

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
Final  
September 8, 2020  
SHEFFIELD SENIOR CENTER  
10:15 am

Board Members Present: Eileen Clarke, Chairperson  
Nadine Hawver  
Dorris Van Deusen  
Michelle Harwood  
Dick Goodwin  
Dave Smith  
John Gilligan

Absent: Gillian Hettinger  
Sherry Graybeal  
John Gilligan

Others Present: Kathie Loring, Executive Director  
Elaine Ireland, Assistant to Director  
Rhonda LaBombard

Chairperson Clarke called the meeting to order at 10:15 am.

**APPROVAL OF MINUTES:** Motion to approve the Minutes of May 12, 2020 by Michelle Harwood and seconded by Nadine Hawver. Approved unanimously.

**DISCUSSION ON TRANSPORTATION AND ADDITION OF FEE:**

Kathie reported that fees are not being paid by some who ride the van often. She offered the suggestion that we make the rides a fee based service. Nadine made a motion for fee based program of \$4/ride, It was second by Dorris. This was agreed upon by the majority. It was suggested that we can invoice at the end of the month for rides not paid for. Kathie suggested start date of Oct 1. We will put out an email blast as well as contacting our regular riders to inform them of the changes.

**PROGRAMING & EVENT UPDATE:**

Executive Director Loring reported the center continued activities with Covid-19 Restrictions. Kathie mentioned that although the Senior Center Building has closed, the COA is still open and operating to provide essential services on and off site. We continue to follow recommendations of Governor Baker, CDC, Elder Services and MCOA.

- We participated in the Summer Saturday Meal Program sponsored by the Christ Trinity Church. This was very successful and thank you to Nadine, Sherry, Steve, and Eileen for helping to deliver the meals.
- Kathie mentioned that Alex is no longer driving as of the end of August. Thanks to Steve Hannum for covering the extra shifts as well as Nadine and Tom for filling in.
- SBETC is closing on September 30<sup>th</sup>
- Community meals continue three times per week. Thank you to John and Elsie Gilligan for help with the Thursday deliveries.
- Foot Nurse, Hair, and Blood Pressure appointments are occurring monthly at the Senior Center by appointment. Exercise classes are being held at the Town Park weekly while weather permits. Bingo is being held today at the pavilion with Elsie and Dick.

#### **UPCOMING EVENTS:**

- Music in the Park will be held on September 15<sup>th</sup> with Sandy and Sandy from 12-1.
- Trivia will be held on September 17<sup>th</sup> from 11-12:30pm

#### **EXECUTIVE DIRECTOR ITEMS:**

- We are working with the Board of Health and Selectman on a plan for possible programming for the future.

**FRIENDS ITEMS** Michelle continues to create some crafts for sale to help with expenses.

Dick moved to adjourn the meeting at 10:45 am, seconded by Michelle. The motion carried unanimously.

Respectfully submitted by,

Elaine Ireland  
Assistant to the Director

Documents Reviewed:  
Minutes