

**Town of Sheffield  
Board of Health (BOH)  
Meeting Minutes for September 13, 2021**

Board Members present: Pat Levine, Chair  
Martin Mitsoff  
Eileen Clarke  
Dave Lewis  
Scott Smith

Others in Attendance: Lori Neil, Administrative Assistant  
Members of the Public

Chairman Levine called the meeting to order at 6:01 pm.

**Introduction of Public Health Nurses:** Chair Levine introduced the two public nurses who are now available to Sheffield; Amy Hart and Jill Sweet. A. Hart spoke as to what she and Jill have been working on. She stated that 75% of their time is spent working with the pandemic. A. Hart shared recent statistics and informed the Board as to what they are seeing in the community. M. Mitsoff asked what support do you need from the Board of Health? A. Hart mentioned putting their information on the Town website and providing links for easier access to reach them.

**Mask Mandate in Town Buildings:** Chair Levine and the Board discussed the appropriateness of wearing masks and social distancing. A. Hart asked people to strongly consider masking indoors as she discussed aerosol transmission. *Chair Levine made a motion to develop a proposal for a directive to mask wearing. M. Mitsoff seconded the motion. Motion carried, 4-0.*

**Election of Vice Chair:** *Chair Levine made a motion to have a Vice Chair on the Board of Health. She nominated M. Mitsoff to be the Vice-Chair. D. Lewis seconded the motion. Motion carried, 4-0.*

**Discussion/Possible Action of Authority of Chair:** Chair Levine discussed during the height of the pandemic that M. Mitsoff would speak for the Board of Health and issue or provide any information that was needed. The Board discussed if an emergent situation were to happen, an emergency meeting would be held, it would be documented well as to why it was an emergency and the Board members would then sign off on it. M. Mitsoff informed the Board that the Select Board had made a decision that the Chair can have an in-person public meeting or the Chair can make a decision to have a Zoom meeting. There are no hybrid meetings as of yet.

**Selection of Services from the Alliance and/or the Collaborative:** Chair Levine spoke to say we have the services of two public health nurses with the Berkshire Regional Collaborative who is administered out of Tri-Town Health. She stated, we have been getting support from Berkshire Health Alliance for housing and propose to continue. If the Board

decides to go with the Berkshire Regional Collaborative, for the food contract, the inspector would be

Jayne Smith. She is a certified food inspector. **Chair Levine made a motion to execute agreements with both entities. E. Clarke seconded the motion. Motion carried 4-0.**

**Discussion/Possible Action on the Permit Fee Structure:** M. Mitsoff shared the documents prepared for the annual License/Permit Fees discussed from the prior meeting. It was discussed that the inspections would be included in the license fee. **D. Lewis made a motion to accept the new annual Inspection/Permit Fees as presented. E. Clarke seconded the motion. Motion carried, 4-0.**

**Discussion on Massachusetts Association for the Chemically Injured, Inc.:** Chair Levine shared a notice from the MA Assoc. for the Chemically Injured, Inc. The notice was to bring increased awareness to the program.

**Discussion/Possible Action on the Mobile Harm Reduction Substance Use Program:** Chair Levine informed the Board that this program is to provide support when someone has misused a substance. A kit and information to get assistance, counseling and support would be available. Chair Levine will speak with the Police Dept. and the Fire Dept. about the possibility of utilizing this program. A van has been around Berkshire County asking if communities would support this program. **Chair Levine made a motion to create a letter to be signed to allow this service in Sheffield. D. Lewis seconded the motion. Motion carried, 4-0.**

**Approval of Draft minutes for July 12, and August 9, 2021:** **E. Clarke made a motion to approve the July 12, 2021 Board of Health minutes as presented. M. Mitsoff seconded the motion. Motion carried, 3-0. D. Lewis abstained.**  
**D. Lewis made a motion to approve the August 9, Board of Health minutes as presented. M. Mitsoff seconded the motion. Motion carried 4-0.**

**Communications: 1.) State on Sky View Farm, and 2.) Housing Inspection of 259 Salisbury Road:** Chair Levine informed the Board that the state had contacted the town hall regarding a bad batch of Raw Milk from Sky View. Until the problem is resolved the state will not be accepting Milk from Sky View. Chair Levine also informed the Board of a Housing complaint at 259 Salisbury Road. A home inspection was performed.

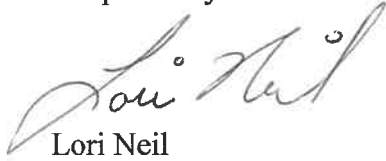
**Board Member Items:** Chair Levine shared a complaint regarding Dewey Court. The deterioration of the building and the quality of the building itself is in question. E. Clarke spoke to say we should be educating people instead of saying "this is wrong." A kinder gentler hand would be better. We want the community to come together.

**Members of the Public: None**

**D. Lewis made a motion to adjourn the meeting. M. Mitsoff seconded the motion. Motion carried 4-0.**

The meeting adjourned at 7:00 pm.

Respectfully Submitted By,

A handwritten signature in cursive script, appearing to read "Lori Neil", written in dark ink.

Lori Neil  
Administrative Assistant

**Supporting Documents:**

- License/Permit Fee Document
- Notice from the MA. Association for the Chemically Injured, Inc.
- Draft minutes from: 7/12/21 & 8/9/21