

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
AUGUST 8, 2016
DOWNSTAIRS MEETING ROOM
7:00 PM**

Commission Members Present: Don Ward, Chairman
Jeff Collingwood
Ted Pitman

Commission Members Not Present: Cheryl Blackburn

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:05 pm.

Emergency Certification Form for 414 Bow Wow Road: Chairman Ward informed the Commission that they received a call about a few trees that are within striking distance of the house that are in need of being taken down before they fall. Chairman Ward did a site visit with the contractor and signed the Emergency Permit. He stated that the Commission would need to vote to approve or amend the permit. A discussion ensued. **J. Collingwood motioned, with a second from T. Pitman to approve the Emergency Permit as written. The motion passed 3-0.** The members signed the Emergency Permit.

Approval of Minutes: The Commission reviewed draft minutes from June 27, 2016. **T. Pitman motioned, with a second from D. Ward to approve the June 27, 2016 minutes as written. The motion passed 3-0.**

Discussion on Sheffield Town Park Trail Signage: Chairman Ward briefly spoke about the trail that Sean Smith completed. There is no signage at either end of the trail. A discussion ensued about the design and placement of the sign. The Commission also discussed looking into whether the money in their NOI fund can pay for the signs. **J. Collingwood motioned, with a second from T. Pitman to support the sign project for the Town Park Trail and to use the Commission's NOI funds to pay for it if it's allowed. The motion passed 3-0.**

Discussion on Water Quality and Responsibility: Chairman Ward talked about water resource issues and public water supplies in Sheffield. He would like to look into what role the Commission has regarding public water supply. A discussion ensued.

Bills Pending: The Commission reviewed and signed a bill.

Review of Forest Cutting Plans: The Commission reviewed and discussed a plan for Bluebird Hill Development on County Road.

Upcoming Conferences and Mail: The Commission reviewed notification for treatment on August 17th for Perlman Pond.

The Commission discussed the DEP Western Region Circuit Rider news that they receive in their email.

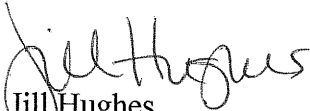
Chairman Ward talked about the Scenic Mountain Act and a discussion ensued.

Adjournment: There being no further business before the Commission this evening, **D. Ward motioned, with a second from J. Collingwood to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 8:00 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 6/27/16; Emergency Certification Form for 414 Bow Wow Rd; Bluebird Hill Development forest cutting plan; Treatment notification for Perlman Pond.

Respectfully submitted by:


Jill Hughes
Recording Secretary