

Sheffield Cultural Council Meeting
Wednesday, August 17, 2016 -- 4:30 pm

Members Present:

Missing:

Wendy Casey

Marcia Brolli *

Bob Law (co-treasurer)

Sally Chamberlin Cook (co-treasurer)

Trudy Miller (ex officio)

Kathie Ness (chair / secretary)

Hilary Russell *

Gillian Seidl *

- All members received Program Guidelines packets, contact lists, and additional information for new members.* Kathie Ness will mail these to Sally Cook and Marcia Brolli.
- Minutes from the last meeting (March 2016) were read by Kathie Ness and approved as read.
- It was confirmed that all new members have been sworn in and completed the ethics test.
- MCC (Mass. Cultural Council) has a new online procedure for grant applications. Sheffield council members should familiarize themselves with this, by reviewing the handouts and the MCC website, to field questions if necessary.
 - Applications will be available Sept. 1st and the MCC will send reminder emails to all applicants from the past three years (something the chair has done in the past).
 - Sheffield will not accept paper applications.
 - Field trips now use the same form.
 - MCC is providing a "Help Line" for applicants who have questions.
 - Every year the MCC changes our password. To access the Member content of the MCC website, the User Name is Sheffield; the Password is 8TGQNH.
- Discussion about the MCC Procedure:
 - Applications available Sept. 1st
 - Applications due Oct. 17th
 - Distribution of Sheffield CC pdf (panel book) on Wed., Nov. 2nd for member review
 - Week of Nov. 14th: deliberation meeting
 - Current presumed budget: \$4,300.
 - Week of Dec. 5th: "No" letters sent out; appeal process available
 - Week of Jan 16th: "Yes" letters out
 - Bob Law suggested hosting a reception and/or a press release for the funded applicants.
 - Fundraising and Sponsoring are options for available each LCC.
- If anyone is available to manage it, the Council could have a table at the Sheffield Fair on Sept 10th. Trudy Miller indicated that in the past this has not been very busy.
- The idea of an applicants' workshop, offered in the past, seems out of date now that the MCC is offering so much help online.
- Next meeting – tentatively Wed., Nov. 2nd at 7:00pm in the Town Hall meeting room.
- No public comment (no public present). The meeting was adjourned at 5:30pm.

Respectfully submitted,



Kathie Ness, chair / Wendy Casey, interim secretary