

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
OCTOBER 22, 2018
FIRST FLOOR MEETING ROOM
7:00 PM**

Commission Members Present: Donald Ward, III, Chairman
Arthur Batacchi, Jr
Theodore Pitman

Commission Members Not Present: Cheryl Blackburn

Others Present: Renee LeClair, Recording Secretary
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:00 p.m.

Extension Request for the Perlman Pond Order of Conditions (DEP #281-0166)

Chairman Ward read allowed a letter from Solitude Lake requesting an extension of the Perlman Pond Order of Conditions. A discussion ensued. **D. Ward made a motion with a second from T. Pitman to extend the Order of Conditions for Perlman Pond for another year. The motion passed 3-0**

Update Enforcement Order for 1448 South Undermountain Road: A site visit was conducted prior to the meeting. Chairman Ward stated that The Nature Conservancy abuts the Ligas property to the north and south. The Commission did note that the driveway was paved and that there was functioning drainage in place. Ben Naylor an Engineer for Berkshire Engineering attended tonight's meeting to answer any questions the Commission may have regarding the site. A discussion ensued. T. Pitman specified to Ben Naylor that this site is in an ACEC area which requires that Berkshire Engineering contact MEPA. A discussion ensued. Chairman Ward requested that Berkshire Engineering outline the chronology of the site for the Commission from 2002 to current and explore the ACEC implications. Lastly the Commission would like to make sure that the owners understand they must not work in any wetland resource areas and to follow NEHSP instructions. The Commission will follow up with a letter to the owners to clarify these points and to remind them to stay out of the wetland resource areas. Ben Naylor asked that we send a copy of this letter to his company as well.

Approval of Minutes: The Commission reviewed draft minutes from October 9, 2018. They will wait to approve these minutes until Cheryl Blackwood is present.

November Meeting Schedule: Starting November until March the Commission will be meeting once a month. The next meeting will be on November 19, 2018.

Discussion of Forest Cutting Plans Filing System & Copies of Active NOI's: Going forward the Commission has decided to store all Forest Cutting plans on file in the fax room on the second floor of Town Hall. Chairman Ward would like these files easily accessible to all members and the public. Chairman Ward will assist their clerk to organize the file room and install a bookshelf. In addition, all Notice of Intents will be kept available in this room until they become inactive.

Upcoming Conferences and Mail: Chairman Ward stated that this past Saturday he went to the MACC Fall Conference and obtained text books to share with the Commission. A discussion ensued. He will put a copy of these in the reference library available to all members. Chairman Ward proposed that each member receive a copy at their home address of a seasonal magazine called Northern Woodlands which has a lot of information on policy and conferences. **T Pitman motioned with a second from A. Batacchi to subscribe to Northern Woodlands magazine for each member of the Commission. The motion passed 3-0.**

Public Comment: Martin Mitsoff informed the Commission about a recent request for an event permit from Racebrook Lodge for a large event planned for next year. He expressed his concerns pertaining to camping on the property and use of a public water supply. A discussion ensued. Chairman Ward explained the Commission's role in protecting Sheffield's water supply from pollutants.

Adjournment: There being no further business before the Commission this evening. **A. Batacchi Jr. motioned, with a second from T. Pitman to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 7:49 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting agenda, Sign In Sheet, Letter from Solitude Lake Management, and 10/9/18 meeting minutes.

Respectfully submitted by:



Renée LeClair
Recording Secretary

Sheffield Conservation Commission

Date: October 22, 2018

Name – PLEASE PRINT	Street, Town
1. MARTIN MITSOFF	Undermountain Rd, Sheffield
2. Marc LeVasseur	Foresight Land Services
3. Benjamin Naylor	Berkshire Engineering
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