

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
JUNE 13, 2017  
SHEFFIELD SENIOR CENTER  
4:00 pm

Board Members Present: Kathy Staropoli, Chairman  
Michelle Harwood  
Dorris Van Deusen  
Patricia Hardisty  
David Steindler  
Helen Johnston  
Richard Magenis

Others Present: Jennifer Goewey, Executive Director

Board Members Absent: David Smith Jr.  
John Gilligan

Chairman Staropoli called the meeting to order at 4:02 pm.

**APPROVAL OF MINUTES:**

David Steindler moved to approve the April 11, 2017 minutes as presented, seconded by Richard Magenis. The motion carried unanimously.

**BUDGET REPORTS:**

Director Goewey presented the Council on Aging (COA) FY17 budget, advising the board that the gas expenditures would likely be shifted to the COA budget, not from the transportation revolving account like previously stated. Discussion ensued regarding mechanical work on the van that needs to be addressed in the near future. Director Goewey also presented the FY17 Formula Grant Budget, stating that the amended budget was approved, and gave the board a copy of the final changes. David Steindler moved to approve the FY17 COA Budget and the FY17 Formula Grant Budget as presented, seconded by Richard Magenis. The motion carried unanimously.

**EXECUTIVE DIRECTOR ITEMS:**

Director Goewey stated that the 2018 annual contract with Berkshire Regional Transit Authority (BRTA) has been reviewed and signed by Town Administrator Rhonda LaBombard for our van. She also announced that the Ride for Wellness grant was reviewed and signed. This grant opportunity will allow the transportation program to transport residents from other towns for medical purposes. Lastly, in regards to the transportation program, Director Goewey announced that she was awarded a \$1,000 grant to purchase a new computer. This computer will be used to set up a designated space for the van drivers to have a work station.

Director Goewey participated in several outreach opportunities, which included a Community Resource Day at Fairview Hospital; she attended the Berkshire Community College Advisory Council meeting, and went live on WSBS, our local radio station to highlight the programs and services offered at the senior center. Director Goewey was invited to join the TRIAD group, which is a partnership of three types of organizations- law enforcement, older adults and community groups. This group's focus is safety and Director Goewey agreed to participate and represent the Sheffield COA.

Director Goewey gave the board the summer edition of the newsletter for review, and encouraged the board to participate in the annual summer barbeque to be held on Thursday, July 27 from 5-7 at the Sheffield Town Park. This event will also be a health and wellness fair, collaborating with other organizations including the Community Health Programs and Health New England. There will be food, live music, bone density scans and more!

Discussion ensued briefly regarding the visiting nurse services that are provided at the senior center from the Berkshire Visiting Nurse Association.

#### **CHAIRMAN ITEMS:**

Chairman Staropoli suggested that the Strategic Planning Sub-Committee review the use of the lower level now that the project is complete. Discussion ensued regarding safety and potential issues that will need to be addressed. Chairman Staropoli will plan an afternoon work day to get the space organized, and board members Michelle Harwood, David Steindler and Richard Magenis offered to participate. Director Goewey also stated that she and Assistant Meagher could assist as well. Member Michelle Harwood inquired about the status of the Strategic Planning Sub-Committee and Director Goewey advised her that they are an ongoing committee that covers a very broad area. Director Goewey will provide Harwood with minutes from previous meetings, and put them on the next agenda to give an update.

Chairman Staropoli mentioned upcoming programs at the center including the upcoming trips to Hyde Park and to the Sharon Playhouse. Chairman Staropoli also stated the Activities Committee will meet in July to discuss fall planning. Director Goewey would like the Activities Committee be structured differently, meeting first and then reporting back to her. There is room for more participants on this committee, and anyone interested in joining should contact the senior center.

#### **MEMBER ITEMS:**

Member Michelle Harwood thanked Director Goewey for hosting the 90<sup>th</sup> Birthday celebration. She reported there were 33 attendees, of which 10 were 90 or older, and 4 were 89.

Member Michelle Harwood stated that when the highway department delivered the polling furniture to the senior center they had tar on their shoes and tracked it on the wood floors. Director Goewey stated she would contact Administrator LaBombard regarding the floors.

Discussion ensued briefly regarding the outstanding plumbing bill for the lower level. Harwood stated that the bill has been paid in full by the Friends.

**FRIENDS ITEMS:**

Michelle Harwood reported that the Friends will host their annual Ice Cream Social on Thursday, August 17 at 1:00 pm. The Friends will also participate at the Sheffield in Celebration event that is held in September.

The next meeting is scheduled for July 11<sup>th</sup> at 4:00 pm. The COA will skip meeting in August.

David Steindler moved to adjourn the meeting at 4:52 pm, seconded by Dorris Van Deusen. The motion carried unanimously.

Respectfully submitted by,

Jennifer Goewey  
Executive Director

Documents Reviewed:

Minutes, FY17 COA Budget, FY17 Formula Grant Budget, FY17 Formula Grant Amendment, 2017 Summer Edition of the Newsletter