

Town of Sheffield
Board of Health
Town Hall-First Floor Meeting Room
September 13, 2022
5:30 pm

Members Present: Pat Levine, Chair
Eileen Clarke
Scott Smith
Lauren Hyde
Joshua Webb

Others Present: Jayne Smith, Food Inspector
Deena Caswell, Library Director
Melissa Joyce, Library Employee
Eastland Bates, Library Employee
James Rourke, Maintenance Employee
Sari Hoy, Planning Board Member
Gary Pratt, Rural Recovery Center

Members of the Public

Chair Levine called the meeting to order at 5:30 P.M.

1. **Narcan Training** - Gary Pratt from the Rural Recovery Center provided training on how and when to use Narcan. The Recovery Center in Great Barrington is a resource for anyone needing substance abuse assistance. Everyone in attendance was given a Narcan kit and magnet. The training was completed at 6:09 P.M.
2. **Approval of Meeting Minutes:** *E. Clarke made a motion to approve the minutes from August 30, 2022 as amended, seconded by L. Hyde. The motion carried unanimously.*
3. **Discussion on Webinar on Private Well regulations and the Drinking Water Program:** It was difficult to understand, with all the acronyms being used. Sheffield has no regulations for well water usage. Chair Levine has information on water conservation that can be shared. S. Smith mentioned there are many dug wells in the area.
4. **Follow up on capacity Assessment and Board member Participation:** J. Smith explained the reasoning for the assessment is to learn what training might be needed and compile data on the training and where it might be needed.
5. **Decision on Septic System Installation Violation:** Chair Levine has researched procedures from other Board of Health Departments. Sheffield does not have a process and/or written procedures for violation levels. Penalties need to be set and managed for offenders. A process needs to be put in place to follow up on violators and to support the inspectors. Chair Levine will continue to work on this issue.

6. **Board Member Items:** Chair Levine stated that 500 Covid test were handed out at the Sheffield Fair. Covid positive cases are, 12 at the elementary school, 3 school staff members and 0 at the high school. More test kits have been ordered and should be here within a month.

L. Hyde asked why something isn't done with properties on Hewins Street that are in disrepair. One has collapsed and one has burned. Discussion ensued regarding reasons, such as estate/ownership. S. Smith discussed a scenario when the Town got involved with a property that did not end well.

7. **Public Comment:** Konkapot River – Discussion ensued regarding the increased Ecoli levels found there. Chair Levin stated her concerns that possibly wells should be tested. Test kits are free but the testing could cost in the area of \$200. S. Smith will follow up to find out where to get water test kit supplies for specific testing.

Aquarion Water Systems owns the town water system and if there is a problem they will notify the town and water users.

J. Smith would like to change the form and revise the fees regarding Kitchen/ Farm Stand and submit to the Select Board for review and approval.


At the next meeting the Board will discuss the Proposed Summary of Temporary Food Operations, Quick Chart NON-Profit Food Event Requirements and Detailed Descriptions of Non-Profit Food Event Requirements.

Next meeting is October 11, 2022 at 5:30pm.

E. Clarke move to adjourn the meeting, seconded by Chair Levine. The motion carried unanimously.

Chair Levine adjourned the meeting at 6:45 pm.

Respectfully Submitted by:


Beverly Keefner
Administrative Assistant

Documents reviewed at this meeting:
Draft meeting minutes