



Town of Sheffield
Board of Health
Town Hall – 21 Depot Square
Sheffield, Massachusetts 01257

Voice: 413-229-7000
Fax: 413-229-7010
TTY: 800-439-2370

Meeting Minutes
February 14, 2022
Virtual Meeting Via Zoom

Members Attending: Pat Levine
Eileen Clarke
Martin Mitsoff
Scott Smith

Member Not Attending: Dave Lewis

Members of the Public: Josh Webb, Ken Smith, Jayne Smith, Shari Lloyd

Meeting called to order at 5:30 PM. Minutes from previous meeting: minor amendments re prior discussion of FY22 (not FY21) budget meeting's M. Mitsoff, with motion by M. Mitsoff, second by E. Clarke, approved by P. Levine, E. Clarke and M. Mitsoff.

Discussion regarding food licenses centering on retail, farm stand and farmers market license, with question regarding whether farm stand and farmers market license applications by same applicant should simply be combined. E. Clarke stated this made sense, since applicant shouldn't be charged for two licenses for what is essentially same business; M. Mitsoff and P. Levine concurred. K. Smith and J. Webb commented, with J. Webb asking about clarifying the process for small farmer. P. Levine noted that licensing this year had been confusing given the notices that were sent without board input, and that it makes good sense to combine the farm stand and farmers market license under one "retail" license, and that Board should thoroughly review food uses & terminology, applications, and licensing. P. Levine also welcomed further input from farmers to streamline the licensing and inspection processes. M. Mitsoff motioned to combine farm stand and farmers market license, seconded by E. Clarke; roll call vote was unanimous; further discussion regarding general agreement amongst board members that these licenses should be annual (Jan 1 - Dec 31); S. Lloyd encouraged BOH to enable on-line permitting.

M. Mitsoff motion to adjourn meeting at 6:06 PM, seconded by S. Smith, unanimous approval.

Respectfully submitted by M. Mitsoff.