

**TOWN OF SHEFFIELD  
CONSERVATION COMMISSION  
JUNE 27, 2016  
DOWNSTAIRS MEETING ROOM  
7:00 PM**

Commission Members Present: Don Ward, Chairman  
Cheryl Blackburn  
Ted Pitman  
Peter Stiglin

Commission Members Not Present: Jeff Collingwood

Others Present: Jill Hughes, Clerk  
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:02 pm.

**Request for Certificate of Compliance for William Hilton, Jr. and Elana Delgado, 403 South Undermountain Road, DEP File #281-0241.** Members of the Commission conducted a site visit with the Engineer prior to the meeting. All work within the Resource Area and Buffer Zone has been completed. The Order of Conditions was issued on June 10, 2015. A discussion ensued about the completion of work. **T. Pitman motioned, with a second from C. Blackburn to issue the Certificate of Compliance for Hilton & Delgado. The motion passed 3-0.**

Peter Stiglin entered the meeting at 7:08 pm.

**Approval of Minutes:** The Commission reviewed draft minutes from June 13, 2016. **T. Pitman motioned, with a second from C. Blackburn to approve the June 13, 2016 minutes as written. The motion passed 4-0.**

**Bills Pending:** The Commission reviewed and signed a bill.

**Review of Forest Cutting Plans:** The Commission reviewed and discussed a letter from the Division of Fisheries and Wildlife for the McMennamin forest cutting plan and a plan for Zucco on Sheffield Egremont Road.

**Upcoming Conferences and Mail:** The next Berkshire Conservation Coalition meeting will be in September.

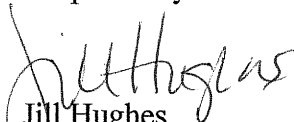
P. Stiglin informed the Commission that his term is up on June 30<sup>th</sup> and he will not be seeking reappointment at this time due to his busy schedule. He did state that he would like to serve again in the future. Members of the Commission thanked Peter for his years of service.

**Adjournment:** There being no further business before the Commission this evening, *T. Pitman motioned, with a second from C. Blackburn to adjourn the meeting. The motion passed 4-0.*

The meeting adjourned at 7:16 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 6/13/16; Request for Certificate of Compliance for Hilton & Delgado; 6/24/16 letter from Division of Fisheries & Wildlife re: McMennamin forest cutting plan; Zucco forest cutting plan.

Respectively submitted by:

  
Jill Hughes  
Recording Secretary