

TOWN OF SHEFFIELD
COUNCIL ON AGING
NOVEMBER 15, 2016
SHEFFIELD SENIOR CENTER
4:00 pm

Board Members Present: Kathy Staropoli, Chairman
Michelle Harwood
Richard Magenis
Patricia Hardisty
David Steindler
David Smith Jr.
John Gilligan

Others Present: Jennifer Goewey, Executive Director

Board Members Absent: Helen Johnston
Dorris Van Deusen

Chairman Staropoli called the meeting to order at 4:02 pm.

BOARD REORGANIZATION:

Chairman Staropoli asked the board to reorganize and discussion ensued regarding the secretary and treasurer position. It was the consensus of the board that these two positions were no longer necessary. David Steindler moved to appoint Kathleen Staropoli as the Chairman, seconded by John Gilligan. The motion carried unanimously. Kathleen Staropoli moved to appoint David Steindler as the Vice Chairman, seconded by Patricia Hardisty. The motion carried unanimously.

APPROVAL OF MINUTES:

David Steindler moved to approve the October 11, 2016 minutes as presented, seconded by Michelle Harwood. David Smith Jr. abstained because he was not present at the October 11 meeting. The motion carried unanimously.

FORMULA GRANT AMENDMENT:

Director Goewey updated the board regarding the State FY17 Formula Grant, reporting that the grant has been level funded by the state. There is a possibility that if the revenue increases later in the fiscal year that the state will release the addition funds that were originally expected. Director Goewey presented the amended budget to the board.

BUDGET REPORTS:

Director Goewey presented the Council on Aging (COA) FY17 budget, including an accounting of both the programming and transportation revolving accounts. Discussion ensued regarding the gas expenditures. Director Goewey also presented the FY17 Formula Grant Budget.

David Steindler moved to approve the FY17 (COA) Budget and the FY17 Formula Grant Budget as presented, seconded by Patricia Hardisty. The motion carried unanimously.

EXECUTIVE DIRECTOR UPDATE:

Director Goewey updated the board on the acoustic project for the main room at the senior center. Town Administrator requested that we get a few more quotes and three contractors were contacted to provide them. At present time one additional quote has been received, which was significantly less than the previous quote. Director Goewey also stated that Douglas Blume has also submitted a quote for the electrical work. Discussion ensued regarding concerns with this particular solution for the sound issue. It was the consensus of the board that Director Goewey should contact John James and/or Todd Mack to see if they could offer any further guidance for the project.

Director Goewey reported that the assisted listening devices have been purchased and will be delivered late November early December. There will be a reception/open house type event to be planned for early spring.

Director Goewey submitted a request to the Board of Selectmen (BOS) to adjust her hours to 8:15-3:15 instead of 9-4. The (BOS) approved the request provided there is adequate coverage and the center remains open from 9-4. Discussion briefly ensued regarding the transportation program and the start time.

Director Goewey reported that the new part time van driver, Steve Hannum has almost completed his training and certification process. She expects him to be able to drive independently by early December.

Director Goewey reminded the Board that the senior center will be closed on November 24 and 25, December 23 and 26, and January 2 and 16.

Director Goewey asked the Board if they had any feedback, questions or recommendations for her at this time, and they did not.

CHAIRMAN ITEMS:

Chairman Staropoli shared with the board that the 2nd annual Veterans Lunch was well attended and overall a great event. Discussion ensued regarding concerns that were brought up regarding services for our veterans.

MEMBER ITEMS:

No member items.

FRIENDS ITEMS:

Michelle Harwood provided an update on the lower level building project, including that the storage room is complete. The library has donated shelves for that space and discussion ensued regarding getting the shelves. Director Goewey will inquire to see if the Highway Department could assist us. The Friends have their annual Thanksgiving lunch on November 17, 2016 at noon. No other fundraisers are currently planned at this time.

UPCOMING MEETING:

The next meeting is scheduled for January 10th at 4:00 pm. Chairman Staropoli wished everyone a happy holiday season.

David Steindler moved to adjourn the meeting at 5:04 pm, seconded by Patricia Hardisty. The motion carried unanimously.

Respectfully submitted by,

Jennifer Goewey

Documents Reviewed:

Amended FY17 Formula Grant, Minutes, FY17 COA Budget, FY17 Formula Grant Budget, December/January Newsletter