulig, representing owner, joined the site visit near the end of the visit. Discussion took place during the visit by participants regarding wetlands remediation activities to be conducted by owner. Owner/owner's representatives will complete the remediation plan directed by the Commission from last year for review by the Commission and E. Stockman, which is to be included in the agenda for 19 October. No further action was taken.

The Commission discussed the riverfront encroachment violations by, and the associated Enforcement Order issued by the Commission to, owners of 854 and 864 S. Undermountain Road and associated parcels. M. Mitsoff discussed draft letter prepared for owners regarding additional violations that need to be remediated and noted on the draft violations sketch prepared by Accord Engineering for the owners. T. Pitman made a motion to approve and send the letter, seconded by M. Mitsoff, with three votes in favor. T. Pitman noted that he was not in favor of including the goat pen/goat bridge violations. No further action was taken.

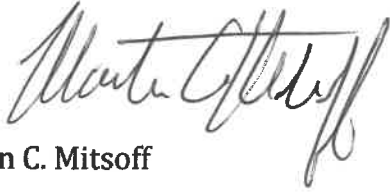
Minutes from the Commission's meeting held September 28, 2020: T. Pitman made a motion to approve the minutes, seconded by D. Ward. The motion passed with three votes in favor. Next meeting set for October 19 at 5 PM, with the agenda to include discussion regarding the Scenic Mountain Act draft legislation prepared by the Commission.

No forest cutting plans were presented.

Motion to adjourn made at 7:37 pm by T. Pitman, seconded by M. Mitsoff, with three votes in favor.

Documents reviewed at meeting: Draft meeting minutes from September 28, 2020; draft letter to Race Brook House Limited Partnership.

Respectfully submitted by

A handwritten signature in black ink, appearing to read "Martin C. Mitsoff". The signature is fluid and cursive, with a large, stylized initial "M" and a long, sweeping underline.

Martin C. Mitsoff