

**Town of Sheffield**  
**Board of Health**  
**Tuesday, June 16, 2020 at 2pm**  
**Virtual Meeting**

**Board of Health members present:**

Martin Mitsoff, Chairman

Eileen Clarke

Pat Levine

**Absent:** David Lewis; David Smith, Jr.

**Members of the Public:** Rene Wood

Chairman Mitsoff called the virtual meeting to order at 2:00pm and recorded the meeting. R. Wood took minutes.

**Update on COVID-19 Health Emergency.** Chairman Mitsoff updated the Board on the various daily metrics and commented on 87 new cases last reported as being the lowest number in 2.5 months, while the number of tests continues to increase. State is now in Step 1 of Phase 2 of reopening plan. Questions and discussion regarding pop-up testing sites for 6/17 and 6/18 due to recent graduations and other large gatherings.

**Update on Annual Town Meeting (ATM) Planning:** Chairman Mitsoff led an update on this topic as he and E. Clarke have been very involved. Next meeting scheduled for 10am on 6/19. Discussion focused on getting specific names assigned to the 3 groups needed: ushers/seaters; chaperones; and guides. Chairman Mitsoff has resolved the issue of how to ensure fresh air is circulating during the meeting – air handlers will be used instead of air conditioning and exit doors in each meeting room and windows in the gym will be opened. Sections will be marked in each room for those who can't wear a mask and another section for those who will not wear a mask. The Town Moderator will have to say those not wearing a mask may be escorted from the meeting if they don't seat in their assigned seats. It was brought up that F. Joyce will need another table if voters are registered but not on the rolls. Town Moderator will have his extra ATM protocols done by 6/19. Exit protocols discussed. Town Administrator will sit at main table. Open exit doors will not be used for exiting from the meeting; just the main entrance doors with back to front of room exiting, row by row. Cleaning done before hand and Town will pay for post-ATM cleaning. Discussion re: personal preferences to attend ATM; everyone will have to make their own decision. Board members in agreement that everything is being done to make it a safe meeting; only reason to cancel would be explosion in active Sheffield cases or other event of similar importance.

**Solid Waste and Recycling Regulations:** Chairman Mitsoff reviewed the purpose of the proposed regulations as being a modern rewrite of the old regulations and designed to bring responsibilities of citizens, commercial haulers, businesses etc. up to date. Were reviewed at last BOH meeting and cited as a pro-active measure by the Town regarding recyclables and solid waste. Discussion ensued; a proposed change to Section 3B was made to require commercial haulers to also report quarterly on customers who no longer were on the haulers customer list of customers, in addition to those customers who had been added.

*On a motion by E. Clarke, seconded by P. Levine, and unanimously approved 3-0 on a roll call vote, the Board of Health adopted the proposed Solid Waste and Recycling Regulations as proposed, with the change made to Section 3B to require quarterly reporting on those customers who had dropped service with a commercial hauler.* R. Wood thanked the Board of Health for their adoption of the new Solid Waste and Recycling Regulations.

**Update on 627 South Main Street demolition:** Chairman Mitsoff brought the Board up to date. Wilkinson took the building/barn down to the original stone foundation and the Town has applied for a grant for up to 50% of the demolition costs. The owners were not involved at all and Lee Bank is reviewing its options as owners of the property; possible reimbursement for Town expenses if property sells at a high enough price. Discussion turned to another property on Main Street, near the former Sunrise Diner. Given the work involved and court appearances, it is doubtful this will see BOH attention until late summer, with the BOH likely applying for another demolition grant. It will be put on a BOH agenda for further discussion.

**Update on Berkshire Public Health Alliance Board Meeting.** Chairman Mitsoff gave an update. New personnel available to the BOH were introduced. Discussion focused on the state's COVID-19 Contact Tracing Collaborative, which does not exist in Berkshire County as local Public Health nurses for each Town, such as Nancy Slatterly for Sheffield, are charged with this responsibility. The Alliance is working on putting together virtual meetings and updates and Chairman Mitsoff gave complements to Laura Kitross and the Alliance for their work. He invited other members to consider representing Sheffield at a future meeting and P. Levine would like to attend the next meeting, possibly in September.

**Approval of minutes:** Minutes of 5/12/20 were reviewed. *On a motion by P. Levine, seconded by E. Clarke, and a roll call vote of 3-0, the Board accepted the minutes of 5/12/20 as presented.*

**Board Member Items:**

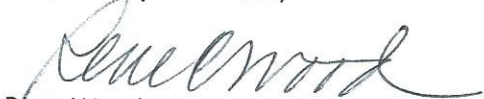
E. Clarke: none.

P. Levine raised the issue of a salon in Ashley Falls, which has other businesses. The property owner is in disagreement with the Ashley Falls Historic District Commission regarding signage, which the owner said had to be moved because of the BOH as it involved medical signage. The Board will ask her for the citation requiring this, as no Board member was aware of this requirement or has been involved in the matter.

**Public Inquiries:** None

**Board Adjournment:** *On a motion by P. Levine, seconded by E. Clarke, and unanimously approved 3-0 on a roll call vote, the Board adjourned at 2:59pm.*

Respectfully submitted,

  
Rene Wood

**Meeting Materials:**

**Meeting Notice/Agenda for June 16, 2020; BOH minutes 5/12/20; Draft Solid Waste and Recycling Regulations**