

**TOWN OF SHEFFIELD
BOARD OF HEALTH
SEPTEMBER 10, 2018
FIRST FLOOR MEETING ROOM
6:00 PM**

Board Members Present: Sarah Gulotta
David A. Smith, Jr.
Eileen Clarke
David Lewis

Board Members Not Present: Walter Hewins, III

Others Present: Jill Hughes, Board Secretary
Members of the public (see sign in sheet)

Chairman S. Gulotta called the meeting to order at 6:00 p.m.

Housing Inspection 627 South Main Street: The Board reviewed the Request for Emergency Order that was served to the bank and property owners. A court hearing has been requested. A discussion ensued.

Approval of Minutes: The Board reviewed draft meeting minutes from August 13, 2018. **S. Gulotta motioned, with a second from D. Lewis to approve the August 13, 2018 minutes as written. The motion passed 3-0.** D. Smith, Jr. abstained from the vote.

October Meeting Schedule: The Board discussed changing their meeting date in October, since it falls on Columbus Day. It was decided that the Board will meet on October 15th at 6:00 PM.

MassDEP Notice to National Grid: The Board reviewed the August 27, 2018 notification letter from MassDEP regarding the release of mineral oil dielectric fluid from a transformer on pole 13 on Miller Avenue. A discussion ensued. The matter has been taken care of by National Grid.

Review of Berkshire Visiting Nurse Association Annual Report: The Board reviewed the Annual Report and a discussion ensued.

Proposed Event at Race Brook Lodge: The Board received an email this afternoon from John de Kadt regarding their proposed event called BlessFest at Racebrook Lodge in July 2019. The proposal was reviewed and discussed. **D. Smith, Jr. motioned, with a second from E. Clarke to discuss the matter further at their October 15th meeting. The motion passed 4-0.**

Upcoming Conferences/Mail: The Board reviewed the invitation to the BCBOHA Fall Dinner scheduled for October 22, 2018. The clerk asked Board members to let her know if they would like to attend.

Berkshire Public Health Alliance: The clerk will contact the Alliance for the date of the next meeting.

Clerk's Report: The clerk informed the Board that this would be her last meeting and that their new clerk Renee LeClair will be starting on September 17th.

There being no further business before the Board. **S. Gulotta motioned, with a second from D. Lewis to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 6:19 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Draft 8/13/18 meeting minutes, Request for Emergency Order, MassDEP Notice to National Grid, BVNA Annual Report, Email from John de Kadt regarding event at Racebrook Lodge, BCBOHA Fall Dinner invitation.

Respectfully submitted by:



Jill Hughes
Board Secretary

Board of Health

Date: September 10, 2018

Name – PLEASE PRINT

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