

TOWN OF SHEFFIELD
COUNCIL ON AGING
JULY 11, 2017
SHEFFIELD SENIOR CENTER
4:00 pm

Board Members Present: Kathy Staropoli, Chairman
Michelle Harwood
Dorris Van Deusen
David Steindler
John Gilligan
Richard Magenis

Others Present: Jennifer Goewey, Executive Director
Madonna Meagher, Assistant Director

Board Members Absent: David Smith Jr.
Helen Johnston
Patricia Hardisty

Chairman Staropoli called the meeting to order at 4:00 pm.

APPROVAL OF MINUTES:

David Steindler moved to approve the June 13, 2017 minutes as presented, seconded by Dorris Van Deusen. The motion carried unanimously.

BUDGET REPORTS:

Director Goewey presented the Council on Aging (COA) FY17 budget giving the final report for the Fiscal Year. Director Goewey also gave an update on the balances in the revolving accounts. Director Goewey also summarized the FY17 State Formula Grant Budget which had a zero balance remaining for the year.

Member Harwood made a motion, if appropriate, to accept the budget reports. Member David Steindler advised the board that it is not necessary to approve the monthly budget reports since the board approves the budget annually. Discussion ensued and Member Harwood withdrew her motion. It was the consensus of the board to have Director Goewey present the budget each month for review and to answer any questions if applicable. Additionally, member Steindler praised Director Goewey's ability to manage the Council on Aging budget.

EXECUTIVE DIRECTOR ITEMS:

Director Goewey presented the board members with a summary of the senior center statistics for FY17 including; transportation services, Meals on Wheels, the weekly congregate meal, events held at the center, volunteers, and services we provide. Director Goewey highlighted medical appointments and senior center activities as the most requested rides in our transportation program.

Chairman Staropoli asked Director Goewey for an update on the new van. Director Goewey reported that the van has been delivered to Pittsfield, however still needs to be fully equipped and lettered. Member Steindler suggested that the new van be equipped with an oxygen tank holder that would be secured to the van as well as containers to hold groceries. Director Goewey stated she would order an oxygen holder and she will do some research on possible solutions to hold groceries in place.

CHAIRMAN ITEMS:

Chairman Staropoli thanked Director Goewey for all her hard work and for carefully managing the COA budget. Chairman Staropoli reported that it has been hard to have a strategic planning committee meeting because of the summer schedule, however she will schedule one soon.

Chairman Staropoli reported that several members of the board gathered to organize the lower level and progress has been made. Discussion ensued about the procedures for using the lower level with Chairman Staropoli reiterating that safety is of utmost importance.

Chairman Staropoli stated the trip to the FDR Homestead in Hyde Park, NY was a success, with twenty nine attending. Additionally, a trip to the Sharon Playhouse in August to see The Music Man is scheduled and completely full.

MEMBER ITEMS:

Member Richard Magenis requested a meeting be scheduled for the Activities Committee, and Chairman Staropoli agreed to set up a date in the near future.

Member Michelle Harwood reported that she emailed the COA and Friends contact information to all members. Copies are also available for any member who would like one, or who doesn't receive email.

FRIENDS ITEMS:

Michelle Harwood reported that the Friends have raised \$160 from a plant sale that Barbara Delmolino organized. The Friends will host their annual Ice Cream Social on Thursday, August 17th and will have a basket raffle at the COA bar-b-que at the town park on July 27th.

The COA will not meet in August, and the next scheduled meeting is on September 11 at 4:00 pm

David Steindler moved to adjourn the meeting at 4:43 pm, seconded by John Gilligan. The motion carried unanimously.

Respectfully submitted by,

Madonna Meagher
Assistant to the Director

Documents Reviewed:
Minutes, FY17 COA Budget, FY17 Formula Grant Budget, FY17 Statistics Summary