

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
MARCH 13, 2018  
FIRST FLOOR MEETING ROOM  
2:30 PM**

Board Members Present: Sarah Gulotta, Chairman  
David A. Smith, Jr.  
Eileen Clarke  
Walter Hewins, III

Board Members Not Present: David Lewis

Others Present: Jill Hughes, Board Secretary  
Scott Smith, Sanitation Inspector  
Members of the public (see sign in sheet)

Chairman S. Gulotta called the meeting to order at 2:31 pm.

**Hearing: Variance Request for Septic System at 21 Depot Square**

Sanitation Inspector Scott Smith explained that the manhole cover on the septic tank at Town Hall shifted and caved in from years of being driven on. The tank is in good working condition, but is old and should be replaced. There will be an upcoming renovation on that side of the building and they may want to move the tank over, which would shift it closer to the property line. If the Board approves a variance for setbacks for property lines then there will be extra room to move the tank if needed. A discussion ensued. **D. Smith, Jr. motioned, with a second from W. Hewins, III to grant the variance for property line setbacks for Town Hall. The motion passed 4-0.**

There being no further business before the Board. **S. Gulotta motioned, with a second from D. Smith, Jr. to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 2:34 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda.

Respectfully submitted by:



Jill Hughes  
Board Secretary

## Board of Health

Date: March 13, 2018

**Name – PLEASE PRINT**

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