

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
JANUARY 8, 2018  
FIRST FLOOR MEETING ROOM  
6:00 PM**

Board Members Present: Sarah Gulotta, Chairman  
Eileen Clarke  
Walter Hewins, III  
David Lewis

Board Members Not Present: David A. Smith, Jr.

Others Present: Jill Hughes, Board Secretary  
Members of the public (see sign in sheet)

Chairman S. Gulotta called the meeting to order at 6:00 pm.

**Hearing: Variance Request for Septic System Upgrade at 276 Water Farm Road.** The Board received a variance request from Alexander Thorp of Accord Engineering & Surveying on behalf of the property owner. Mr. Thorp explained that the variance is requested for a reduction in separation between the SAS and high groundwater. A discussion ensued. **S. Gulotta motioned, with a second from W. Hewins, III to approve the variance request for septic system upgrade at 276 Water Farm Road. The motion passed 4-0.**

**FY2019 Annual Budget:** The Board reviewed the draft budget for FY2019. **S. Gulotta motioned, with a second from D. Lewis to approve the budget for Fiscal Year 2019 as presented. The motion passed 4-0.**

**Annual Report for 2017:** The Board reviewed their draft annual report for 2017. **E. Clarke motioned, with a second from D. Lewis to approve the annual report for 2017 as written. The motion passed 4-0.**

**Approval of Minutes:** The Board reviewed draft meeting minutes from November 13, 2017. **S. Gulotta motioned, with a second from E. Clarke to approve the November 13, 2017 minutes as written. The motion passed 4-0.**

The Board reviewed draft meeting minutes from December 11, 2017. **D. Lewis motioned, with a second from E. Clarke to approve the December 11, 2017 minutes as written. The motion passed 4-0.**

**Housing Complaint 15 Main Street:** The Board received a housing complaint and an inspection was conducted on December 29, 2017. The Board reviewed the letter dated January 2, 2018 that was sent to the tenant and landlord. A discussion ensued.

**Housing Complaint 115 Main Street:** Chairman Gulotta informed the Board about a housing complaint and the inspection that was conducted on January 3, 2018. The Board

reviewed the letter dated January 3, 2018 that was sent to the landlord and tenant. A discussion ensued.

The Board decided to hire the Berkshire Public Health Alliance to do an inspection if another complaint is received.

**Upcoming Conferences/Mail:** The Board reviewed an email dated December 11, 2017 from a resident asking the Board to send a letter to Governor Baker regarding the negative health impacts associated with fracked gas. *S. Gulotta motioned, with a second from D. Lewis to not write a letter to Governor Baker. The motion passed 4-0.*

The Board reviewed the flyer for the Hazard Mitigation Plan. The Board had no recommendations.

The Board discussed the December 13, 2017 letter from Mountain Water Systems regarding recent Iron and Manganese results from August and December 2017. The clerk will call Mountain Water Systems and ask whether the school was notified, how often they test and why the August report was not received until December. The clerk will report her findings to the Board at their next meeting.

**Berkshire Public Health Alliance:** There was nothing to discuss.

**Clerk's Report:** The clerk had nothing to report.

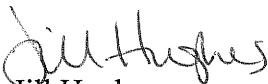
**Public Inquiries:** There was no public comment.

*D. Lewis motioned, with a second from S. Gulotta to adjourn the meeting. The motion passed 4-0.*

The meeting adjourned at 6:32 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Variance request for 276 Water Farm Road, Draft FY2019 Annual Budget, Draft Annual Report of the Board, Draft minutes from 11/13/17 and 12/11/17, Letter dated 1/2/18 regarding 15 Main Street complaint, Letter dated 1/3/18 letter regarding 115 Main Street complaint, Email dated 12/11/17 letter from Stephanie Blumenthal regarding letter to Governor Baker, Letter dated 12/13/17 from Mountain Water Systems.

Respectfully submitted by:

  
Jill Hughes  
Board Secretary

## Board of Health

Date: January 8, 2018

**Name – PLEASE PRINT**

**Street, Town**

1. ALEXANDER THORP, ACCORD 631 MAIN ST; SUITE 102; GB, MA

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