

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
TUESDAY, MARCH 10, 2020  
FIRST FLOOR MEETING ROOM  
2:00 PM**

Board Members Present:           Martin Mitsoff, Chairman  
  Eileen Clarke  
  David Lewis  
  David A. Smith, Jr., Vice Chairman  
  Pat Levine

Others Present:                    Renee LeClair, Board of Health Clerk  
  Members of the public (see sign in sheet)

Chairman Martin Mitsoff called the meeting to order at 2:00 p.m.

**Discussion and possible action on mileage reimbursement for Sanitation Inspector:** Scott Smith the Sheffield Sanitation Inspector explained that he had previously received mileage reimbursement from the Town. A discussion ensued. The Board asked that Scott keep track of his mileage from here on out. M. Mitsoff stated that he would look into this and get back to Scott with a decision.

**Discussion and possible action on letter to home owner regarding Title V:** Scott Smith, Sanitation Inspector stated that it has been three months since a letter was sent to the owners of the home with the failed inspection. Scott asked that the clerk send another letter registered mail. A discussion ensued regarding the condition of the system. It was decided that M. Mitsoff and the clerk would work on a second notice letter to send to the home owners.

**Update Camp Inspections, Policy, Regulations and Berkshire School's Responsibilities:** M. Mitsoff stated that Berkshire School contact the Board and is working to finalize their policies. Once completed the School will be forwarding to Health Agent, Sandra Martin for review.

**Update on COVID-19:** M. Martin stated that under the news button on the Town's website gives updates and links to help keep residents informed. He reviewed the precautionary measures with the Board. He has been in contact with Berkshire Heath Alliance regarding personal protective equipment and attempted to make an order with suppliers and has not had any success. P. Levine will be attending a meeting tonight regarding the virus.

**Update on Housing complaint received on 3/13/2017:** M. Mitsoff explained that he is still waiting for a detailed demolition estimate from the contractor in order to submit the grant. A discussion ensued on the possible contents of the home.

**Discussion regarding the impacts of the Board's implementation of increasing the purchase age of vaping and tobacco products.** M. Mitsoff has reached out to Trisha Zucco at the school regarding this topic. He has attempted to connect with her and will continue to do so.

M. Mitsoff shared his thoughts about responsibilities of the Board and ways to improve efficiency and keep things simple for everyone. Each member would be able to put their focus on a specific item. The board asked that this be put on the next agenda for discussion.

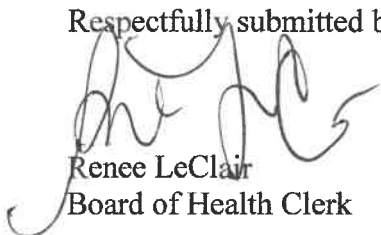
**Approval of Minutes: Tuesday, February 11, 2020** The Board reviewed draft meeting minutes from January 14, 2020. ***D. Lewis motioned, with a second from E. Clarke to accept the February 11, 2020 minutes as written. The motion passed 3-0. D. Smith Jr. and P. Levine abstained from the vote.***

**Clerk's Report:** George Motel from Sunset Vineyards has asked the Board for a response to the report from his engineer. A discussion ensued. M. Mitsoff will assist the clerk in writing a response.

There being no more business for the Board this afternoon. ***D. Lewis motioned, with a second from E. Clarke to adjourn the meeting. The motion passed 5-0.***

M. Mitsoff adjourned the meeting at 2:32 pm.

Respectfully submitted by,



Renee LeClair  
Board of Health Clerk

Documents reviewed at the meeting:  
Draft 2/11/2020 meeting minutes

## Sheffield Board of Health

Date: 3/10/2020

PLEASE PRINT: Your Name

Street, Town

1. EVAN Triantafidis Berkshire Records

2. SCOTT SMITH BALDWIN SHEFFIELD

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