

**TOWN OF SHEFFIELD
BOARD OF HEALTH
MAY 14, 2019
FIRST FLOOR MEETING ROOM
2:00 PM**

Board Members Present: Sarah Gulotta, Chairman
David A. Smith, Jr., Vice Chairman
Eileen Clarke
David Lewis

Board Members Not Present: Walter Hewins III

Others Present: Michelle Nourse, Food Inspector
Jill Hughes, Assistant to Town Administrator
Members of the public (see sign in sheet)

Chairman Sarah Gulotta called the meeting to order at 2:00 pm.

Discussion and possible action on made to order food for the Farmers Market: Chairman of Sheffield Farmers Market, Jim Kelly along with some members of the steering committee presented a letter to the Board including some documents and photos for the Board to review. Mr. Kelly reviewed several items with the Board regarding permitting and regulations in hopes that the Board would approve made to order food. A discussion ensued. S. Gullotta called on Jayne Smith, Health Inspector for the Berkshire Health Alliance for a recommendation. Jayne stated that there are no federal or state regulations on food preparation at Farmers Markets and it is a decision for Sheffield Board of Health. A discussion ensued. **D. Lewis motioned with a second from E. Clarke to allow the Sheffield Farmers Market to serve made to order food at the farmers market under the same regulations as a special event permit and to remove "no on-site food prep" from the application. The motion passed 4-0.**

Discussion and possible action regarding housing complaint: Jayne Smith, Health Inspector for the Berkshire Health Alliance explained to the Board where they are in the process with the property at 627 South Main St. When the owners of the home went to housing court in September they came to an agreement with the court. There are two parts to the agreement. The first was to close up and seal the building from entry and weather within thirty days. The second was to renovate or raze the structure within the next ninety days. There has been work done on the first however the letter received from SOCO Historical Restorations LLC on February 28, 2019 is not a plan or contract. A discussion ensued. **S Gulotta motioned with a second from D. Lewis that the documentation provided by the parties did not meet the agreement made in housing court and the Board grants the Alliance jurisdiction to move forward and take this back to housing court. The motion passed 4-0.**

Discussion and possible action regarding recent housing inspection: Jayne Smith, Health Inspector for the Berkshire Health Alliance explained to the Board that the Town received a complaint regarding a home with no water or sewer being provided to that building at 30 Pine Lane. Jayne Smith stated that a letter was sent to the owner informing him of the inspection. Jayne stated that she, Chief Munson and Charlie Kaniecki went to the property for an inspection on Friday, May 10, 2019 at 10am. They discovered the property had not had water to the building for quite some time along with many more issues of concern. The building has been issued an order of condemnation along with an order to vacate the premises. Jayne and Chief Munson have assisted the current resident of the building to find him suitable housing elsewhere. A discussion ensued. Jayne stated that the next step would be for the Board to sit down with the Select Board and Town Council to coordinate this matter. A discussion ensued.

Jayne Smith stated that she has made some additional efforts regarding compliance for the regulation changes given to camps in March of 2018. She mentioned that we may not see as many completed applications this year because she is working to train the camps on compliance. Additionally, she stated that we may see more violations because of these new regulations.

Approval of Minutes 3/11/2019 & 4/8/2019: The Board reviewed draft meeting minutes from March 11, 2019 and April 8, 2019.

S. Gulotta motioned, with a second from E. Clarke to approve the March 11, 2019 minutes as written. The motion passed 4-0.

D. Lewis motioned, with a second from D. Smith to approve the April 8, 2019 minutes as written. The motion passed 4-0.

Upcoming Conferences/Mail: The Board reviewed the mail quietly.

The Board reviewed the following:

Letter dated May 2, 2019 from the Sheffield Conservation Commission regarding a public hearing for 115 Bow Wow Road on May 20, 2019.

Letter from National Grid dated April 22, 2019 regarding spring mechanical control, cut surface or basal treatment, a summer selective foliage treatment and as necessary, summer and fall CST and basal treatments on rights of way in Sheffield.

Final RCC permit Conversion Operation received May 2, 2019 Renewal Anaerobic Digester, Pine Island Farm.

Mountain Water Systems, Inc. Sanitary Survey received on May 2, 2019.

Berkshire Public Health Alliance: No discussion.

Clerk's Report: No discussion.

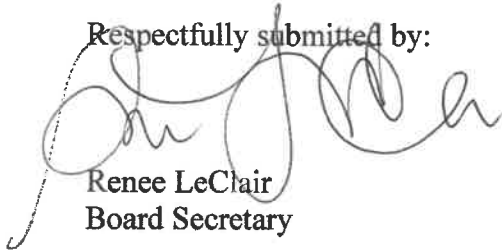
Public Inquiries: No discussion.

S. Gullotta motioned, with a second from E. Clarke to adjourn the meeting. The motion passed 3-0.

The meeting adjourned at 2.41pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda Sign in sheet, Letter dated May 2, 2019 from the Sheffield Conservation Commission regarding a public hearing for 115 Bow Wow Road on May 20, 2019, Letter from National Grid dated April 22, 2019 regarding spring mechanical control, cut surface or basal treatment, a summer selective foliage treatment and as necessary, summer and fall CST and basal treatments on rights of way in Sheffield, Final RCC permit Conversion Operation received May 2, 2019 Renewal Anaerobic Digester, Pine Island Farm, Mountain Water Systems, Inc. Sanitary Survey received on May 2, 2019, Notice of Condemnation for 30 Pine Lane, Inspection report for 30 Pine Lane.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read 'Renee LeClair', is written over the printed name and title.

Renee LeClair
Board Secretary

Sheffield Board of Health

Date: May 14, 2019

PLEASE PRINT: Your Name

Street, Town

1. MARTIN MITSOFF S. UNDERMIN RD, Sheffield
2. Jayne Smith 465 Silver St, SHF
3. James Kelly 1899 County Rd., Sheffield
4. Erna Lampman 131 Hewins St., Sheffield
5. Aretha Whitehead 5 Lucky Lane, Housatonic
6. Amelia Conklin 203 Galun Farm Trl, Sheffield
7. Kathy Orlando 116 main St, Sheffield
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