

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
JULY 10, 2017
FIRST FLOOR MEETING ROOM
7:00 PM**

Commission Members Present: Donald Ward, III, Chairman
Arthur Batacchi, Jr.
Jeffrey Collingwood
Theodore Pitman

Commission Members Not Present: Cheryl Blackburn

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:00 pm.

Request for Certificate of Compliance for Patrick and Donna Annunziata (DEP File #281-162, 514 Rannapo Road. Shannon Boomsma from White Engineering and Mr. & Mrs. Annunziata were present. The Commission reviewed the site plans and discussed the septic system, out building and flood plain. Mr. Annunziata stated that there was not a septic system or leach fields in the area that was questioned and that the structure is an animal shelter. Ms. Boomsma informed the Commission that White Engineering has completed the survey and calculations for compensatory storage at the property. She explained the elevation of the structure and that there was remaining cut volume from the construction in 2000 so there is sufficient storage volume. A discussion ensued. **T. Pitman motioned, with a second from D. Ward to issue the Certificate of Compliance for Patrick and Donna Annunziata. The motion passed 4-0.**

Enforcement Order for 514 Rannapo Road: Chairman Ward explained the Order. Shannon Boomsma from White Engineering submitted a restoration plan to the Commission and a discussion ensued. **J. Collingwood motioned, with a second from A. Batacchi, Jr. for the Commission to ratify the Enforcement Order for 514 Rannapo Road. The motion passed 4-0.**

J. Collingwood motioned, with a second from T. Pitman to approve the submitted information for flood plain compensation for the animal shelter in connection to the prior project. The motion passed 4-0.

Complaint on Silver Street: The Commission reviewed and discussed the July 7, 2017 letter they were copied on from MassDEP regarding a property on Silver Street and a discussion ensued. J. Collingwood stated that since the letter was addressed to the Board

of Health and it concerns Solid Waste that the Commission does not have jurisdiction. Chairman Ward will talk to Mark Stinson about the matter.

Approval of Minutes: The Commission reviewed draft minutes from June 26, 2017. A. Batacchi, Jr. motioned, with a second from D. Ward to approve the June 26, 2017 minutes as written. The motion passed 3-0. J. Collingwood did not vote.

Bills Pending: There were no bills to approve.

Review of Forest Cutting Plans: There were no Forest Cutting Plans to review.

Upcoming Conferences and Mail: No mail or conference information to review.

Public Comment: There were no public inquiries.

Adjournment: There being no further business before the Commission this evening, A. Batacchi, Jr. motioned, with a second from T. Pitman to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:42 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting agenda, Sign in sheet, Draft meeting minutes 6/26/17, Certificate of Compliance request for Annunziata, Enforcement Order for 514 Rannapo Rd, 7/7/17 letter from MassDEP..

Respectfully submitted by:


Jill Hughes
Recording Secretary

Sheffield Conservation Commission

Date: July 10, 2017

Name – PLEASE PRINT	Street, Town
1. <u>Shannon Boomsma</u>	<u>307 55 S Merriam St</u>
2. <u>Donna Annunziata</u>	<u>514 Rannapo Rd</u>
3. <u>PATRICK ANNUNZIATA</u>	<u>514 RANNPO RD</u>
4. <u>MARTIN MITSOFF</u>	<u>S. UNDRMTN RD</u>
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
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