



Town of Sheffield
Board of Health
Town Hall – 21 Depot Square
Sheffield, Massachusetts 01257

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Meeting Minutes
March 14, 2022
Town Hall first floor meeting room

Members Attending: Pat Levine
Eileen Clarke
Martin Mitsoff
Scott Smith

Member Not Attending: Dave Lewis

Members of the Public: Diego Gutierrez, Jayne Smith

Meeting called to order at 5:31 PM. Minutes from Feb 3 and Feb 14 meetings: motion to approve by E. Clarke, seconded by P. Levine, with unanimous approval.

D. Gutierrez, representing Sun Drop LLC regarding their food license application, stated that the septic system would not be in compliance with the applicant's proposed usage of water, but applicant will hire an engineer and contractor to design/build a compliant system at the earliest opportunity as the owner/applicant wants to be 100% compliant. S. Smith recommended that the Board approve a food license for a three-month period to enable the applicant to upgrade the system, and if work could not be completed in three months, to consider extending the license another three months. M. Mitsoff motioned to approve the food license application pursuant to S. Smith's recommendations, seconded by E. Clarke, with unanimous approval.

Berkshire School, per communications between Berkshire Public Health Alliance (BPHA) representative Sandra Martin and School's Jeff Depelteau and copied to P. Levine, will be holding no summer camp activities in 2022 that would require permitting pursuant to the Definition of Recreation Camps. P. Levine motioned to have the Board accept that the School will not be required to apply for recreation camp permits for 2022, seconded by M. Mitsoff, with unanimous approval.

S. Smith made a motion to rescind the Board's face covering directive, with the proviso that face coverings remain a personal choice for any individual and that an individual's choice is to be respected, seconded by E. Clarke and passed with unanimous approval.

M. Mitsoff stated that Sheffield's Animal Control Officer (ACO), Cassie Keeley, has inquired whether Sheffield would consider amending its dog regulations to make them more uniform with neighboring towns and Massachusetts law. Mt. Washington revised their dog regulations in January 2022, providing their ACO with the ability to impose fines for violations. M. Mitsoff motioned to have the Board recommend to the Select Board that they vote to approve the revised dog regulations, seconded by S. Smith, with unanimous approval by the Board.



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The Board discussed changes on the annual food license application to conform the farm stand/farmers market annual application as a single license and to make residential food establishments subject to one inspection annually unless a particular situation required more than one annual inspection because of an inspection failure. E. Clarke made a motion to approve the application changes, seconded by M. Mitsoff, with a unanimous vote in favor.

In the absence of Sheffield being able to come under the TriTown Health tobacco inspection grant for at least the next eighteen months, M. Mitsoff made a motion to have the Board contract and pay for tobacco inspections with a TriTown Health tobacco inspector on a case by case basis until such time that Sheffield could join other neighboring towns in their tobacco inspection grant. P. Levine seconded, followed by a unanimous vote in favor.

P. Levine discussed the Intermunicipal Agreement (IMA) for the Southern Berkshire Public Health Collaborative (SBPHC), noting the Board had discussed this agreement in prior meetings and that a previous Board vote had been made in favor of executing the agreement on behalf of Sheffield. The current IMA is a conformed, counsel-approved document that contains individual town signature pages for execution so that the agreement does not need to be circulated serially among the various towns for execution. M. Mitsoff made a motion to approve the revised IMA, with E. Clarke seconding, followed by a unanimous vote.

Board Member items: P. Levine asked Board members for thoughts on the Town's capital improvement planning and whether there were capital items that should be added on behalf of the Board of Health. P. Levine will request that the plan should include stand-by generators at the Bushnell-Sage Public Library and at Town Hall, since both of these building are potential shelters. P. Levine also stated that she has provided the Town with information of post-COVID 19 treatment availability and that this information has been posted on the Town's website. P. Levine stated that face coverings are being made available from SBPHC and batches will be distributed to the senior center, the Library, Town Hall, and to residents of Dewey Court; M. Mitsoff will contact the Great Barrington Housing Authority regarding the distribution to Dewey Court.

E. Clarke made a motion that future Board meetings will be held on the second Tuesdays of each month at 5:30 PM (rather than the second Mondays of each month); M. Mitsoff seconded the motion, with unanimous approval.

M. Mitsoff made the motion to adjourn meeting at 6:34 PM, seconded by E. Clarke, with unanimous approval.

Respectfully submitted by M. Mitsoff.