

**Town of Sheffield**  
**CONSERVATION COMMISSION**  
**January 10, 2022**  
**7:00 PM**

Commission Members Present: Don Ward, Chairman  
Rene Wood  
Donald Roeder  
Anya Rosoff  
George Oleen, Alternate Member

Members Absent: Ted Pitman

Others Present: Lori Neil, Administrative Assistant  
Members of the Public

Chairman Ward called the Conservation Commission meeting to order at 7:01 pm.

**1. Public Hearing: The Sheffield Conservation Commission continued a public hearing on December 13, 2021 at 7:00 pm at the Town Hall regarding a Notice of Intent Application filed by Casey Rothstein-Fitzpatrick of 854 & 964 South Undermountain Road in accordance with the provisions of M.G.L. Chapter 131, sec. 40. Project Description: Existing and proposed riverfront area restoration and related site work.**

The Commission discussed the status of this NOI.

**R. Wood made a motion that the Conservation Commission continue the Notice of Intent public hearing for 854 and 964 South Undermountain Road Lodge to February 14, 2022 at 7pm. A. Rosoff seconded the motion, which carried 4-0.**

Chairman Ward shared Emily Stockman's, consultant, cost proposal to do a peer review at Race Brook Lodge. L. Neil will mail the original to the owner, Casey Rothstein-Fitzpatrick. Chairman Ward needed the owner's check before the peer review is done. The Massachusetts Division of Fisheries & Wildlife letter was reviewed by the Commission.

**2. Discussion/Possible Action regarding Enforcement Order for 1448 South Undermountain Road.** There were no updates at this time. Chairman Ward gave an overview of the land description and the history of this Enforcement Order for new Commission members.

**3. Continued Discussion/Possible Action on FY23 Budget: R Wood explained the process of the budget to new members on the Commission.** The Commission discussed and agreed to request funding for a part-time Conservation Agent for Sheffield. This will be added to the budget requests. R. Wood mentioned a grant that could cover the first full year's salary and benefits for a Conservation Agent. She will look into this grant further. **R. Wood made a motion**

to support the budget as developed, including a request to hire a part-time Conservation Agent. Chairman Ward seconded the motion, which carried, 3-0, with D. Roeder abstaining.

**4. Discussion on a wetland's brochure and resource maps for Sheffield residents.** The wetland's brochure has been added to the web-site. These brochures will be placed in the Accessor's outer office area and just inside Town Hall. Chairman Ward shared the maps he received from the Berkshire Regional Planning Commission. The Commission discussed getting 200 copies made for residents and enlarged maps to hang up at the Town Hall.

**5. Discussion on updates to the ConCom's Town page.**

R. Wood shared a draft of proposed changes; with members reviewing and providing input. R. Wood will collect the changes and bring back for final review before working with J. Hughes to update. Tammy Blackwell is working on getting a ConCom layer on the Accessor's Tax Maps created at no charge. This would make it easier for residents to check their lands re: potential MA Wetland Act issues.

a Notice of Intent (NOI) on Fawn Lake, also known as Solitude Lake. The NOI expired in June 2021. L. Neil emailed Mary Nickerson/Solitude Lake to inform her that a new Notice of Intent will need to be filed.

Chairman Ward reviewed with the Commission a letter received from DEP regarding Mount Everett School and a Notice of Noncompliance regarding their Title V.

There was discussion regarding septic systems repairs and if wetland issues are involved, who is overseeing this to ensure the wetland area is not affected. R. Wood will speak with P. Greene, Building Inspector, and the Board of Health regarding wetlands and septic systems. This topic will be on the 2/14/22 agenda.

**7. Approval of Draft Minutes from December 13, 2021:** R. Wood will share some changes with L. Neil to amend the 12/13/21 draft minutes and bring back to next meeting for approval on 2-14-22.

**8. Public Inquiries: None**

**9. Adjournment.**

R. Wood made a motion to adjourn the meeting, which was seconded by A. Rosoff and approved by a 4-0 vote. The meeting adjourned at 8:35 pm.

Respectfully Submitted,

Rene Wood  
Commissioner



**Documents reviewed at this meeting:**

- 1-10-22 Meeting Agenda
- Notice of Intent – Race Brook Lodge

- FY23 Budget
- Wetland Flyers
- Resource Maps from Berkshire Regional Planning Commission
- Draft Minutes from December 13, 2021
- Mail: Letter from DEP regarding Mt. Everett School
- Mail: Planning Board Notice of Public Hearing regarding proposed Zoning Bylaw change Section 7.5.4.1.6 regarding Adult Use Marijuana Est.
- Attendee Sign In Sheet

