

Sheffield Cultural Council Meeting
Monday December 6, 2019
Sheffield Town Hall

All Present: Marcia Brolli, Brece Honeycutt, Gillian Hettinger, Mary Ellen O'Brien, Paul O'Brien, Amy Rudnick, Hilary Russell, Hester Velmans, Abby Webster,

- The council convened at 5:00 PM.
- Minutes were approved.
- Amy told the council about Mass Audubon's request to extend their 2019 grant to the week of February 17, 2020, and the council approved the request.
- Paul reported that the Council received four late donations.
- The nine-member committee reviewed the forty grant allocations that the Council had made at the November 19th meeting, and voted to leave them as they were, bringing the total grant funds awarded to \$8,810.
- Treasurer Paul O'Brien reported that we have \$5,790 in donations as of Nov. 19, 2019, and a state contribution of \$4,800, a total of 10,590. With recent donations of \$396, not yet deposited, we will have 10,986.
The Council owes reimbursements of \$2,025 on outstanding 2019 grants and is retaining \$2,388, which may be less, depending on how the accountant reports our payments in FY 19 and FY 20. Also, the \$2,388 has been reported to the state, but because of the pending deposits mentioned above and any additional donations, that number will be greater than what was reported to the state as of the Nov 19 date we used to report it.
- We agreed again that we want to organize a meeting to help applicants write clear complete applications that fit the Council's mission.
- We also want to extend our advertising and direct contact with potential applicants and donors.
- Amy will speak to the Town Administer about revenue from cannabis.
- The meeting concluded at 6:00.

Respectfully submitted,

Hilary Russell