

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
JULY 9, 2018
FIRST FLOOR MEETING ROOM
7:00 PM**

Commission Members Present: Donald Ward, III, Chairman
Arthur Batacchi, Jr.
Theodore Pitman

Commission Members Not Present: Cheryl Blackburn

Others Present: Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:00 p.m.

Emergency Permit Cross Road: Chairman Ward stated that the Commission needed to ratify an Emergency Certification Form to replace a rotted culvert threatening public safety on Cross Road. A discussion ensued. *T. Pitman motioned, with a second from A. Batacchi, Jr. to approve the Emergency Permit as written. The motion passed 3-0.* The members signed.

Approval of Minutes: The Commission reviewed draft minutes from June 25, 2018. *T. Pitman motioned, with a second from A. Batacchi, Jr. to approve the June 25, 2018 minutes as written. The motion passed 3-0.*

Review of Forest Cutting Plans: There were no Forest Cutting Plans to review.

Upcoming Conferences and Mail: The Commission discussed the Conflict of Interest training that will be held at the Senior Center on July 25th. All members will attend.

Enforcement Order 1448 South Undermountain Road: Ben Naylor from Berkshire Engineering was present and reviewed the Site Management Plan and revised site plans which indicated where erosion controls are already located and where some need to be replaced. Mr. Naylor stated that the owners would like to begin driveway repairs. A discussion ensued. *D. Ward motioned, with a second from T. Pitman to allow the driveway to be repaired upon the repair of erosion controls indicated in red and yellow along the driveway according to the revised site plan dated June 25, 2018. The motion passed 3-0.*

The Commission asked to be notified once the erosion controls are repaired and in place so they can conduct a site visit.

Public Comment: There were no public inquiries.

Chairman Ward informed the Commission that their recording secretary will be taking another position in Town Hall.

Adjournment: There being no further business before the Commission this evening. ***T. Pitman motioned, with a second from A. Batacchi, Jr. to adjourn the meeting. The motion passed 3-0.***

The meeting adjourned at 7:41 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting agenda, Sign in sheet, Emergency Permit for Cross Road, Draft 6/25/18 meeting minutes, Site Management Plan dated 7/9/18 and revised map dated 6/25/18 for 1448 South Undermountain Road.

Respectfully submitted by:


Jill Hughes
Recording Secretary

Sheffield Conservation Commission

Date: July 9, 2018

Name – PLEASE PRINT	Street, Town
1. MARTIN MITSOFF	UNDERMINT RD
2. Benjamin Naylor/Berkshire Engineering for Ligas	
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