

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
November 12, 2019  
SHEFFIELD SENIOR CENTER  
10:00 am

Board Members Present: Eileen Clarke, Chairperson  
David Smith Jr.  
Patricia Hardisty  
Nadine Hawver  
Dorris Van Deusen  
Michelle Harwood  
Gillian Hettinger

Absent: John Gilligan  
Sherry Graybeal

Others Present: Kathie Loring, Executive Director  
Elaine Ireland, Assistant to Director  
Rhonda LaBombard  
Pat Levine  
Nan Wells  
Laura Grunfeld

Chairperson Clarke called the meeting to order at 10:06 am.

**APPROVAL OF MINUTES:** Motion to approve the Minutes of September 10 by Dorris Van Deusen and seconded by Michelle Harwood. Approved unanimously.

**PROGRAMING & EVENT UPDATE:**

Executive Director Loring reported the center events held in September thru November

- Kathie welcomed Elaine Ireland as the new Assistant to Director.
- Kathie thanked everyone that helped out during the time Madonna left in June. It was a busy 4 ½ months. She thanked Eileen, Steve Nadine Claudia, Dick, and many more for stepping up and going above and beyond.
- The Formula Grant was submitted \$12.00/ 908. 10,896.00
- Community Meals on Fridays are a huge success with an average of 24 people in attendance.
- Dinner and a Movie in September had 20 people
- Third Thursday Lunch in September 20 people, October 22 people
- Bereavement group is still meeting
- Men's Breakfast for September and October had around 30 people

- Flu Shots with Big Y, 2 sessions, over 50 people.
- Memory Writing September 5, October 2
- Fuel Assistance with Berkshire community Action council
- Shine had 12 people
- Trunk or Treat with Kathy Posey, Elsie, Gail, Eileen, Tighe great night.
- Debora Osteo Arthritis 8 people
- Paint and Sip had 10 people
- No Men's breakfast in December
- Veterans Lunch had around 40 people

#### **UPCOMING EVENTS:**

- November 18, Debora Mai- Low Back Pain
- November 21, Friendsgiving
- November 25, Winter Workshop
- November 27, Tree Trimming
- Fallon Health Sponsoring Mug Painting and Snack
- December 4, Holiday Light Tour & LEO at Stateline, Steve driving
- December 5, Holiday Lunch @ Mount Everett
- December 9, Card Making and Free Yoga Dance w/ Senta 2<sup>nd</sup> Mondays
- Jewelry Making
- December 19, Holiday Lunch by Nadine and Cookie Exchange
- December 31, New Year's Eve Lunch and a Movie
- January LEO at Lunch Time
- January 19, Paint and Sip
- January 27, Card Making

#### **EXECUTIVE DIRECTOR ITEMS:**

- Ronnie Cunningham needs a replacement for calling Bingo Nov-Dec
- Discussion was presented about dogs at the Center. The Town of Sheffield offered the legal parameters for service dogs. Service Dogs will be allowed in the building if they are leashed and under constant supervision. The question can be asked, as a formality, which service the dog is performing. Concerns were voiced about the safety of other members. No motion was made.
- Gillian Hettinger mentioned that she would like to see more trips. Kathie and Nadine talked about the problem with getting enough people to commit for transportation. She also suggested doing Beatrix Potter Peter Rabbit presentation which was done at the library. She offered to present at the Center if we would like to schedule an event. The Sand Bucket program which is run by the Highway Department has 15-16 people signed up.

#### **CHAIRPERSON ITEMS:**

**FRIENDS ITEMS:** Michelle Harwood reported there are a few new members and we are always looking for more. There is another Murder Mystery scheduled for Aug 7<sup>th</sup> 2020 for Dessert only...Murder by Chocolate \$5. Thanksgiving Dinner will be Nov 21 for \$8

**MEMBER ITEMS:**

**PUBLIC COMMENTS:**

Laura Grunfeld mentioned she didn't feel comfortable with the manner by which calls are logged. Nadine and Kathie explained the method is necessary for accurate data for our grants.

Next Meeting: January 14 @ 10am

Dorris Van Deusen moved to adjourn the meeting at 10:43 am, seconded by Michelle Harwood. The motion carried unanimously.

Respectfully submitted by,

Elaine Ireland  
Assistant to the Director

Documents Reviewed:  
Minutes