

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
JULY 10, 2017  
FIRST FLOOR MEETING ROOM  
6:00 PM**

Board Members Present: David A. Smith, Jr., Vice Chairman  
Eileen Clarke  
David Lewis

Board Members Not Present: Sarah Gulotta, Chairman  
Walter Hewins III

Others Present: Jill Hughes, Board Secretary  
Members of the public (see sign in sheet)

Vice Chairman D. Smith, Jr. called the meeting to order at 6:08 pm.

**Approval of Minutes:** The Board reviewed draft meeting minutes from June 12, 2017. *E. Clarke motioned, with a second from D. Lewis to approve the June 12, 2017 minutes as written. The motion passed 3-0.*

**Well Permit Application:** The Board reviewed a memo from the Sanitation Inspector Scott Smith regarding the minimum distance for property lines. He would like the distance for drilled wells to be changed from 30-feet to 10-feet on the well permit application. The Board reviewed Sheffield's Private Drinking Well Regulations and DEP's Private Well Regulations and a discussion ensued. *D. Lewis motioned, with a second from E. Clarke to accept the Sanitation Inspector's recommendation and change the distance to 10-feet. The motion passed 3-0.*

**Update on Main Street Order to Correct:** The second egress has been completed and the owner called to request a re-inspection. On July 6<sup>th</sup> the re-inspection was conducted and a letter to the owner was sent advising them that the violation was corrected and the matter is closed. The Board reviewed the July 6, 2017 letter to the homeowners from Chairman Gulotta.

**Problem with Septic Installation on Barnum Street:** The Board reviewed an email dated July 6, 2017 from Sanitation Inspector Scott Smith regarding a recent septic system installation and a discussion ensued.

**Complaint on Silver Street:** The Board reviewed the July 7, 2017 letter from MassDEP regarding a complaint referral. A discussion ensued. D. Smith, Jr. stated that he would contact the owners.

**Upcoming Conferences/Mail:** The Board was reminded of the July 24<sup>th</sup> training at BRPC.

**Berkshire Public Health Alliance:** No new items to report.

**Clerk's Report:** The clerk had nothing to report.

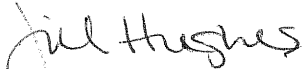
**Public Inquiries:** There were no public inquiries.

**D. Lewis motioned, with a second from E. Clarke to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 6:17 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft minutes from 6/12/17, 7/7/17 memo from Sanitation Inspector regarding the well permit application, Sheffield's Private Drinking Well Regulations, MassDEP Private Well Regulation, 7/6/17 letter to owner of Main St property, 7/6/17 email from S. Smith, 7/7/17 MassDEP letter regarding Silver St complaint.

Respectfully submitted by:



Jill Hughes  
Board Secretary

## Board of Health

Date: July 10, 2017

Name – PLEASE PRINT	Street, Town
1. MARTIN MITSOFF	S. UNDRMTN RD
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