

**TOWN OF SHEFFIELD
BOARD OF HEALTH
NOVEMBER 19, 2018
FIRST FLOOR MEETING ROOM
6:00 PM**

Board Members Present: Sarah Gulotta
David A. Smith, Jr.
Eileen Clarke
David Lewis

Board Members Not Present: Walter Hewins, III

Others Present: Renee LeClair, Board Secretary
Members of the public (see sign in sheet)

Chairman S. Gulotta called the meeting to order at 6:00 p.m.

Hearing Variance Requests for Septic System Upgrades at 204 and 216 S. Undermountain Rd.: Shirley Smithburg owns two properties located next to one another, 204 and 216 S. Undermountain Rd and is looking to sell them. Mike Parsons from Kelly Granger, Parsons & Associates appeared before the Board to present proposed plans for repairs to the septic systems located at both properties. Mike Parsons has been hired to design repairs to the septic systems and explained what variances would be needed for them to move forward with the repairs. Mike did mention that these variances would not affect anyone other than the owner of the properties. A discussion ensued. **S. Gulotta motioned, with a second from D. Lewis to approve both Variance Requests for Septic System Upgrades at 204 and 216 S. Undermountain Rd. The motion passed 4-0.**

Update on House Inspection 627 South Main Street: S. Gulotta reviewed an email that Charlie Kaniecki sent to the Board making them aware that the owners have 90 days to submit a plan to repair or raze this structure per the housing court agreement. S. Gulotta shared photos of 627 South Main Street. The house has been boarded up. The Board will wait for another update from Charlie Kaniecki after the follow up date of January 16, 2019.

Update on House Inspection 1399 North Main Street: S. Gulotta explained that a housing complaint had been called in on November 7, 2018. S. Gulotta and the Board of Health Clerk, Renee LeClair went to the address to perform a preliminary housing inspection. After the inspection was complete S. Gulotta spoke with the occupants of the rental home. They explained that they would be moving out at the end of the month. S. Gulotta stated that she also made a call to the owner of the property. The owner agreed to clean up the stagnant water in the basement and confirmed that the electrical was up to code and recently inspected. The residents and the owner then confirmed with the Board via email that the removal of the water had been completed the morning of November 10, 2018.

Review and possible action regarding 2019 license & permit fees: S. Gulotta explained that the Board needed to review the license and permit fees for the upcoming year. A brief discussion ensued. **D. Smith motioned to utilize the same fee schedule as last year, with a second from E. Clarke. The motion passed 4-0.**

Discussion and possible action on Request to Increase the Purchase Age of Tobacco:

S. Gulotta introduced Officer Trisha Zucco, the School Resource Officer from Mount Everett and Undermountain Schools to speak about students and the use of tobacco products specifically vaping in schools. Officer Zucco explained that vaping is attractive to the students for multiple reasons. Vaping comes in a variety of appealing flavors and it is very easy for students to hide in school and even the classrooms as there is no longer a lingering odor like cigarette smoke and the vape mist dissipates quickly. Officer Zucco concluded by talking about training that is being offered to the school from the team from the Berkshire Tobacco Free Community Partnership and GetOutraged.org. A discussion ensued. S. Gulotta thanked Officer Zucco for her input this evening and her efforts to protect the health of the students in our schools.

S. Gulotta then read a letter from Joyce Brewer the Program Manager from Berkshire Tobacco Free Community Partnership was sent to the Board via email today. Joyce advocated for GetOutraged.org and urged the Board to raise the minimum purchase age to 21 years old.

Rene Wood was invited to speak. Rene expressed that Dennis Sears and members of the School Committee wanted to be here this evening to urge the Board to raise the minimum purchase age to 21 years old. Rene expressed her concern for the health of the children and reiterated the same concerns that Joyce Brewer and Officer Zucco shared.

S. Gulotta referenced a letter from the Campaign for Tobacco Free Kids that listed the states and towns that had already raised the minimum smoking age to 21. A discussion ensued. S. Gulotta then read letters from two local retailers, Susan Silk from Silks Variety and Anthony J. Gullotta from Gullotta Brothers Inc. Both retailers shared their support to the Board for raising the minimum purchase age to 21 years old.

S. Gulotta then read a letter from Bonnie Silvers a member of the School Committee for the Southern Berkshire Regional School District that was sent to the Board via email today. Bonnie expressed her strong support to raise the minimum purchase age to 21 years old. A discussion ensued. **S. Gullota motioned to change the minimum legal age from 18 to 21, with a second from E. Clarke. The motion passed 4-0.**

Approval of Minutes: The Board reviewed draft meeting minutes from October 15, 18 and October 23, 2018. **D. Smith motioned, with a second from S. Gulotta to approve the October 15, 2018 and October 23, 2018 minutes as written. The motion passed 4-0.**

December Meeting Schedule: S. Gulotta stated the next meeting remains as scheduled for Monday, December 10, 2018.

Upcoming Conferences/Mail:

The Board reviewed an email dated 9/14/2018 from the Town of Monterey's administrative assistant. The email contained a compiled chart of surrounding town's Board of Health licensing fees.

The Board reviewed a letter received on 10/9/2018 from the Berkshire Visiting Nurses Associations Town of Sheffield, Quarterly Report.

The Board reviewed an email dated 10/16/2018 from Microbac Laboratories sharing the Berkshire School Monthly Wastewater Certificate of Analysis report.

The Board reviewed the Common Ground Berkshire Region November/ December 18 Newsletter.

The Board reviewed a notice of public hearing from the Zoning Board of Appeals that was received on November 16, 2018.

The Board reviewed a notice of public hearing from the Planning Board that was received on October 26, 2018.

The Board reviewed a letter sent to Paul Harris owner of Pete-za Mobile Pizza Oven from the Building Inspector, Paul Greene that was received on November 8, 2018 regarding his request to occupy the Big Elm parking lot on weekends to sell his pizza.

Berkshire Public Health Alliance: Eileen Clarke stated that in 2019 she will be unable to attend the Alliance meetings on behalf of the Board. S. Gullota will table this for discussion in January 2019.

Clerk's Report: The clerk explained to the Board that the way mail is distributed to the Board has changed. Any emails that come in for the Board will be forwarded to all members at the time they are received. Should any member of the Board want to have an email discussed at the meeting they should respond only to the clerk to print it for the next meeting. Any standard mail will be shared at the following meeting by the Chairman reading it aloud. If there is something needing to be shared urgently the clerk will send it in an email. The clerk reminded the Board to please be sure to check email on a regular basis.

Public Inquiries: Martin Mitsoff shared with the Board that the Racebrook Lodge has withdrawn their application with the Town for a special event permit.

There being no further business before the Board. **D. Smith motioned, with a second from S. Gulotta to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 6:42 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in Sheet, Agenda, Email Charlie Kaniecki 627 South Main Street, Inspection form and emails for housing complaint 11/7/18 of 1399 North Main Street., Email 9/11/18 from Monterey BOH fee's, Letter 10/9/18 N Slattery RN Quarterly report, Email from W. Ingram 10/16/18 Wastewater Report, November/ December Newsletter from Common Ground, Notice of Public Hearing from Town of Sheffield ZBA 11/16/18, Letter from P. Greene to Peter Harris 11/8/18, Email from Mass Health's Sarah McColgan 11/2/18, Letter 11/19/18 from Susan Silk, Letter 11/19/18 from A. Gulotta, Email 11/19 from BAHEC, Flyer 11/19/18 from Campaign for tobacco free kids, Letter 9/17/18 from Tom Marshall, Legal Notice published on November 9-15, 18 with the Notice of Public hearing, Email 9/24/18 with notice from MHOA, Email 9/28/18 from S. McColgan, Mass Health.

Respectfully submitted,


Renee LeClair
Board Secretary

Board of Health

Date: November 19, 2018

Name – PLEASE PRINT	Street, Town
1. MARTIN MITSOFF	Indiana Rd, Sheffield
2. Mike PARSONS	Main St. Gt. Barr.
3. Clewwood	Boardman St, Sheffield
4. Tricia Zucco	Hulett Hill, Sheffield
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