

**TOWN OF SHEFFIELD
BOARD OF HEALTH
TUESDAY, FEBRUARY 11, 2020
FIRST FLOOR MEETING ROOM
2:00 PM**

Board Members Present: Martin Mitsoff, Chairman
 Eileen Clarke
 David Lewis

Board Members Not Present: David A. Smith, Jr., Vice Chairman
 Pat Levine

Others Present: Renee LeClair, Board of Health Clerk
 Members of the public (see sign in sheet)

Chairman Martin Mitsoff called the meeting to order at 2:00 p.m.

Camp Inspections, Policy, Regulations and Berkshire School's Responsibilities: M. Mitsoff said that he has not heard back from Berkshire School. M. Mitsoff will touch base with a direct call to Jeff Depelteau, Director of Summer Programs. Once he has a conversation regarding their progress he will forward an update to the clerk to distribute to the Board.

Update on Housing complaint received on 9/26/2019: M. Mitsoff stated that there is nothing new to report. At this point it is up to the owner to make the decision to take the next steps as to what she would like to with the property.

Update on Housing complaint received on 10/15/2019 M. Mitsoff and the clerk have gone to the apartment home for inspection with the most recent inspection showing that not much had changed in the home. M. Mitsoff has been working on filing papers to the court regarding this property. The tenant is now indicated to the Great Barrington Housing Authority that she will be moving out on by the end of February 2020.

Update on Housing complaint received on 3/13/2017: M. Mitsoff and the clerk drove by the property to see if any work was being done. During this visit a neighbor informed them that there has not been any activity with regard to clean up at the site.

Update on Housing complaint received on 12/13/2019: M. Mitsoff shared that the landlord hired a contractor to do the renovation work to the apartment home. There were a number of items that needed to be addressed on the punch list given to the landlord by the health agent at the initial inspection of the apartment home. M. Mitsoff and the clerk went to do a follow up inspection with both parties to ensure the punch list was completed. Everything was addressed appropriately so M. Mitsoff issued a certificate of compliance to the landlord.

Discussion regarding food establishment inspections and fee collection. The clerk gave a summary of her discussion with the food inspector regarding the frequency of inspections. A discussion ensued. It was decided that going forward every food service gets a license and every licensee gets inspected. The non-profits do not have to pay for licenses or inspections.

All establishments will need to have two inspections per year and must be issued a license by the Board of Health. The establishment must have one person that is serve safe and has taken an allergy awareness certification class. The clerk will contact the establishments that must be notified of this change.

Discussion regarding the impacts of the Board's implementation of increasing the purchase age of vaping and tobacco products. M. Mitsoff has reached out to Trisha Zucco at the school regarding this topic. He hopes that they can connect with her prior to the next meeting or perhaps she will be able to attend.

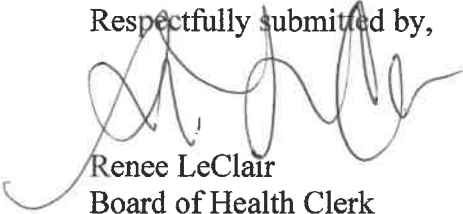
Approval of Minutes: Tuesday, January 14, 2020 The Board reviewed draft meeting minutes from January 14, 2020. **D. Lewis motioned, with a second from E. Clarke to accept the January 14, 2020 minutes as written. The motion passed 4-0.**

Clerk's Report: The clerk will ask the Town Administrator to add the day camp application fee to the Town's website.

There being no more business for the Board this afternoon. **D. Lewis motioned, with a second from E. Clarke to adjourn the meeting. The motion passed 4-0.**

M. Mitsoff adjourned the meeting at 2:52 pm.

Respectfully submitted by,



Renee LeClair
Board of Health Clerk

Documents reviewed at the meeting:
Draft 1/14/2020 meeting minutes
Food vendors and inspection lists

Sheffield Board of Health

Date: 2/11/2020

PLEASE PRINT: Your Name

Street, Town

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