

Sheffield Cultural Council Meeting
Friday August 10, 2018
Sheffield Town Hall

Present: Amy Rudnick, Marcia Brolli, Hilary Russell

Absent: Mary Ellen O'Brien, Abby Webster

- Officers for the coming year: Chair, Amy Rudnick; Secretary, Marcia Brolli; Treasurer, Paul O'Brien; Recording Secretary, Hilary Russell
- Hester Velmans has accepted our invitation to join the Council, has sent her letter of interest to the Selectmen but has not at the time of the meeting been appointed by the Selectmen.
- Reimbursements:
 - Amy will mail our new mailing address, 21 Depot Square, to those who have not yet been reimbursed.
 - Any two people on the board can sign the reimbursements.
 - Marcia will process reimbursements and find another member to sign.
 - Reimbursement deadline, we presume, is December 30, 2018 (was December 30 in 2017).
- Donations go to Alicia, and we remind her that they go into the fund raising account.
- Place an ad in the *Sheffield Times* with a "thank you" and a reminder to give.
- Marcia volunteered to write "thank you" notes; others volunteered to help.
- Remind Alicia that the funds we spend for ads come from the donations account.
- Amy will notify the Cul. Coun. in Boston of our new address.
- We'll send a press release to the *Sheffield Times* about our new members.
- When the new Grant cycle opens, Amy will send ads to the *Eagle, Record, and Sheffield Times*.
- We reviewed the annual time line.

Respectfully Submitted,
Hilary Russell, Recording Secretary.