

**TOWN OF SHEFFIELD
BOARD OF HEALTH
APRIL 8, 2019
FIRST FLOOR MEETING ROOM
6:00 PM**

Board Members Present: Walter Hewins, III
David A. Smith, Jr.
David Lewis

Board Members Not Present: Sarah Gulotta
Eileen Clarke

Others Present: Renee LeClair, Board Secretary
Members of the public (see sign in sheet)

Vice Chairman David A. Smith, Jr. called the meeting to order at 6:32 p.m.

Discussion update after last visit to food establishment: D. Smith asked the clerk if she was present at the previous inspections with the Sheffield food inspector Michelle Nourse. The clerk stated that she was present at all of the inspections. The clerk explained to the Board what was discovered during those inspections and what needed to be addressed. The clerk concluded with what Mrs. Nourse expects from the establishment going forward. The Board reviewed all of the inspection reports and saw that the food establishment was making progress. A discussion ensued. There will be another inspection visit and the Board will be updated at that time.

Discussion and possible action on dump: D. Smith asked that the clerk to summarize the packet that was given to the Board regarding the property in question. Discussion ensued. **D. Lewis motioned, with a second from W.Hewins to have the clerk share the information that was given to the Board of Health from the Department of Environmental Protection and to advise to continue to test the water for safety. The motion passed 3-0.**

May Meeting Schedule: The Board discussed the available dates for their next meeting in May. It was decided that the Board would hold the next meeting on May 14, 2019 at 2pm.

Update to Health Code, Letter to Food establishments: The Board was given a letter that had been drafted by the clerk for the purpose of sending it out to all food establishments in Sheffield. This letter includes all of the updated health code requirements. **D. Lewis motioned, with a second from W.Hewins to have the clerk send the letter to all food establishments. The motion passed 3-0.**

Approval of Minutes: W. Hewins and D.Smith were not at the last meeting therefore approval of minutes will need to wait until the following meeting.

Upcoming Conferences/Mail: Massachusetts Department of Public Health Letter notifying of positive rabies test result, TEC Associates 2019 Vegetation Control Program for the Housatonic Railroad Company letter notifying the Board of Health that there will be treatments taking place.

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Berkshire Public Health Alliance: Nothing to share at this time.

Clerk's Report: Nothing to share at this time.

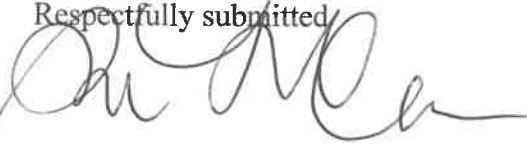
Public Inquiries: No public inquiries.

There being no further business before the Board. *D. Lewis motioned, with a second from W. Hewins to adjourn the meeting. The motion passed 3-0.*

The meeting adjourned at 6:52 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in Sheet, Agenda, Approved Minutes, Massachusetts Department of Public Health Letter notifying of positive rabies test result, TEC Associates 2019 Vegetation Control Program for the Housatonic Railroad Company, Food Safety Basics packet given to Food Establishment at 4/9/2019 inspection.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Renee LeClair', written over the 'Respectfully submitted,' text.

Renee LeClair
Board Secretary

Sheffield Board of Health

Date: April 8, 2019

PLEASE PRINT: Your Name

Street, Town

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