

TOWN OF SHEFFIELD

2017 ANNUAL REPORT



ANNUAL REPORT
OF THE
TOWN OF
SHEFFIELD
MASSACHUSETTS



For the Year Ending December 31, 2017

Table of Contents

Animal Control Officer	46
Animal Inspector	47
Annual Town Meeting 2016	19
Berkshire Visiting Nurse Association	52
Board of Assessors	54
Board of Health	38
Board of Selectmen	12
Building Commissioner	35
Commission on Disabilities	44
Conservation Commission	50
Council on Aging	39
Cultural Council	37
Delegates, List of	11
District Department of Veterans' Services	27
Finance Committee	14
Fire Department	33
Gas & Piping Inspector	35
Highway Department	43
Historical Commission	49
Household Hazardous Waste Collection	83
Library Director	41
Municipal Profile	Inside Front Cover
Park & Recreation Committee	53
Plumbing Inspector	36
Police Department	31
Planning Board	48
Recycling Information	Inside Back Cover
Report of Elections and Registrations	17
Southern Berkshire Regional School District	74
Town Accountant	55
Town Administrator	28
Town Clerk	15
Town Employees, List of	11
Town Office Hours/Regular Meetings	4
Town Officers, List of	5
Town Officials, List of Elected	5
Town Standing Boards, Committees, Commissions, List of	8
Zoning Board of Appeals	51

Town Office Hours / Regular Meetings

HOURS:

Assessors (229-7000 x155)

9:00 am - 4:00 pm, M, T, TH, F

Police Dept. (229-8522)

Town Administrator (229-7000 x152)

9:00 am - 4:00 pm, M, T, TH, F

Town Clerk (229-7000 x151)

9:00 am - 4:00 pm, M, T, TH, F

Treasurer/Tax Collector's Office

(229-7000 x153, x154)

9:00 am - 4:00 pm, M, T, TH, F

Transfer Station Hours

1:00 pm to 4:00 pm, Tuesday

1:00 pm to 4:00 pm, Friday

8:00 am to 4:00 pm, Saturday

8:30 am to 2:00 pm, Sunday

Bushnell Sage Library (229-7004)

10:00 am - 5:00 pm, Tu, W, Th, Sa

10:00 am - 8:00 pm, Friday

2:00 pm - 5:00 pm, Sunday

Building Inspector (229-7000 x156)

8:00 am to 11:00 am, Monday

8:00 am to 11:00 am, Tuesday

8:00 am to 11:00 am, Thursday

Senior Center

(229-7037)

9:00 am - 4:00 pm, M - F

REGULAR MONTHLY MEETINGS: (other meetings may be called when necessary, and are posted at least 48 hours prior, unless for an emergency)

Board of Health

2nd Monday, 6:00 pm

Board of Selectmen

1st and 3rd Mondays, 7:00 pm. If such Monday is a State holiday, the Board may meet on Tuesday of that week.

Conservation Commission

2nd and 4th Mondays

7:00 pm

Council on Aging

2nd Tuesday at 4:00 pm

Finance Committee

As needed

Planning Board

2nd and 4th Wednesdays, 7:00 pm

**Southern Berkshire Regional
School Committee** (229-8778)

1st and 3rd Thursdays, 7:00 pm

Zoning Board of Appeals

2nd Thursday

Town website - sheffieldma.gov - check calendar for updated meeting schedules

IMPORTANT TELEPHONE NUMBERS

DIAL 911 FOR EMERGENCY:

Police, emergency	911	Sheffield Post Office	229-8772
Police, non-emergency	229-8522	Ashley Falls Post Office . . .	229-8048
Fire Dept., non-emergency . . .	229-7033	Library	229-7004
Fire Dept. (Burning permit) . .	229-7034	Town Hall Fax	229-7010
Ambulance	528-3900	Senior Center	229-7037
Veterans' Services	528-1580	Highway Dept.	229-7030

Elected Town Officials

OFFICE	NAME	TERM EXPIRES
Moderator	William Tighe	2018
Board of Selectmen	David A. Smith, Jr., Chair	2019
	Andrew G. Petersen, Clerk	2018
	Nadine A. Hawver	2020
Board of Library Trustees	Pat Levine, Chairman	2019
	Betty LeGeyt	2018
	Frances Roth	2020
Planning Board	James T. Collingwood Jr., Chairman ..	2020
	Marie Massini-Reynolds	2018
	Kenneth Smith	2019
	George Oleen	2019

Town Officers

Town Administrator	Rhonda LaBombard
Asst. to Town Administrator	Alicia Dulin
Chief of Police	Eric R. Munson, III
Police Sergeant	Ryan Kresiak
Constables	James M. McGarry Bruce H. Person
Fire Chief	Brent Getchell
Highway Superintendent	Edward Pickert
Town Clerk	Felecie O. Joyce
Asst. Town Clerk	Jill Hughes
Treasurer/Tax Collector	Michael C. Ovitt
Library Director	Karen Lindquist

Town Accountant	Amy J. Lane
Town Counsel	KP Law
Building Commissioner & Zoning Enforcement Officer	Paul Greene (To begin position in 2018)
Electrical Inspector	Michael Leining
Asst. Electrical Inspector	Butch Ray & Richard Aloisi
Emergency Management Coordinator	Edward G. McCormick
Plumbing & Gas Inspector	Robert Krupski
Asst. Plumbing & Gas Inspector	Robert Gennari
Fire Safety Inspector	Brent Getchell
Firefighters	Nick Ball Peter Batacchi Robert Beham Anthony Bleau Ronald Bubak Adam Carlotto Nicholas Currier James Foster Matthew Funk Michael Funk Taylor Getchell Joseph Glaszcz Daniel Hamill Tyler Hils Stephen Hyer Robert Kilmer Malcolm McCain Matthew Morehouse Brian Ovitt Michael Ovitt Robert Poulter John Pshenishny Robert Schur David Ullrich John J. Ullrich Marc Wysocki

Police Officers	Justin Biasin Jennifer Brown Jacob Gonska Michael Nourse Michael C. Ovitt Tricia Zucco
Animal Inspector & Animal Control Officer	Samantha Butler
Principal Assessor	Tammy L. Blackwell
Health Inspector	Michelle Nourse
Parking Clerk	Felecie O. Joyce
Sanitation (Title 5) Inspector	Scott Smith
Chief Procurement Officer	Rhonda LaBombard
Executive Director to the COA	Kathleen Loring
Asst. to the Executive Director to the COA	Maddona Meagher
Veterans' Agent	Laurie Hils

Town Boards, Committees, Commissions

Term Expires

Agricultural Commission	Kathy Orlando	2020
	James Kelly	2019
	James Larkin	2019
	Amelia Conklin	2020
Ashley Falls Historic District Commission	Richard Cherneff	2018
	Sandra Preston	2019
	Robert Pasqualina	2019
	Priscilla Rueger	2020
Board of Assessors	Tammy L. Blackwell, Chairman	2019
	D. Matthew Emprino	2020
Board of Health	Sarah Gulotta, Chairman	2020
	David A. Smith, Jr.	2018
	Eileen Clarke	2019
	Walter Hewins III	2019
	David Lewis	2019
Board of Registrars	Patricia Sadera	2020
	Eileen Clarke	2019
	Felecie O. Joyce, Town Clerk	2018
Commission on Disabilities	Laura Grunfeld	2019
	Gail Mullen	2019
	Priscilla Rueger	2020
Conservation Commission	Donald Ward, Chairman	2020
	Cheryl Blackburn	2018
	Ted Pitman	2018
	Arthur Batacchi Jr.	2019

**Term
Expires**

Council on Aging

Michelle Harwood 2020
Dorris Van Deusen 2018
Richard Magenis 2018
John Gilligan 2018
David A. Smith, Jr. 2019
Patricia Hardesty 2020
David Steindler 2020
Marion Consaul 2020

Finance Committee

Colin Smith, Chairman 2018
Julie M. Hannum, Vice Chairman 2020
Emily Davis 2020
John A. James 2018
David D. Macy 2019

**Five Town Cable
Advisory Committee**

Rene Wood 2019

Historical Commission

H. Dennis Sears, Chairman 2018
Michael King, Vice Chairman 2020
Kathy Orlando 2019
Catherine Miller 2018
Jeffrey Waingrow 2019
Brad Simon 2020

Housing Commission

Marilyn Wightman 2019
Kathy Orlando 2020

**Term
Expires**

Cultural Council

Katherine Ness, Chairman 2018
 Wendy Casey 2018
 Robert Law 2018
 Paul O'Brien 2020
 Marcia Brolli 2019
 Hilary Russell 2018
 Amy Rudnick 2020

SBRSD Committee

E. Bonnie Silvers 2018
 H. Dennis Sears 2018
 Arthur Batacchi 2020
 Robert Law 2020

**Park and Recreation
Committee**

Grace Campbell 2019
 Joe Wilkinson 2019
 Kevin Joyce 2019
 David A. Smith, Jr. 2020

Zoning Board of Appeals

Eric Carlson, Chairman 2019
 Allison Lasso 2020
 Mark Bachetti 2020
 Stephen Leining 2018
 John Reilley 2019
 Kenneth Smith, Associate Member 2018

Town Delegates

Berkshire Regional Planning Commission	Rene Wood, Alternate2018
---	------------------------------------

District Dept. of Veterans’ Services	Frank Higgins2018
---	-----------------------------

Town Employees

Highway Department Staff	Christian Wohlfert Brian Hoskeer Steve Gonzales Mark Anelli
---------------------------------	--

Library Staff	Dorothy Maffei Martha Beyer Sandy Balayan, Circulation Manager Melissa Joyce Caitlyn Hotaling, Children’s Program Coordinator Lisa Bozzuto
----------------------	---

Town Custodian	Margie Smith
-----------------------	--------------

Transfer Station Attendants	Louis Rossi Diane Farnham Rose Cronk
------------------------------------	--

Town Hall Support Staff	Jill Hughes
--------------------------------	-------------

Report of the Board of Selectmen

The executive powers of the Town of Sheffield are vested in the elected Board of Selectmen; it serves as the chief policy-making board for the Town. To aid the Selectmen in conducting official business and duties, the Board appoints a Town Administrator. The Selectmen also appoint all employees, boards, commissions, committees and others except for the Moderator, Planning Board and Board of Library Trustees, which are elected by Town voters. Voters in Sheffield, Alford, Egremont, New Marlborough and Monterey elect the members of the Southern Berkshire Regional School District School Committee SBRSD.

This year work is still on-going with technology updates such as on-line payment options for licenses and Transfer Station stickers. The financial software for the offices of the Collector/Treasurer has continued, with hopes of completion in the spring.

The Charter Review Committee completed their charge and presented a recommendation to the Board, public informational sessions will be scheduled for early 2018 to gather public input. Work has begun on a modernization of the Town Hall elevator. The Police Department renovations are complete and the station is in the process of receiving an updated propane heating system. The Board continues to work with the Fire Department and Consultant for the purchase of a new fire truck. The Police Department purchased a new cruiser and the Board transferred the old cruiser to the Fire Department as the new rescue vehicle.

Congratulations and thank you to the Friends of the Sheffield Senior Center for raising \$75,000 to complete the lower level of the Center. The Friends hired contractors to work on the basement level and gifted the finished project to the town in May.

A new contract was negotiated and signed with Administrator LaBombard. The Board appointed members to the newly established Cemetery Commission and provided a charge for their work. The Board is working with the Park and Recreation Committee and the Commission on Disabilities to purchase and install a new playground at the Town Park.

Some of the future projects that we expect to work on in 2018 are putting a new roof on the Covered Bridge. An estimate has been provided by Wright Construction, the original builders of the bridge. If the funds are approved it is expected to go out to bid in the spring. The Board has had conversations with several prospective businessmen regarding Marijuana establishments which we expect to continue.

We would like to thank everyone who has a hand in making Sheffield a great community, this includes all employees and volunteers. Special thanks go to Town Administrator Rhonda LaBombard, Assistant to the Town Administrator Alicia Dulin and Town Hall Clerical Support Jill Hughes for their assistance and support to the Board. We also thank the residents for their support and extend an invitation to participate by volunteering, attending meeting or providing comments.

We look forward to serving the community in the coming year.

Respectfully Submitted:

David A. Smith Jr., *Chairman*

Andrew G. Petersen, *Clerk*

Nadine A. Hawver

Report of the Finance Committee

The following transfers from the Reserve Fund were made in Fiscal Year 2017 (July 1, 2016 – June 30, 2017)

<u>Account</u>	<u>Amount</u>
Council on Aging	\$10,600.00
Veteran's Services	\$9,000.00
Selectmen	\$5,000.00

Total Transfers:	\$24,600.00
------------------	-------------

The balance of the Reserve Fund, \$52,400.00, was closed out to the General Fund as of June 30, 2017

Respectfully Submitted:

Colin Smith, *Chairman*

Julie Hannum, *Vice Chairman*

Emily Davis

John A. James

David D. Macy

Report of the Town Clerk

The Town Clerk's office is the official record keeper for the Town of Sheffield. Services of this department include maintenance of vital records; births, marriages, deaths, burial permits, the posting of meeting notices for all municipal boards, committees and commissions, maintenance of the Attorney General guided on-line training program, issuance of required materials and record keeping pertaining to the Open Meeting Law and Summary of Conflict of Interest. Additionally, this department is responsible for maintaining the election calendar, elections, voter registration, residency certification, the Annual Street List (Census), Federal Census, Town Meeting and Election minutes, doing business as certificates (d.b.a.), storage tank renewals, notarization of documents, payment of non-criminal violations, issuance of dog licenses, and both general and zoning by-law submissions to the Attorney General.

The preservation work that has been ongoing is nearing completion. There are still some projects which I hope to have completed by the end of 2018 with an emphasis on where we go from here. Technology is beginning to impact how we look at maintaining records in the future.

Continued attendance of classes and conferences offered by the Massachusetts Town Clerk's Association, as well as, The New England Town's Clerk's Association prove valuable in maintaining a level of knowledge that is necessary in meeting the demands of the department.

VITAL REPORTS

BIRTHS – 16, this included two home births

MARRIAGE INTENTIONS FILED – 21*

one couple who filed at the end of 2017 will marry in 2018

MARRIAGES THAT TOOK PLACE – 20

DEATHS – 30

DOG LICENSING

Dog licensing is required annually each spring. Licenses expire March 31st and dog owners have from March 1st to May 1st to renew. If you have a dog six months of age or older, or you reside in Sheffield at least 30 days of the year, licensing is required. If you do not renew by May 1st, there will be a \$25 late fee (per dog) implemented in addition to your licensing fee. A thank you to the Boy Scouts for organizing the Annual Rabies Clinic each spring, and a special thanks to Dr. Ray Reiners of Sheffield, who volunteers his time to immunize your pets.

Licensing by mail is acceptable with proof of current rabies, and a check made payable to the Town of Sheffield. **Mail to: Town Clerk, PO Box 175, Sheffield, MA 01257.** The amount payable is \$5 for a neutered/spayed dog and \$10 for an intact dog. If you no longer have your dog, please contact my office so that I can adjust my records. Payment is also available on line through the town's website.

The end of 2017 closed with the retirement of Martin Clark as dog officer. We would like to thank "Marty" for his tenure with us, and we wish him the best in his retirement. It was a pleasure working with him. Additionally, we welcome Samantha Butler as Marty's replacement and look forward to working with her.

For information pertaining to elections and voter registration, please see the Report of the Board of Registrars.

Respectfully submitted,

Felecie Joyce,
Town Clerk, CMMC

Report of Elections and Registrations

After the very full election year of 2016, activity was a little quieter in the way of elections. There were new legislative changes made to elections that went into effect in 2016 and continued into 2017. On line voter registration became available offering yet another option to register to vote. Voter registration may be completed on line, in person at a local City/Town Clerk's office, by mail or at a Department of Motor Vehicles location. We would advise following through prior to a voting event to insure that your application was completed. Early voting will be available for State and Federal election, however it will not be available for local elections. Please look for information on the Town of Sheffield's website, as well as, the Secretary of the Commonwealth's website for information closer to election season. As of this writing, notification was received from Auditor Bump's office that cities and towns in Massachusetts will receive compensation for Early Voting. Elections in 2018 include the Annual Town Election, Monday May 14; State Primary, Tuesday, September 4; State Election, Tuesday November 6.

Voting for Sheffield and the Village of Ashley Falls takes place at the Senior Center, 25 Cook Road (behind the American Legion Hall). Polls for all elections open at 7:00 AM. Polls close 7:00 PM for local elections and 8:00 PM for State/Federal elections.

As of December 31, 2017 the breakdown of registered voters was: 697 Democrats; 314 Republicans; 1,312 Unenrolled (No Party); 5 Green-Rainbow; 11 United Independent Party; 6 Libertarian; 2 Interdependent Third Party; 1 Conservative Party, for a total of 2,349 registered voters. These numbers vary throughout the year.

Warrants and Minutes/Results for Town Meetings and Elections can be found on the Town's website under Forms and Documents, as well as on file in the Clerk's office.

In addition to election processes, the Board of Registrars assists with maintaining the Annual Street List (Census). This is a State requirement. The importance of returning your forms promptly ensures that state and local services are maintained on an annual basis. Some of those services include funding for senior citizens, veterans, health care, local aid for schools and towns and jury selection. Our population as of December 31, 2017 was 3,227.

We would like to recognize Elizabeth “Betsy” Smith for her service as a Board of Registrar. Betsy has served the town as Board of Registrar off and on for several years. Most recently she has served for the past ten years stepping down at the end June 2017.

A thank you to Town Administrator Rhonda LaBombard and the Board of Selectmen for supporting our needs departmentally, and a thank you to Poll workers who attend trainings and worked long days to help facilitate successful elections.

Respectfully submitted,

Patricia M. Sadera, *Chairman*

Elizabeth R. Smith*

Eileen A. Clarke

Felecie Joyce,

Town Clerk, CMMC, Election Official

**served in 2017 from 1/1/17-6/30/17*

Annual Town Meeting

ANNUAL TOWN MEETING RESULTS
May 1, 2017
Town of Sheffield
Commonwealth of Massachusetts

The 284th Annual Town Meeting was held at the Mount Everett Regional High School Auditorium, 491 Berkshire School Road. The meeting was called to order at 7:04 PM. We welcomed William F. Tighe as Moderator. This was William's first Annual Town Meeting after being elected last May at the Annual Town Election. Moderator Tighe opened the meeting with the Pledge of Allegiance, followed by an introduction of the Board of Selectmen: Nadine A. Hawver, Chairman, Andrew A. Petersen and David A. Smith, Jr. Additionally, he introduced Town Administrator Rhonda LaBombard, Town Counsel Jonathan Eichman and Finance Committee members Colin Smith, Chairman, David Macy, Julie Hannum, John James and David Steindler. Moderator Tighe acknowledged that Mr. Steindler will be stepping down from the Finance Committee after 15 years of service. Additionally, he acknowledged others who have served on Town boards, committees and commissions, who are no longer serving. He then explained the method for voting and how the meeting would proceed.

On a motion by David A. Smith, Jr., seconded by Nadine A. Hawver, to dispense with the Town Clerk's reading of the Warrant. *The motion passed.*

ARTICLE 1: On a motion by Andrew G. Petersen, seconded by Nadine A. Hawver, to see if the Town will vote to raise and appropriate, \$3,152,950 for the purpose of funding those budgets listed in the Warrant, necessary to defray the expenses of the Town for Fiscal Year 2018.

Moderator.	\$200	Energy	\$137,500
Selectmen's Office	\$178,459	Board of Health	\$43,572
Board of Assessors	\$96,054	Visiting Nurse Association	\$4,000
Treasurer/Collector	\$154,190	Council on Aging	\$89,418
Town Clerk	\$65,244	Veterans Benefits	\$37,000
Elections & Registration	\$13,000	Library	\$169,905
Conservation Commission	\$2,680	Historical Commission	\$750
Planning Board	\$5,400	Memorial Day	\$1,200
Commission on Disabilities	\$300	American Legion.....	\$500
Zoning Board of Appeals	\$1,330	Care of Soldier's Graves	\$1,400
Town Buildings & Grounds ..	\$104,800	Ashley Falls Historic Dist. Comm. ..	\$50
Town Report & Communications	\$6,000	Agricultural Commission	\$1,000

Legal Services	\$30,000	Interest on Loans	\$1
Dispatch Services	\$9,693	Berkshire County Retirement	\$206,303
Police Department	\$466,210	Worker's Compensation	\$18,500
Fire Department	\$43,300	Unemployment Comp. Fund	\$1
Inspectional Services	\$65,629	Group Health (32B) Insurance	\$446,000
Fire Hydrants	\$18,091	Employer Medicare	\$22,000
Animal Control	\$10,000	Financial Audit	\$15,000
Highway Department	\$594,522	Insurance & Bonding	\$71,000

The motion passed by substantial majority.

ARTICLE 2: On a motion by Colin Smith, seconded by Julie Hannum, to fix the compensation of the following elected officers of the Town for Fiscal Year 2018, as required by Chapter 41, Section 108 and Chapter 71, Section 52 of the General Laws; Moderator, \$200, Selectmen, Chairman \$2,563; Selectmen, two members at \$2,219 each, Southern Berkshire Regional School District School Committee, 4 members at \$500 each. Discussion ensued. *The motion passed by substantial majority.*

ARTICLE 3: On a motion by David Macy, seconded by John James, to approve the Southern Berkshire Regional School District Operating and Transportation Budget for Fiscal Year 2018 and vote to raise and appropriate \$6,169,521 to pay the Town's assessed share of that budget. *The motion passed by majority.*

ARTICLE 4: On a motion by Nadine A. Hawver, seconded by David A. Smith, Jr., to see if the Town will vote to approve the Southern Berkshire Regional School District Capital Budget for Fiscal Year 2018 and vote to raise and appropriate \$409,191 to pay the Town's assessed share of that budget. *The motion passed unanimously.*

ARTICLE 5: On a motion by Andrew G. Petersen, seconded by David A. Smith, Jr., to raise and appropriate \$50,000 to pay for vocational education tuition in Fiscal Year 2018. *The motion passed by substantial majority.*

ARTICLE 6: On a motion by John James, seconded by David Macy, to raise from Solid Waste Disposal Enterprise Fund Revenues, \$126,600 for the disposal and management of solid waste, and to authorize the Board of Selectmen to take any action to effectuate the purpose of the article, including but not limited to entering into agreements in excess of three years for such solid waste disposal and management. *The motion passed by substantial majority.*

ARTICLE 7: On a motion by David A. Smith, Jr., seconded by Andrew G. Petersen, to see if the Town will vote to accept funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the

General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges. *The motion passed unanimously.*

ARTICLE 8: On a motion by Nadine A. Hawver, seconded by David A. Smith, Jr., to authorize the appointment of members of the Board of Selectmen to any office or position under its supervision at no additional compensation in accordance with the provisions of Chapter 268A, Section 21A of the General Laws. Discussion ensued. *The motion passed by substantial majority.*

ARTICLE 9: On a motion by Andrew G. Petersen, seconded by David A. Smith, Jr., to authorize the Board of Health to employ any of its members as Title 5 and Perc Test Witnesses for Septic System Inspections, and Sanitation Inspections under its supervision in accordance with G.L. c. 268A, Section 21A for Fiscal Year 2018 and to set the salary for those positions at \$40 per Title V Inspections and \$30 per hour for Perc Tests in accordance with the provisions of G.L.c.41, Section 4A. *The motion passed unanimously.*

ARTICLE 10: On a motion by David A. Smith, Jr., seconded by Andrew G. Petersen, to authorize the Treasurer/Collector to sell, with the approval of the Board of Selectmen, any parcel or parcels of real estate which have been or may be acquired through the foreclosure of tax title. *The motion passed unanimously.*

ARTICLE 11: On a motion by Nadine A. Hawver, seconded by Andrew G. Petersen, to transfer \$21,053 from Free Cash to pay principal and interest on the bonded indebtedness authorized by Town Meeting vote of January 30, 1995. *The motion passed by substantial majority.*

ARTICLE 12: On a motion by Julie Hannum, seconded by David Steindler, to transfer \$77,000 from Free Cash to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws, known as the Reserve Fund. *The motion passed unanimously.*

ARTICLE 13: On a motion by Andrew G. Petersen, seconded by David A. Smith, Jr., to transfer \$750 from Free Cash to the Emergency Response Fund. *The motion passed unanimously.*

ARTICLE 14: On a motion by David A. Smith, Jr., seconded by Nadine A. Hawver, to raise and appropriate \$15,000 to compensate firefighters for training. *The motion passed unanimously.*

ARTICLE 15: On a motion by Nadine A. Hawver, seconded by David A. Smith, Jr., to transfer \$10,000 from Free Cash for Tax Recertification. *The motion passed unanimously.*

ARTICLE 16: On a motion by Andrew G. Petersen, seconded by David A. Smith, Jr., to transfer \$25,000 from Free Cash to purchase information technology hardware, software, and services, and to authorize the Board of Selectmen to take any action to effectuate the purpose of the article, including but not limited to entering into agreements in excess of three years for such information technology services. *The motion passed by substantial majority.*

ARTICLE 17: On a motion by David A. Smith, Jr., seconded by Andrew G. Petersen, to transfer from Free Cash \$125,000 for Town building repairs, improvements and furnishings to include but not be limited to the Town Hall, Library, and Police Station. *The motion passed by substantial majority.*

ARTICLE 18: On a motion by Nadine A. Hawver, seconded by Andrew G. Petersen, to approve the Article as written in the Warrant: The Town voted pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds and fiscal year spending limits as set forth below, and further (2) to amend the General By-laws by inserting a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

PART 2, CHAPTER 211, REVOLVING FUNDS

§2-1. There are hereby established in the Town of Sheffield pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.

§2-2. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

§2-3. No liability shall be incurred in excess of the available balance of the fund.

§2-4. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.

§2-5. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.

§2-6. Authorized Revolving Funds

REVOLVING FUND PROGRAM OR PURPOSE	DEPARTMENT RECEIPTS TO BE CREDITED TO FUND	REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND
<i>Plumbing Inspector</i> to pay costs of plan review, engineering services and related expenses for permitting and inspection of plumbing systems and installations	Fees for permits and inspections	Town Treasurer
<i>Gas Inspector</i> to pay costs of plan review, engineering services and related expenses for permitting and inspection of gas systems and installations	Fees for permits and inspections	Town Treasurer
<i>Electrical Inspector</i> to pay costs of plan review, engineering services and related expenses for permitting and inspection of electrical systems and installations	Fees for permits and inspections	Town Treasurer
<i>Fire Safety Inspector</i> to pay costs of plan review, engineering services and related expenses for fire safety inspections	Fees for reviews, permits, and inspections	Town Treasurer
<i>Board of Health</i> to pay costs of plan review, engineering services and related expenses for inspection and permitting of septic systems, food establishments, housing, and other properties and establishments subject to Board of Health jurisdiction	Fees for reviews, permits, and inspections	Town Treasurer
<i>Senior Transportation</i> to pay costs associated the provision of transportation of seniors to various programs	Fees and other receipts received in connection with the transport of seniors	Town Treasurer
<i>Senior Center Programming</i> to pay for various recreation programs provided at the Senior Center	Fees and other receipts received in connection with programs offered to seniors	Town Treasurer
<i>Tax Title Fees</i> to pay for costs arising from title review registry recording, attorney fees, and related expenses	Fees and other receipts collected in connection with tax title processing	Town Treasurer

§2-7. Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

And, further, to establish the following fiscal year spending limit for such funds:

Plumbing Inspector.....	\$25,000
Gas Inspector	\$20,000
Electrical Inspector.....	\$20,000
Fire Safety Inspector	\$20,000
Board of Health	\$25,000
Senior Transportation	\$15,000
Senior Center Programming	\$10,000
Tax Title Fees	\$10,000

The motion passed by substantial majority.

ARTICLE 19: On a motion by Andrew G. Petersen, seconded by Nadine A. Hawver, to transfer from Free Cash \$55,000 to purchase and equip a Pick-up Truck, plus two plows for the Highway Department. *The motion passed by substantial majority.*

ARTICLE 20: On a motion by David A. Smith, Jr., seconded by Nadine A. Hawver, to transfer from Free Cash \$44,000 to purchase and equip a cruiser for the Police Department. *The motion passed by substantial majority.*

ARTICLE 21: On a motion by Nadine A. Hawver, seconded by David A. Smith, Jr., to transfer from Free Cash \$25,000 for guardrail replacements, including any incidental and related costs. Mark Bachetti requested additional verbage. The amendment should read: ...“guardrail replacements or new guardrails as needed,...”. Nadine A. Hawver motioned to amend the article, it was seconded by David A. Smith, Jr. The vote to amend passed by substantial majority. *The motion passed by substantial majority.*

ARTICLE 22: On a motion by Andrew G. Petersen, seconded by Nadine A. Hawver, to transfer from Free Cash \$162,000, and from Overlay Surplus \$150,000 into the Fire Truck Stabilization Fund. *The motion passed unanimously.*

ARTICLE 23: On a motion by David A. Smith, Jr., seconded by Andrew G. Petersen, to transfer from the Solid Waste Enterprise Fund Retained Earnings Account, \$15,000 for engineering and repairs to the capped landfill including

any incidental and related costs. *The motion passed unanimously.*

ARTICLE 24: On a motion by Nadine A. Hawver, seconded by Andrew G. Petersen, to authorize the Board of Selectmen to enter into a Tax Agreement pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority with Syncarpha Sheffield, LLC a Delaware limited liability company, for personal property taxes associated with the 5 MW solar photovoltaic facility located on the property on County Road, Map 36, Block 1, Lot 17, in Sheffield, and described in a deed recorded with the Berkshire County Registry of Deeds in Book 1390, Page 7, for a term of up to 20 years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to take any and all actions as may be necessary or convenient to accomplish the purpose of this article. *The motion passed unanimously.*

ARTICLE 25: (Citizen's Petition) On a motion by Rene Wood, **seconded**, to see if the Town will vote to amend the Zoning By-Laws as follows, or take any other action relative thereto:

1. Add the following new Section 3.1.6 Temporary Moratorium on Aviation Landing Facilities

Section 3.1.6 Temporary Moratorium on Aviation Landing Facilities.

3.1.6.1 Purpose

In May 2016, the Mass Appeals Court overturned the lower court's decision in Hanlon v. Town of Sheffield and ruled municipal zoning by-laws dealing with aviation landing facilities must be approved by the Aeronautics Division of the Mass Department of Transportation. This ruling covers both aviation landing areas listed in Sheffield's Table of Use Regulations (E.1 Commercial Airfield) as well as aviation uses not expressly permitted or listed in our Table of Use Regulations, uses which are prohibited.

When Sheffield adopted its zoning by-laws in 1994 and re-codified them in 2006, the Attorney General's Municipal Law Unit, which reviews all zoning by-laws approved by voters, made no note that Sheffield's treatment of any aviation landing facility required approval by the Aeronautics Division, even though the applicable portion of MGL C. 90§39B was passed in 1985. The current approval process required by the Aeronautics Division was not listed on their official website, nor any sample zoning by-laws or guidance, as of the writing of this petition. Instead all zoning by-laws are to be sent to them for review. The Appeals Court decision noted the judges "being confronted with (the) statutory language" (of MGL C.90 §39B) and that "this is an appropriate subject for corrective legislation".

This recent Appeals Court decision raises new and potentially complex planning, public safety and legal issues and the Town needs time to study and consider the process, as well as the language, of possible zoning by-laws, which now require approval by the Aeronautics Division and address such issues.

The Town intends to adopt a temporary moratorium on any additional use of land and structures in the Town for any new aviation landing facility, as well as the expansion of any existing aviation landing facility, so as to allow the Town sufficient time to engage in a planning process to address the effects of such uses in Town and to enact zoning by-laws in a manner consistent with sound land use planning and Aeronautics Division acceptance.

3.1.6.2 Definition. As used in this Section, the following term shall have the meaning indicated:

Aviation Landing Facilities: Landing facilities as defined by MGL C.90 §39B and Mass Appeals Court Hanlon v. Town of Sheffield decision.

3.1.6.2 Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Town of Sheffield zoning by-laws to the contrary, the Town hereby adopts a temporary moratorium on any additional use of land and structures in the Town for any new aviation landing facility, as well as the expansion of any existing aviation landing facility. The moratorium shall be in effect through June 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impact of aviation landing facilities, work with the Aeronautic Division to understand their process and guidelines, and shall consider adopting new zoning by-laws to address the impact and operation of aviation landing facilities.

Planning Board Chairman, James T. Collingwood, Jr., declined support of this article on behalf of the Planning Board.

Following a brief discussion, a hand vote was taken by the moderator. Too close to call, he requested that the tally clerks take a hand count. This vote required a 2/3 vote for passage. The vote was Yes: 104; No: 32. *The motion passed.*

Moderator motioned to adjourn, it was seconded. The meeting adjourned at 8:30 PM.

Respectfully submitted,
Felecie Joyce, *Town Clerk, CMMC*

Report of the Southern Berkshire District Department of Veterans' Services (SBDDVS)

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

During FY 2017 we have seen a slight increase in all areas of operation and currently have 41 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2017 Submitted 7/01/16 - 6/30/17	Pmt Due in FY 2018 FY 2017- 75%
Sheffield	\$37,572.71	\$28,179.53

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	38
ALS/Disability/A&A/Appeals/Life Insurance	67
DD 214s	58
Request for Grave Markers	62
Tax Abatements/SS help/Other requests	48
Flags to funerals homes for veterans	70
Assisted with Dr. Appointments	13
Home and Office Visits	575
Veterans Services Phone Calls	1510

For FY 2017 District budget was reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place. Sheffield's apportionment towards the FY 2017 DVS budget was \$14,337.60 – this number was based on population percentage on the 2010 Census.

Respectfully submitted,

Laurie J. Hils

District Director

Southern Berkshire District Veterans Services

Report of the Town Administrator

The following is a list of personnel changes for 2017:

New Positions/Appointments/Hires:

Rick Curtiss – Temporary Janitorial Staff
Marilyn Robillard – Assistant to the Collector/Treasurer
Brian Hoskeer and Christian Wohlfert– Highway Department
Edward Pickert – Highway Superintendent
Kathleen Loring – Executive Director to the Council on Aging
Malcolm McCain and Dominic Crupi– Reserve Intermittent Police Officer
Dominic Crupi and Michael Nourse - Full-Time Officer
Samantha Butler – Animal Control Officer/Animal Inspector
Donald Torrico – Interim Building Commissioner
William Thornton – Interim Building Inspector
Donald Fitzgerald – Building Inspector- Plan Review
Ron Bubak, Matthew Funk and Stephen Ploof– Fire Department
Tammy Blackwell, James Miller and Mahlon Parsons – Cemetery Commission
Wes Peterson, David Macy, James T. Collingwood Jr., David A. Smith Jr.-
Highway Garage Design Committee
Claudia Martin, Rene Wood, Laura Grunfeld- ADA Grant Design Committee
Rene Wood, Lou Levine, Edward Pickert, Kathie Loring, Eric Munson, Rhonda
LaBombard – Hazard Mitigation Committee
Dale Alden and Priscilla Rueger – Commission on Disabilities
Brad Simon – Historical Commission
Emily Davis – Finance Committee
Amy Lane – Town Accountant
Marion Consaul – Council on Aging
Amy Rudnick and Paul O'Brien – Cultural Council
Michelle Nourse - Health Inspector
Eileen Clarke – Board of Registrars
Claudia Martin – Interim Executive Director to the Council on Aging

Resignations:

Thomas Clark– Highway Department
Brian Fahey, Nicholas Felix and Brennan Polidoro – Police Department Full-time
Michael Rossi, Richard Robarge and Graham Frank – Reserve Intermittent
Police Officer
Jennifer Goewey – Executive Director to the Council on Aging
Kathy Staropoli – Council on Aging
Nan Wells – Commission on Disabilities
Marilyn Robillard – Assistant to the Treasurer/Collector
Martin Mitsoff, Jake Hunker and Jason Smith – Fire Department

Thomas Carmody – Building Commissioner
John Londoner and Thomas Sullivan – Park and Recreation Committee
Richard Swiatek – Ashley Falls Historic District Commission
Sally Munson – Health Inspector
Sally Cook – Cultural Council
Gay Tucker – Historical Commission
Claudia Martin and Christine Ludwiszewski – Housing Commission

Retirements:

Ronnie Bassett- Highway Superintendent
Barbara Roraback – Assistant Treasurer/Collector
Martin Clark – Animal Control Officer /Animal Inspector
David Steindler – Finance Committee
Elizabeth Smith – Board of Registrars

The Town continues to provide housing rehab from the CDBG grant. This grant will also fund the work on the back entrance and ADA compliance work for the Town Hall. The project was bid, but the bids received were higher than estimated, so the project will be rebid in early 2018.

The two culverts on County Road were completed by Clayton D. Davenport Trucking. A MassWorks grant funded this project. The Town applied for a new MassWorks Grant to repair the restricted bridge and resurfacing work on County Road, but the application was unsuccessful. The state awarded the Town a Small Bridge Grant in the amount of \$420,000 for design and repair on second bridge on County Road. Construction is scheduled to begin in the summer of 2018. A grant was also received to provide the engineering costs for a culvert on Kelsey Road. This grant was provided by Division of Ecological Restoration for areas of high ecological value. MEMA provided the Town with a grant to update the Hazard Mitigation Plan. A committee was formed to review and make recommendations for the update. Another grant was received to provide a shed for a “Swap Shop” at the Transfer Station, this will allow people to leave items, in a covered area that may be of use to other residents.

Again, Tom Ingersoll and the Sheffield Tree Project worked to ensure that Sheffield remains a Tree City USA community. Jim Kelly worked to provide a Forest Celebration in September at the Town Park, this event was a great success with many participants. Stephanie Blumenthal and the Sheffield Saves held a roadside clean-up, a special thank you to those who participated to keep Sheffield beautiful. The Housatonic Valley Association placed a bench, funded by Salisbury Bank, in the Covered Bridge Park to allow residents a great place to sit and view the river. The Town participated in the Trunk or Treat event hosted by the Police Department and PTO, this event drew hundreds of people into the center of town to celebrate Halloween.

The following are some of the other highlights for the year:

A committee was formed to work on the construction of a new highway garage. Members were appointed to the Cemetery Commission approved by voters at the last Town Meeting. They hope to begin their work immediately.

The Senior Tax Work-off Program continues to be a success. Any resident who is interested in the program should contact my office for eligibility requirements. Evacuation sleds were purchased to provide a safe way to help residents downstairs in the event of an emergency.

The website was redesigned, thank you to Tammy Blackwell and Alicia Dulin for handling this project.

An intern program was developed for a high school student to work with our Highway Department and another student to work with our Senior Center.

The Charter Review Committee submitted their recommendations to the Board of Selectmen. Public informational session will be scheduled in 2018.

This year we lost three members of the community who held a position in the Town. Helen Johnston served on the Council on Aging as well as volunteered many hours at the Center and Town Hall. Gillian Seidel served on our Cultural Council and Richard Cappadonna served as the Wiring Inspector.

Thank you for all of the town employees who continue to provide great service to the town and its residents. Special thanks goes to the staff in my office, Alicia Dulin and Jill Hughes, who work hard to ensure that our office continues to operate efficiently.

Thanks again for all of our volunteers and residents who step in to assist in various way. Each gesture is of enormous value to Sheffield.

Our office continues to have an open door policy for residents to stop in to discuss any issues they may have.

Respectfully submitted,

Rhonda LaBombard
Town Administrator

Report of the Police Department

The Police Department responded to 4,992 calls for service in 2017. This was a slight drop from last year, but still a very busy year with the officers dealing with a variety of challenges and giving each case their utmost effort. Most cases that are solved are seen through by the originating officer or officers. This includes many hours in court and a multitude of paper work, all while dealing with additional cases and day to day tasks. The criminal cases involving an arrest or criminal summons are prosecuted by the Berkshire District Attorney's office in either District or Superior Court. Criminal Summonses have a show cause hearing held with a Court Magistrate who determines if there is probable cause to move forward with a criminal summons. In some cases individuals are allowed to make restitution or perform community service during which time the case is continued to a later date. This is usually the case with our juvenile offenders who have conditions imposed by the court. If the conditions are met, the case is dismissed with no criminal record. Many of our youthful offenders fall into the community service phase of the court hearings, because the Department has a philosophy of working with our youth rather than punishing them with stiff fines or future ruining convictions.

The community outreach programs had another successful year. The Kops N Kids camp had 65 campers in July. The week long camp is geared toward fifth and sixth grade students and is designed to build confidence and self-esteem by utilizing the department's low and high ropes course at the Town Park. Campers participate in a variety of different events as individuals and as a team throughout the week. Campers start with get to know you games and trust building games and then move onto the low elements in their groups. After a day or two on the low elements the campers then graduate to the high elements. At the high elements the campers climb the vertical playground and walk across the log to practice their balance and coordination on the multi-vine all while trying to forget that they are thirty feet in the air. During the week special guests are invited to give presentations to the campers. The camp staff consists of officers from Sheffield, New Marlborough, Egremont and Great Barrington. Lunch and snacks are provided by local restaurants and stores. This is provided free of charge to the campers due to the generosity of residents and businesses in Sheffield and surrounding towns who contribute to make this wonderful week happen.

Again, the Sheffield Police Officers Association held a successful Toy for Tots drive, which filled our station lobby and basement area with toys. This was coordinated by Officer Jacob Gonska, with the other officers of the Association supporting the effort in different ways. The R.A.D (Rape Aggression Defense) program which is coordinated by Officers' Gonska and Zucco ran a successful class

in the spring with 15 attendees. The prescription drug drop box and needle drop box have continued to be successful and give citizens an opportunity to dispose of their unwanted prescription medicine. The box is located in the lobby of the Police Department and is available 24/7. Again, in October the Department partnered with the Undermountain Elementary P.T.O. and co-sponsored the Trunk or Treat event. This event has been overwhelmingly successful with participation from local businesses and other groups. It is estimated that the Village Green area was filled with roughly a thousand visitors for this two hour event.

The Department would like to recognize the departure of long time patrolman Officer Brian Fahey. Officer Fahey was a dedicated officer for the Town for fifteen years and was well respected by his peers. He was involved in the Kops N Kids Program, served as the Department's evidence officer and was trained in car seat installations. He was also a field training officer and trained many of the current full-time and part-time officers. Officer Fahey will be missed and we are fortunate to have his knowledge and experience still close by as the Sergeant for the Monterey Police Department.

I would like to thank all of the residents of Sheffield for their continued support and assistance. I would also like to thank the Board of Selectmen, Town Administrator Rhonda LaBombard, Fire Chief Getchel and the Fire Department and Highway Superintendent Edward Pickert and his crew. I would also like to offer a special thanks the officers of the Department for their outstanding work and dedication to the Town.

Police Department Statistics for 2017:

Incidents – 53	OUI of Drugs/Alcohol – 12
Car Accidents – 54	Prescription Drop Box – 166lbs.
Drug Possession – 9	Citations – 498
LTC'S/FID'S issued – 94	Suspended/Rev License or Reg – 50
Arrests – 109	Negligent Operation – 13
Assaults – 4	Restraining/Harass Orders – 13

Respectfully submitted,

Chief Eric R. Munson III

Report of the Fire Department

The Sheffield Volunteer Fire Department now has 27 active members.

Here is the list of names and years of service for the members of the Fire Department.

Officers:

Chief Brent Getchell, 23 years
Deputy Chief John Ullrich, 37 years
Deputy Chief Dave Ullrich, 17 years
Captain Mike Funk, 21 years
1st Lieutenant Anthony Bleau, 9 years
2nd Lieutenant Joe Glaszcz, 10 years
Engineer Robbie Kilmer, 5 years

Fire Fighters:

Nick Ball, 15 years
Pete Battacchi, 34 years
Bob Beham, 35 years
Ron Bubek, 7 years
Nick Currier, 3 years
James Foster, 9 years
Matt Funk, 1 year
Taylor Getchell, 3 years
Dan Hamill, 4 years
Tyler Hils, 3 years
Steve Hyer, 10 years
Malcolm McCain, 7 years
Matthew Morehouse, 2 years
Brian Ovitt, 53 years
Mike Ovitt, 19 years
Steve Ploof, 1 years
Bob Poulter, 16 years
John Pshenishy, 44
Rob Schur, 2 years
Mark Wysocki, 4 years

Average years of service- 15

I would to thank the members of the Sheffield Volunteer Fire Department for

their service and dedication to the Town and its residents. Thank you to each member's family for their sacrifice as their loved one is taken from home to respond to each call. I would like to thank the Town of Sheffield's Volunteer Emergency Management Team for responding and helping the Department at several calls throughout the year.

This year has been the busiest year our Department has ever seen. Our Members responded to 146 fire related calls and 268 medical calls. We continue weekly firefighter training, and participate in large multiple fire department drills. In October, The Sheffield Volunteer Fire Department made our annual visit to the Undermountain Elementary School for fire prevention training. Firefighters were involved in classroom fire prevention education for students kindergarten through sixth grade.

After several years of service our 2005 Rescue 5 EMS car has been retired from duty. The Select Board voted to repurpose a 2014 police car, which is now our new Rescue 5 vehicle. I would like to thank the Select Board for doing this.

Our truck committee has met on several occasions and has received bids from three prospective truck manufacturers regarding the replacement of our Engine 1. We have presented to the Select Board the current bids and have narrowed down our options to one. This will be presented to the residents at a special Town meeting to be held February 26th 2018. This apparatus will be replacing our 1988 Engine 1.

As a Volunteer Department we are always open to new recruits, and encourage residents to consider this opportunity to serve their community. Please feel free to contact myself, or any current members of the Sheffield Volunteer Fire Department with inquiries. I'd also like to remind everyone to check their smoke and carbon monoxide detectors to ensure that they are working properly. It saves lives.

We continue to have a strong Volunteer Fire Department that will respond and help where needed, serve the citizens of Sheffield and our surrounding communities into the future.

Respectfully submitted,

Chief Brent L. Getchell
Sheffield Fire Department

Report of the Inspectors

Report of the Building Commissioner

The Building Department received and processed one hundred forty permits during the period January 1 thru December 31, 2017.

Permits include: 140 residential, 23 commercial. Fees collected for permits and inspections total \$32,227.04 with an estimated construction value of \$8,308,799.

Electrical Inspector Michael Leining issued 88 electrical permits in 2017 and collected \$11,200.00 in inspection fees.

The office hours of the Building Department are Monday, Tuesday and Thursday 8:00 am - 11:00 am. Office hours are also available by appointment by leaving a voice message at (413) 229-7000 Ext. 156

Please request all inspections through the on-line permitting program.

If you have any questions please do not hesitate to contact me by telephone at 413-229-7000 ext.156, Fax 413-229-7010 or e-mail building@sheffieldma.gov.

Respectfully submitted,

Building Commissioner

Report of the Gas Inspector

During the year January 1, 2017 through December 31, 2017:

113 gas piping permits were issued and 123 on-site inspections were conducted for a total of 7,335.00 in fees collected.

Sincerely,

Bob Krupski
Gas Inspector

Report of the Inspectors

Report of the Plumbing Inspector

During the year January 1, 2017 through December 31, 2017:

41 plumbing permits were issued and 74 on-site inspections were conducted for a total of 4,455.00 in fees collected

Sincerely,

Bob Krupski
Plumbing Inspector

Report of the Sheffield Cultural Council

Every year the Sheffield Cultural Council brings art, music, and special educational opportunities to the residents of Sheffield and Ashley Falls through a grant from the Massachusetts Cultural Council.

In 2017, the Cultural Council awarded grants totaling just under \$5,000 to 26 applicants offering programs, classes, workshops, and musical entertainment. Some of the projects included:

- musicians performing at the annual Sheffield Fair
- the Fall Festival of Shakespeare at Mt. Everett and Shakespeare & Co.
- two science programs offered by Flying Cloud at SBRSD
- musical entertainment at the Senior Center
- a Mass Audubon program at the Bushnell-Sage Library
- the community 9/11 Remembrance Event in Barnard Park
- Sheffield Land Trust's "Trees of Sheffield" art show
- "Music and Dance of Africa," featuring Berkshire Pulse, at Undermountain Elementary

Other grants provided financial support for the free museum pass program at the Library, the poultry-raising program at SBRSD, performances at Dewey Hall, Ashley Falls' Memorial Day celebration, and scholarships for Sheffield youngsters to take part in the Berkshire Children's Chorus and in the art classes at IS183.

The members of the Sheffield Cultural Council are Kathie Ness, Bob Law, Marsha Brolli, Wendy Casey, Hilary Russell, Amy Rudnick, and Paul O'Brien. The Council is appointed by the Board of Selectmen.

Respectfully submitted,

Katherine Ness, *Chairperson*
The Sheffield Cultural Council

Report of the Board of Health

Sheffield's Board of Health is required by state and local laws to perform many duties related to the protection of public health.

The Board continues to improve its response time in meeting citizen and business inquiries, complaints and requests for information as well as providing services required to fulfill its mandated responsibilities. Board of Health forms are posted to the Board's web page as well as links to popular state and federal health related websites.

The Board would like to remind residents about the sharps recycling program. A kiosk is located in the front entryway of Town Hall. Residents may obtain free plastic sharps containers from our office located on the second floor of Town Hall.

The Board would like to thank Food Inspector Sally Munson for her service. In August the Board welcomed Michelle Nourse as our new Food Inspector. We would also like thank Jill Hughes for providing excellent support and Sanitation Inspector Scott Smith for his continued service to the Town. We are also grateful for ongoing assistance provided by the Town Administrator, Board of Selectmen, Building Commissioner, Police and Fire Departments and many other Town employees.

We look forward to serving the residents of Sheffield in 2018. The Board of Health meets on the second Monday of each month at 6 pm and as needed. All meetings are posted and open to the public.

Respectfully submitted,

Sarah Gulotta, *Chairman*
David A. Smith, Jr., *Vice-Chairman*
David Lewis
Eileen Clarke
Walter Hewins, III

Report of the Council on Aging and Senior Center

The 2017 calendar year was another year of growth, activity, service and change!

In July of this year Jennifer Goewey resigned from her position as Executive Director of the Council on Aging leaving a void at the Center. In September of this year I assumed this position and I am working to continue to meet the goals and needs of the Sheffield Senior Center.

Our statistics from our database “My Senior Center”, show that close to 550 seniors and older adults participated at the Center, or received a service 17,846 times during 2017.

- 541 seniors utilized a service provided by the Senior Center
- 406 seniors attended events this year
- 259 seniors received phone and or in person visits
- 52 seniors participated in 2,189 van or personal rides
- 52 seniors received “Meals on Wheels”
- 63 seniors attended the congregate meal program
- 38 volunteers contributed support of 1,235 for events and programs

This year we continued to offer regular programming that included: several different exercise programs, art and crafting classes, educational programs, cultural events, intergenerational programming, foreign language classes, health education/screening, recreational and socialization programs. The Center continues to grow our congregate meal program every Wednesday at noon. There is a suggested donation of \$2.00 per meal for those 60 and over, and \$7.00 per meal for those under the age of 60.

We continue to focus on transportation and the growing needs of the community. Transportation is provided to those 60 and older, those 55 and older with a documented disability or an ADA card. Our van provides service Monday through Friday from 9 - 4. No user will be denied transportation based on the ability to pay, however there is a suggested donation of \$4.00 per round trip. We are also able to provide extra transportation when our van is at capacity with rides provided by our volunteer drivers.

These rides included:

- 694 rides were for medical reasons
- 873 rides were to the Senior Center for programs and activities
- 170 rides were for social activities not at the Senior Center
- 169 rides were for regularly scheduled shopping
- 103 rides were for hair appointments
- 51 rides were for special shopping including the pharmacy
- 104 rides were for general errands
- 24 rides were for financial/legal matters

The programs and services could not be provided without the incredible dedication by our volunteers, who are invaluable, and the heart and soul of our Senior Center. Our statistics show that approximately 38 volunteers have very generously donated over 3,427 hours during the calendar year. This enormous donation of selfless hours are equal to approximately \$37,697 in wages. We also have 4 seniors who participate in the Senior Tax Work-off Program.

The Friends of the Sheffield Center, a 501 (c) 3 support group continues to work on supplementing our programming with financial assistance. This year they were able to complete our lower level which added much needed space for the Center. We are so grateful for their fundraising efforts and continued support!

Funding is provided to the Senior Center by town funds and the State Formula Grant through the Executive Office of Elder Affairs which is based upon \$10 per senior. The Massachusetts Council on Aging hopes to increase that number to \$12 by the year 2020.

The Sheffield Senior Center is currently staffed by a full time Executive Director, a part-time Assistant to the Director and two part time Van Drivers. I would like to extend my gratitude to Madonna, John, Steve and members of the Council on Aging for their commitment, dedication and hard work that makes the Senior Center a remarkable place. I also would like to thank the Board of Selectmen, Town Administrator Rhonda LaBombard and the residents of Sheffield for their continued support.

In 2018 we will continue to strive to meet the needs of our seniors in our ever changing world.

Respectfully submitted,

Kathleen Loring,

Executive Director to the Council on Aging & Senior Center

Report of the Library Director

Engage, educate, and inspire was our theme for 2017. We sought to engage Sheffield residents with timely programs on Fake News, and the Relevance of Thoreau's Words Today; 2017 marked Thoreau's 200th birthday.

The high mark in our education agenda was an 8 week course on The History of American Literature in 8 Short Stories, taught by Mark Scarbrough, former academic professor, over 50 people signed up. Lifelong learning is indispensable to quality-of-life in a vibrant community. iPad classes, pressure cooking, planting for pollinators, and living with wildlife were additional educational programs offered.

2017 marked the 20th Anniversary of the library in its current location. With the help of the Friends of Bushnell-Sage Library, we took the opportunity to throw a party and celebrate our successes, over 125 people attended. One of our successes for the year included a new, updated website. 2017 also marked the year of resident Gillian Seidl's passing, which affected all of us: we honored her memory with the dedication of our art studio at the anniversary party.

Inspiration came in many forms including a microscope and guitar for circulation at home; and the Paste Paper, Wheat Weaving, and Zine Collecting workshops. We were also inspired by local authors Annette Berkovitz's Confessions of an Accidental Zookeeper and Ann-Elizabeth Barnes' The Rev. Samuel Harrison: Abolitionist, Activist, and Chaplain of the Massachusetts 54th as they presented their new books.

Our presence at the Sheffield Fair grows each year as we celebrate the simple pleasure of free, traditional games for children. This year we added mini golf and bowling.

Statistically, our physical collection is holding steady at about 46,000 items. We have reached full shelf capacity meaning we must delete older titles as we take in new ones. Our digital collection through Overdrive has expanded to close to 95,000 titles. We have 1,674 active patrons who circulated 36,063 items; and over 15,000 interlibrary loan requests were processed in 2017. We saw 30,074 people use the library in 2017 and offered 200 children's programs and 258 adult programs.

We said goodbye to staff members Alexandra Scott and Susan Hawkins this year as they went on to other career pursuits. We currently have Sandy Balayan as Circulation Manager; Caitlin Hotaling as Children's Program Director and Dorothy Maffei, Melissa Joyce, Lisa Bozzuto and Martha Beyer to thank for another successful year of service to the community.

The Trustees, staff and I would like to thank the many volunteers who help us thrive; including The Friends of Bushnell-Sage Library, and the many residents who donate to them. You make much of our programming and purchases possible. Additional thanks go to: Barbara Carr for keeping the gardens beautiful; Stephen Greenspan as chess instructor; and high school students Bethany and Ashley Kerzner for their assistance with children's events. Homeschooler Bailey Howard and high-schooler Sonya Spitzer round out our list of volunteers.

Respectfully submitted,

Karen Lindquist
Director

Report of the Highway Department

The following projects were completed in 2017:

Two culvert replacement projects on County Road. This project was funded by a Mass Works Grant.

Clayton Road, East Main Street, Railroad Street, School Street and Polikoff Road were paved during the summer.

Three new employees were hired:

Edward Pickert, Highway Superintendent

Brian Hoskeer and Christian Wolhfert, Truck Driver/Laborer

This brings our crew to four full-time and one Superintendent.

Two trucks were purchased this year – 1 Ford F250 Pick up with a plow and 1- F550 flatbed with a plow.

I would like to thank the highway department employees for their dedication and hard work. It can be difficult especially during the winter season. Thank you also to the sub-contractors, Malcom McCain and Artie Mathieu and seasonal drivers, Frank White and William Crine.

I would also like to thank the Board of Selectmen, the Town Administrator's office and the Police Department for their support and assistance.

All of us at the Highway wish Ronnie Bassett a long and happy retirement.

Respectfully submitted,

Edward Pickert

Highway Superintendent

Report of the Commission on Disabilities

The Commission on Disabilities (COD) has completed its eighth full year of service to the residents of Sheffield. Its mission is to “cause the full integration and participation of people with disabilities in Sheffield.” The COD continually works to inform the people of Sheffield about the services available to people with disabilities, and encourages citizens to seek out the COD with their disability needs and concerns.

Projects Completed in 2017

- **Sheffield Senior Center Assistive Listening Systems:** Partially funded by the David S. Wells Memorial Fund, the Senior Center is now equipped with three types of portable assistive listening systems which help people who are hard of hearing. The systems were introduced to the community in June during a celebratory luncheon and demonstration of the devices. Representatives of United Cerebral Palsy explained how the systems operate. One system is used for one-on-one conversations. Another when a small group sits around a table. The third is used when in a larger audience setting such as a Town meeting, seminar, or concert. The systems may be used at other Town facilities.

Dave Wells was one of the founding members of the COD. He passed away in February of 2016. This meaningful gift makes it possible for more people to fully participate in the activities at the Senior Center and at other Town functions.

- **Sheffield Fair:** The Commission participated in the annual Sheffield Fair by staffing a COD table with information about services and resources available to people with disabilities in Sheffield. Members of the Commission also staffed the accessible parking area. Our thanks go to special guest Pat Sheely and her service animal Shadow who attend to help raise awareness about service animals.

- **Town of Sheffield ADA Self-Evaluation and Transition Plan:** The ADA Self-Evaluation lists the work that still needs to be done and shows progress that has already been made to help the Town come into compliance with the Americans with Disabilities Act and make its facilities, services, and activities accessible to our citizens with disabilities.

In 2017 the Town purchased two evacuation sleds to be used at the Town Hall and the Library. Should a person with a mobility disability be stranded on an upper floor during an emergency that shuts down the elevators, the sleds make it possible to transport a person downstairs safely.

The Town is working to secure grants that will fund some of the major items listed

in the ADA Self-Evaluation. A Community Development Block Grant has been awarded to bring the Town Hall into compliance and we anticipate renovations to begin in 2018.

The COD wishes to thank Rene Wood, Rhonda LaBombard, and the Select Board for their ongoing efforts to bring in the funding needed for these projects.

- **Sheffield Times Articles:** The COD submitted three articles to the Sheffield Times in 2017. Topics included a) Telling the story of Dave and Nan Wells and describing the Assistive Listening Systems that they helped to fund for the Sheffield Senior Center, b) the COD's involvement at the Sheffield Fair, and c) a reminder to businesses and residents to keep accessible parking spaces, access aisles, and pathways clear of ice and snow.
- **COD Membership:** We welcomed two new additions to the Commission in 2017, Dale Alden and Priscilla Rueger. They have been enthusiastic and valuable members. After almost eight years of service, Nan Wells resigned from the Commission. We are grateful for her years of dedication, her creativity, and her lively spirit. We are actively in search of new members to help us realize our goal of making Sheffield more accessible to all.

We welcome visitors at our meetings and encourage residents to consider joining the Commission. Anyone interested may contact the Town Administrator's office.

Accessibly yours,

Laura Grunfeld, *Chair*
Dale Alden
Gail Mullen
Priscilla Rueger

Report of the Animal Control Officer

A reminder to all cat and dog owners, the State requires them to be vaccinated for rabies and all dogs must be licensed each year. Skunks and raccoons have tested positive for rabies this year. It is important to put the license tag on your dog. If the dog is lost it is helpful in finding the owner and it also saves time and extra expense in getting the dog back.

Calls:

Dogs – 146

Cats – 27

Dog Bite – 7

Other – 86

Wildlife – 36

I would like to thank Town Administrator Rhonda LaBombard and her assistant Alicia Dulin, Town Clerk Felecie Joyce and Board of Health clerk Jill Hughes for their assistance throughout the year.

This will be my last year serving as Animal Control Officer. It has been a pleasure serving the Town. Samantha Butler has been appointed as the new Animal Control Officer.

Respectfully submitted:

Marty Clark

Animal Control Officer

Report of the Animal Inspector

The following is a list of the calls I made this year:

46 barn inspections
9 animal quarantines
4 animal health permits

The following is the number of animals in Sheffield in 2017:

3,856 - milking cows
216 – beef cattle
94 – horses
27 – goats
8 – swine
21 - sheep

Poultry:

483 – chickens
16 – waterfowl
27 – turkeys
129 – game birds

We have 124,760 lbs. of milk produced daily from five different dairy farms located in Sheffield and Ashley Falls.

This will be my last year serving as Animal Inspector. It has been a pleasure serving the Town. Samantha Butler has been appointed as the new Animal Inspector.

Respectfully submitted:

Marty Clark
Animal Inspector

Report of the Planning Board

In 2017 the Planning Board accepted and approved 10 Form A Applications.

The Planning Board held Public Hearings on the following:

- Proposed Amendment to the Sheffield Zoning Bylaw regarding the addition of a new Section 3.1.6 Temporary Moratorium on Aviation Landing Facilities.
- Rock Solid Marble & Granite, LLC – Special Permit Application
- Berkshire Mountain Holdings, LLC – Special Permit Application

The Board welcomed new member Dale Martin.

We would like to thank our recording clerk Jill Hughes for her assistance during the year.

The Planning Board meets on the 2nd and 4th Wednesday of every month at 7:00 pm. All meetings are posted and open to the public.

Respectfully submitted:

James T. Collingwood, Jr., *Chairman*

Marie Massini-Reynolds

George Oleen

Kenneth Smith

Dale Martin

David Smith, Sr., *Alternate Member*

Report of the Historical Commission

Residents of Sheffield live in an area rich in local history; even by the standards of the very historic Commonwealth of Massachusetts! Residents of the town have long recognized this uniqueness and as a result, we have three entities that support, protect and carry forward the stories, recognition and protection for this historical trove of history; two town public entities, the Sheffield Historical Commission and the Ashley Falls Historic District, and a private, non-profit entity, the Sheffield Historical Society.

The Sheffield Historical Commission was established under Massachusetts General Law Chapter 40 Section 8d allowing cities and towns to create a local historical commission. Sheffield, the first town founded in what became Berkshire County, was one of the early towns in the Commonwealth to adopt the Massachusetts General Law establishing historical commissions. Once established by a town, a local historical commission is responsible for preservation planning, providing preservation, protection and development of the historical or archeological assets in the community and the Town public body responsible for administrating the Town of Sheffield Demolition Delay Bylaw.

The Town of Sheffield has over 200 properties on the State or National Registers. “House Books” as they are called were compiled in the early 1970’s by the Commission, Sheffield Historical Society and members of the Ashley Falls Local Historic District Commission and updated in the 1980’s and 1990’s. This information was also added to the collections of the Massachusetts Historical Commission and later made available on-line at their web-site. In 2014 a major program was started to review and update the documentation of the properties so they are current and can be available for research both as part of the work of the Commission and for use of the public through access on the internet via the Massachusetts Historical Commission. A large amount of Sheffield Historical Commission time was spent in 2015, 2016 and 2017 on this update project, continues in 2018 and will continue until the existing properties on the Registers and in the Town’s Historic Districts are current with proper current address, owner and photos and additional properties identified that qualify are listed.

Three new projects started in 2017 and continuing into 2018 and beyond, involve the Sheffield Lime Kilns and Industry, the old smoke house on the Sheffield Historical Society property and an area of Ceremonial Stone Landscapes viewed as of great historical and cultural interest to the Stockbridge-Munsee Band of Mohican Indians, formerly resident in Western Massachusetts and currently in Bowler, Wisconsin.

Respectively submitted,

Dennis Sears, *Chair & Acting Treasurer*

Michael King, *Vice Chair*

Catherine Miller, *Clerk*

Jeffrey Waingrow, *Member*

Kathy Orlando, *Member*

Gay Tucker, *Member*

Report of the Conservation Commission

The purpose of the Conservation Commission is to administer the provisions of the Wetlands Protection Act (WPA) MGL Ch 131, §40, and to educate and communicate with the residents and businesses of Sheffield on issues concerning the protection of our wetlands and Priority Habitats. The regulations of the WPA were written to protect public and private water supplies, ground water supplies, and to provide flood control, storm damage protection, prevention of pollution, and protection of land containing shellfish, of fisheries and of wildlife habitat. The Act prohibits the filling, building, excavation or other alteration of the land surface, water levels or vegetation in or near wetlands without a ruling from the local Conservation Commission. Our jurisdiction covers any work to be done within 100' of a lake, pond, vegetated wetland or intermittent stream, and within 200' of any perennial stream and any work within a floodplain.

If there is any question on applicability of the WPA to your project, you can contact the Conservation Commission at 229-7000, ext. 114. We can advise you if a project will come under our jurisdiction and if the work requires the filing of a Request for Determination of Applicability (RDA) or a Notice of Intent (NOI).

In 2017, the Sheffield Conservation Commission reviewed thirteen Requests for Determination of Applicability and one Notice of Intent.

We would like to thank our clerk Jill Hughes for her support throughout the year.

The Commission meets in public session every 2nd and 4th Monday of the month from April through October and on the 2nd Monday of the month, only, from November through March. Meetings are at 7:00 p.m. and anyone may attend.

Respectfully submitted,

Donald Ward III, *Chairman*
Cheryl Blackburn
Theodore Pitman
Jeffrey Collingwood
Arthur Batacchi, Jr.

Report of the Zoning Board of Appeals

The Zoning Board of Appeals heard and acted on the following applications in 2017:

B. Allyn Properties – Special Permit – Granted
Jacquier Welding LLC – Special Permit - Granted

The Board issued a Notice of Finding of Good Cause to Covestro (Bayer Material Science) for an extension of their Special Permit.

The Board holds meetings on the second Thursday of every month, when there is business.

We will continue to strive to provide the town with the best service possible as we conduct the duties with which we are charged by the town and the state.

We would like to thank our recording clerk Jill Hughes for her assistance during the year.

Respectfully submitted:

Eric Carlson, *Chairman*
Allison Lasso
Stephen Leining
Mark Bachetti
John Reilley
Kenneth Smith, *Alternate Member*

Report of the Berkshire Visiting Nurses Association

As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are **Disease Surveillance and Investigation, Active TB Disease Management, Disease Screening and Immunizations, and Health Promotion**. A description of services follows.

Disease surveillance and investigation of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were **77** diseases investigated. The diseases were Hepatitis C, **-2** Hepatitis B, **-1**, Campylobacteriosis, **-4**, Shiga Toxin producing organism, **-2**, Calicivirus/Norovirus, **-1**, Yersiniosis, **-2**, Giardiasis, **-1**, Cryptosporidiosis, **-1**, Zika Virus Infection, **-1**, Lyme Disease, **-33**, Human Granulocytic Anaplasmosis, **-15**, Babesiosis, **-2**, Influenza, **-10**, Mumps, **-2**.

Active TB disease management is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no active cases of TB

Health promotion provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. Health promotion clinics are held regularly at the Sheffield Senior Center with **49** visits. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. **Two** cholesterol clinics were held in June and November. Clinic participants are engaged in monthly health education topics with printed material offered for future reference. A listing of health topics follows: Tick Bite prevention and education, Colon Cancer Awareness education, Helpful Contacts, Heart Health and Stress Reduction were some of the topics, along with ways to lower and manage cholesterol. A total of **21** clients were educated one to one on medication, life style, disease and diet. One blood pressure monitor was given to a participant with diagnoses of hypertension. It was provided free of charge and an instruction component was provided on the use and care of the machine. This was provided by the Get Cuffed Berkshires program through Community Outreach.

The Board of Health Coordinator, Nancy Slattery, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in Sheffield.

Respectfully submitted,

Nancy Slattery, RN
Board of Health Coordinator
Berkshire Visiting Nurse Association

Park and Recreation Committee

The Town Park pavilion continues to offer a location for families and residents to gather. The pavilion hosted 47 events in 2017, including the Massachusetts Department of Recreation and Conservation Town Forest Celebration, the annual Sheffield Kops n' Kids program in the summer, and Sheffield in Celebration in the early fall.

We would like to remind anyone interested in using the pavilion to make a reservation to avoid use conflicts. To make a reservation, please contact Grace Campbell at 413-229-2682.

There were repairs made to some of the playground equipment and some equipment has been removed as the Park Committee, Selectmen and Commission on Disabilities office are working to obtain and install new playground equipment.

We would like to thank Mountain Water Systems, Inc. for continuing to provide free water at the Town Park.

There is no charge for residents to use the Town Park, but donations are always welcome and appreciated to help defray the cost of maintaining the Park and Pavilion.

Respectfully submitted:

Kevin Joyce, *Chairman*
David Smith, Jr., *Vice Chairman*
Joseph Wilkinson
Grace Campbell

Report of the Board of Assessors

Greetings to the townspeople of Sheffield:

Mayflower Valuation Ltd., real property consultants, and Real Estate Research Consultants, personal property consultants, continue to update properties as mandated by the Department of Revenue, Bureau of Local Assessment. The classification hearing was held with the Selectmen on December 12, 2016. Their decision was to maintain one tax rate for all property.

The tax rate of \$14.68 per M for FY2017 was set and approved producing the following figures:

Total Valuation

Real Property Value	\$567,221,076
Personal Property Value	\$20,546,945
Total Town Valuation	\$587,768,021

Total Appropriations to be Raised by Taxation

Other Amounts to be Raised	\$10,089,535.00
	\$21,079.39
State & County Cherry Sheet Charges	\$29,408.00
Overlay	\$69,184.15
Total Amount to be Raised by Taxation	\$10,209,206.54

Estimated Receipts & Revenue Sources

Estimated Cherry Sheet Receipts	\$400,169.00
Local Receipts no Allocated	\$715,000.00
Enterprise Fund	\$126,200.00
Free Cash Appropriated for particular uses	\$228,803.00
Other available funds	\$110,600.00
Total Estimated Receipts & Revenue sources	\$1,580,772.00

TAX RATE SUMMARY

Total Amount to be Raised	\$10,209,206.54
Total Revenues Sources	\$1,580,772.00
Total Tax Levy	\$8,628,434.54
Fiscal Year 2017 Tax Rate	\$14.68

Commitments to the Tax Collector

Motor Vehicle Excise	\$518,754.82
Roll Back Tax	\$599.68
Supplemental Tax	\$4,064.05

Abatements & Exemptions

Real Estate Abatements	\$8,840.22
Personal Property Abatements	\$1,261.53
Statutory Exemptions	\$26,312.50
Motor Vehicle Excise Abatements	\$22,295.87
Senior Work Off	\$4,487.00

Respectfully submitted,
Tammy L. Blackwell, MAA, *Chairman*
D. Matthew Emprimo

REPORT OF THE TOWN ACCOUNTANT

July 1, 2016 - June 30, 2017

TOWN OF SHEFFIELD COMBINED BALANCE SHEET

ASSETS	General Fund	Spec Rev Funds	Govern Grant Funds	Capital Funds	Transfer Station	Trust Fund	Agency Fund	Long Term Group	Total
Cash	\$2,346,811.80	\$458,124.75	\$8,367.31	\$-6,575.85	\$148,565.05	\$1,538,512.57	\$18,368.07	\$0.00	\$4,512,173.70
Property Taxes	\$519,752.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$519,752.30
Allowance for Abate & Tax Liens	\$-333,286.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-333,286.61
Motor Vehicle Excise	\$382,332.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382,332.01
	\$51,196.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,196.83
TOTAL ASSETS	\$2,966,806.33	\$458,124.75	\$8,367.31	\$-6,575.85	\$148,565.05	\$1,538,512.57	\$18,368.07	\$0.00	\$5,132,168.23
LIABILITIES									
Warrant Payables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Def Rev Prop Tax	\$186,465.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186,465.69
Def Rev Tax Liens	\$382,332.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382,332.01
Def Rev MV Excise	\$51,262.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,262.40
TOTAL LIABILITIES	\$620,060.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$620,060.10
FUND BALANCES									
Reserved for Encumb	\$596,151.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$596,151.10
Reserved for Expenditures	\$544,803.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$559,803.00
Designated	\$0.00	\$458,124.75	\$8,367.31	\$-6,575.85	\$13,591.87	\$1,538,512.57	\$18,368.07	\$0.00	\$2,030,388.72
Undesignated	\$1,205,792.13	\$0.00	\$0.00	\$0.00	\$119,973.18	\$0.00	\$0.00	\$0.00	\$1,325,765.31
TOTAL FUND BALANCES	\$2,346,746.23	\$458,124.75	\$8,367.31	\$-6,575.85	\$148,565.05	\$1,538,512.57	\$18,368.07	\$0.00	\$4,512,108.13
TOTAL LIABILITIES & FUND BALANCES									
	\$2,966,806.33	\$458,124.75	\$8,367.31	\$-6,575.85	\$148,565.05	\$1,538,512.57	\$18,368.07	\$0.00	\$5,132,168.23

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS REVENUE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Pers Prop Tax 10					\$4,193.34	\$4,193.34	100.00
Pers Prop Tax 11					\$4,230.54	\$4,230.54	100.00
Pers Prop Tax 13					\$103,836.85	\$-103,836.85	100.00
Pers Prop Tax 14					\$97,041.22	\$-97,041.22	100.00
Pers Prop Tax 15					\$1,419.77	\$-1,419.77	100.00
Pers Prop Tax 16					\$3,133.20	\$-3,133.20	100.00
Pers Prop Tax 17					\$310,275.94	\$-310,275.94	100.00
Real Estate Tax 2007					\$6.13	\$-6.13	100.00
Real Estate Tax 2008					\$24.65	\$-24.65	100.00
Real Estate Tax 2009					\$4.84	\$-4.84	100.00
Real Estate Tax 2013					\$7,052.76	\$-7,052.76	100.00
Real Estate Tax 2014					\$11,318.49	\$-11,318.49	100.00
Real Estate Tax 2015					\$61,730.26	\$-61,730.26	100.00
Real Estate Tax 2016					\$132,814.88	\$-132,814.88	100.00
Real Estate Tax 2017					\$8,020,562.52	\$-8,020,562.52	100.00
Supplemental Real Estate Tax					\$875.27	\$-875.27	100.00
Roll back Taxes					\$599.68	\$-599.68	100.00
Tax Liens					\$20,848.90	\$-20,848.90	100.00
MVE 2007					\$26.67	\$-26.67	100.00
MVE 2008					\$40.00	\$-40.00	100.00
MVE 2009					\$113.75	\$-113.75	100.00
MVE 2010					\$182.50	\$-182.50	100.00
MVE 2011					\$123.75	\$-123.75	100.00
MVE 2012					\$132.29	\$-132.29	100.00
MVE 2013					\$269.90	\$-269.90	100.00
MVE 2014					\$324.56	\$-324.56	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS REVENUE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
MVE 2015					\$3,095.67	\$-3,095.67	100.00
MVE 2016					\$99,027.11	\$-99,027.11	100.00
MVE 2017					\$397,669.03	\$-397,669.03	100.00
Previously Abated MVE					\$800.93	\$-800.93	100.00
Fees					\$4,052.77	\$-4,052.77	100.00
Dog Licenses					\$2,512.50	\$-2,512.50	100.00
Licenses and Permits					\$15,074.07	\$-15,074.07	100.00
Other Dept Revenue					\$33.44	\$-33.44	100.00
Chapter 70					\$16,826.00	\$-16,826.00	100.00
Unrestricted Local Aid					\$234,244.00	\$-234,244.00	100.00
Elderly Exemption Reimbursement					\$7,546.00	\$-7,546.00	100.00
State Owned Land					\$98,248.00	\$-98,248.00	100.00
Veteran's Benefits					\$27,886.97	\$-27,886.97	100.00
Vets, Blind, Surviving Spouse					\$6,250.00	\$-6,250.00	100.00
Miscellaneous Revenue From the Stat					\$514.00	\$-514.00	100.00
State Revenue							100.00
Fines and Forfeits					\$10,667.50	\$-10,667.50	100.00
Miscellaneous Revenue					\$317.69	\$-317.69	100.00
Investment Revenue					\$9,534.79	\$-9,534.79	100.00
GENERAL GOVERNMENT Total					\$9,698,635.37	\$-9,698,635.37	100.00
Tag Sale Permits					\$161.00	\$-161.00	100.00
BOARD OF SELECTMEN Total					\$161.00	\$-161.00	100.00
Penalties and Interest					\$166,396.98	\$-166,396.98	100.00
Penalties and Interest					\$3,576.16	\$-3,576.16	100.00
In Lieu of Taxes					\$8,685.00	\$-8,685.00	100.00
Collector Fees					\$4,025.00	\$-4,025.00	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS REVENUE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Municipal Lien Certificates		\$200.00	\$200.00		\$4,025.00	\$-4,025.00	100.00
RMV Fees					\$3,655.00	\$-3,655.00	100.00
COLLECTOR Total					\$186,338.14	\$-186,338.14	100.00
Town Clerk Fees					\$2,608.30	\$-2,608.30	100.00
ELECTIONS AND REGISTRATION Total					\$2,608.30	\$-2,608.30	100.00
Board Of Health Permits					\$4,409.55	\$-4,409.55	
BOARD OF HEALTH Total					\$4,409.55	\$-4,409.55	100.00
Outside Detail Surcharge					\$3,599.23	\$-3,599.23	100.00
Cruiser Use Fee					\$1,650.00	\$-1,650.00	100.00
Firearms Permits					\$1,787.50	\$-1,787.50	100.00
Alarm Permits					\$3,475.00	\$-3,475.00	100.00
POLICE DEPARTMENT Total					\$10,511.73	\$-10,511.73	100.00
Building Permits					\$55,079.69	\$-55,079.69	100.00
INSPECTION SERVICES Total					\$55,079.69	\$-55,079.69	100.00
Library Copier Fees					\$1,369.70	\$-1,369.70	100.00
LIBRARY Total					\$1,369.70	\$-1,369.70	100.00
General Fund Total					\$9,959,113.48	\$-9,959,113.48	100.00
Grand Total					\$9,959,113.48	\$-9,959,113.48	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Moderator Salary					\$200.00	\$-\$200.00	100.00
Moderator Appropriation		\$200.00				\$200.00	0.00
MODERATOR Total		\$200.00			\$200.00		100.00
Board of Selectmen Appropriation		\$198,558.00	\$7,009.00			\$205,567.00	0.00
Dept. Heads FT					\$85,787.00	\$-85,787.00	100.00
Clerical FT					\$39,702.00	\$-39,702.00	100.00
Elected FT					\$6,728.00	\$-6,728.00	100.00
Clerical PT					\$29,922.43	\$-29,922.43	100.00
Maint of Office Equipment					\$565.00	\$- 565.00	100.00
Accounting and Auditing					\$21,214.50	\$-21,214.50	100.00
Education and Training					\$2,020.00	\$-2,020.00	100.00
Postage					\$424.76	\$-424.76	100.00
Advertising and Printing					\$933.62	\$-933.62	100.00
Books and Publications					\$128.50	\$-128.50	100.00
Office Supplies					\$1,397.16	\$-1,397.16	100.00
Software					\$2,225.00	\$-2,225.00	100.00
In State Travel					\$682.54	\$-682.54	100.00
Dues					\$2,071.79	\$-2,071.79	100.00
Conferences					\$1,234.43	\$-1,234.43	100.00
Other					\$4,041.21	\$-4,041.21	100.00
BOARD OF SELECTMEN Total		\$198,558.00	\$7,009.00		\$199,077.94	\$6,489.06	96.84
Assessors Appropriation						\$-95,694.98	0.00
Dept. Heads FT		\$95,441.00	\$253.98		\$53,766.00	\$-53,766.00	100.00
Clerical FT							100.00
Clerical PT					\$1,263.75	\$-1,263.75	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Outside Consultants					\$15,125.00	\$-15,125.00	100.00
Maint of Office Equipment							100.00
Tax Maps					\$5,150.00	\$-5,150.00	100.00
Postage					\$615.16	\$-615.16	100.00
Advertising and Printing					\$397,669.03	\$-397,669.03	100.00
Books and Publications					\$397,669.03	\$-397,669.03	100.00
Office Supplies					\$397,669.03	\$-397,669.03	100.00
Advertising and Printing					\$61.49	\$-61.49	100.00
Books and Publications					\$634.20	\$-634.20	100.00
Office Supplies					\$3,638.69	\$-3,638.69	100.00
Software					\$4,775.00	\$-4,775.00	100.00
In State Travel					\$657.45	\$-657.45	100.00
Dues					\$340.00	\$-340.00	100.00
Conferences					\$365.00	\$-365.00	100.00
Other							100.00
ASSESSORS Total	\$95,441.00	\$253.98			\$86,391.74	\$9,303.24	90.27
Treasurer/Collector Appropriation						\$183,555.00	0.00
Department Heads Full Time		\$153,555.00	\$30,000.00		\$64,855.00	\$-64,855.00	100.00
Asst Treas/Coll FT					\$41,409.18	\$-41,409.18	100.00
Clerical Part Time					\$13,275.74	\$-13,275.74	100.00
Maintenance Office Equipment					\$276.93	\$-276.93	100.00
Data Processing					\$489.50	\$-489.50	100.00
Postage					\$8,153.98	\$-8,153.98	100.00
Bank Charges					\$30.96	\$-30.96	100.00
Recording Fees					\$75.00	\$-75.00	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Advertising/Printing					\$390.20	\$-390.20	100.00
Office Supplies					\$3,452.06	\$-3,452.06	100.00
Software					\$5,225.00	\$-5,225.00	100.00
Dues					\$110.00	\$-110.00	100.00
TREASURER/COLLECTOR Total		\$153,555.00	\$30,000.00		\$137,743.55	\$45,811.45	75.04
Town Clerk Appropriation						\$64,456.98	0.00
Department Heads Full Time		\$64,203.00	\$253.98		\$44,098.00	\$-44,098.00	0.00
Clerical Part Time					\$14,320.80	\$-44,098.00	100.00
Postage					\$178.15	\$-178.15	100.00
Office Supplies					\$1,010.84	\$-1,010.84	100.00
In-State Travel					\$329.50	\$-329.50	100.00
Dues					\$215.00	\$-215.00	100.00
Conferences					\$718.29	\$-718.29	100.00
TOWN CLERK Total		\$64,203.00	\$253.98		\$60,870.58	3,586.40	94.43
Elections and Registration Appropria						\$18,000.00	0.00
Clerical Part Time		\$18,000.00			\$9,050.48	\$-9,050.48	100.00
Postage					\$1,504.78	\$-1,504.78	100.00
Advertising/Printing					\$1,104.72	\$-1,104.72	100.00
Office Supplies					\$634.15	\$-634.15	100.00
Other					\$530.59	\$-530.59	100.00
ELECTIONS AND REGISTRATION Total		\$18,000.00			\$12,824.72	\$-5,175.28	71.24
Conservation Commission Appropriati\$					\$77.29	\$2,602.71	2.88
Postage		2,680.00			\$132.81	\$-132.81	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Advertising/Printing					\$1,135.13	\$-1,135.13	100.00
Office Supplies					\$223.18	\$-223.18	100.00
Dues					\$131.00	\$-131.00	100.00
Conferences					\$276.99	\$-276.99	100.00
CONSERVATION COMMISSION Total		2,680.00			\$1,976.40	\$703.60	73.74
Planning Board Appropriation						\$5,400.00	0.00
Clerical Part Time		5,400.00			\$440.00	\$-440.00	100.00
Postage					\$51.17	\$-51.17	100.00
Advertising/Printing					\$365.90	\$-365.90	100.00
Office Supplies					\$72.73	\$-72.73	100.00
Conferences					\$120.00	\$-120.00	100.00
PLANNING BOARD Total		\$5,400.00			\$1,049.80	\$4,350.20	19.44
Board Of Appeals Appropriation						\$1,330.00	100.00
Postage		\$1,330.00			\$35.34	\$-35.34	100.00
Advertising/Printing					\$641.96	\$-641.96	100.00
Office Supplies					\$21.40	\$-21.40	100.00
Conferences					\$30.00	\$-30.00	100.00
BOARD OF APPEALS Total		\$1,330.00			\$728.70	\$601.30	54.78
Commission On Disabilities						\$-397,669.03	100.00
Commission On Disabilities		\$200.00			\$183.48	\$-397,669.03	100.00
COMMISSION ON DISABILITIES Total		\$200.00			\$183.48	\$16.52	91.74
Town Bldgs and Property Appropriati		\$103,500.00				\$103,500.00	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
DSL Service					\$449.89	\$-449.89	100.00
Town Hall Internet					\$699.41	\$-699.41	100.00
Office Supplies					\$1,400.46	\$-1,400.46	100.00
Building Repairs And Maintenan					\$482.86	\$-482.86	100.00
Custodial And Houskeeping Sup					\$2,502.67	\$-2,502.67	100.00
Groundskeeping Supplies					\$2,886.13	\$-2,886.13	100.00
Legion Hall					\$4,308.51	\$-4,308.51	100.00
Dues					\$818.00	\$-818.00	100.00
Other					\$2,631.79	\$-2,631.79	100.00
Equipment/New					\$3,327.17	\$-3,327.17	100.00
Equipment/Replacement					\$3,869.81	\$-3,869.81	100.00
BUILDINGS AND GROUNDS Total		\$103,500.00			\$90,397.67	\$13,102.33	87.34
Town Report & Communications		\$6,000.00			\$4,868.60	\$1,131.40	81.14
TOWN REPORT Total		\$6,000.00			\$4,868.60	\$1,131.40	81.14
Legal Services		\$30,000.00			\$27,179.51	\$2,820.49	90.59
LEGAL SERVICES Total		\$30,000.00			\$27,179.51	\$2,820.49	90.59
Pers Prop Refund 2017							100.00
Real Estate Refund 2017							100.00
REFUNDS Total							100.00
Dispatch Services Appropriation		\$9,694.00			\$9,693.11	\$0.89	99.99
DISPATCH SERVICES Total		\$9,694.00			\$9,693.11	\$0.89	99.99

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Police Dept Appropriation		\$465,118.00			\$76,782.00	\$465,118.00	0.00
Department Heads Full Time					\$61,550.00	\$-76,782.00	100.00
Sergeant					\$209,080.50	\$-61,550.00	100.00
Full Time					\$3,075.25	\$-209,080.50	100.00
Clerical Part Time					\$25,442.91	\$-3,075.25	100.00
Part Time					\$21,898.54	\$-25,442.91	100.00
Police Additional Gross Overti					\$9,894.34	\$-21,898.54	100.00
Police Holiday					\$1,514.00	\$-9,894.34	100.00
Training					\$8,847.96	\$-1,514.00	100.00
Vehicle Repair And Maintenance					\$7,545.26	\$-8,847.96	100.00
Maintenance Computer Equipment					\$1,371.20	\$-7,545.26	100.00
Radio And Dispatch					\$4,202.75	\$-1,371.20	100.00
Telephone					\$373.18	\$-4,202.75	100.00
Postage					\$184.00	\$-373.18	100.00
Advertising/Printing					\$3,262.21	\$-184.00	100.00
Office Supplies					\$9,038.75	\$-3,262.21	100.00
Computer Software					\$2,444.27	\$-9,038.75	100.00
Ammunition					\$4,188.82	\$-2,444.27	100.00
Uniforms					\$1,156.44	\$-4,188.82	100.00
In-State Travel					\$1,955.00	\$-1,156.44	100.00
Dues/Subscriptions					\$345.42	\$-1,955.00	100.00
Conferences					\$2,135.02	\$-345.42	100.00
Other					\$3,037.82	\$-2,135.02	100.00
Equipment/New					\$4,125.59	\$-3,037.82	100.00
Equipment/Replacement						\$4,125.59	100.00
POLICE DEPARTMENT Total		\$465,118.00			\$463,451.23	\$1,666.77	99.64

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Fire Department		\$41,102.00			\$2,652.00	\$41,102.00	0.00
Fire Chief Stipend					\$458.88	\$-2,652.00	100.00
Water Utility					\$11,583.20	\$-458.88	100.00
Vehicle Repair And Maintenance					\$2,516.97	\$-11,583.20	100.00
Equipment Repair/Maintenance					\$527.05	\$-2,516.97	100.00
Emergency Rehabilitation					\$1,412.31	\$-527.05	100.00
Telephone					\$200.00	\$-1,412.31	100.00
Office Supplies					\$109.00	\$-536.91	100.00
Dues					\$1,535.52	\$-200.00	100.00
Subscriptions					\$7,077.69	\$-1,535.52	100.00
Ems Equipment/Supplies			\$2,454.32		\$12,682.36	\$-4,623.37	288.37
Other					\$195.34	\$-12,682.36	100.00
Equipment/New					\$41,487.23	\$-195.34	100.00
Equipment/Replacement						\$2,069.09	95.24
FIRE DEPARTMENT Total		\$41,102.00	\$2,454.32				
Fire Hydrants		\$18,091.00			\$17,336.99	\$754.01	95.83
FIRE HYDRANTS Total		\$18,091.00			\$17,336.99	\$754.01	95.83
Building Inspector					\$57,151.00	\$-57,151.00	100.00
Inspection Services Appropriation						\$64,776.00	100.00
Postage					\$11.06	\$-11.06	100.00
Office Supplies					\$11.95	\$-11.95	100.00
Software					\$4,380.00	\$-4,380.00	100.00
Training/Conferences					\$70.00	\$-70.00	100.00
Other Inspector Expenses					\$2,808.43	\$-2,808.43	100.00
Conservation		2,680.00			\$397,669.03	\$-397,669.03	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
INSPECTION SERVICES Total		\$64,776.00			\$64,432.44	\$343.56	99.46
Animal Control Officer					\$8,044.00	\$-8,044.00	100.00
Animal Control		\$10,000.00			\$615.82	\$-9,384.18	6.15
ANIMAL CONTROL Total		\$10,000.00			\$8,659.82	\$1,340.18	86.59
Education Appropriation		\$4,000.00				\$4,000.00	0.00
School Committee Stipends					\$2,000.00	\$-2,000.00	100.00
SBRSD Operating Budget		\$6,124,867.00			\$6,124,867.00	\$-111,593.00	98.21
EDUCATION Total		\$6,240,460.00			\$6,126,867.00	\$-113,593.00	98.17
SBRSD Capital Budget		\$249,493.00			\$245,029.00	\$4,464.00	98.21
EDUCATION Total		\$249,493.00			\$245,029.00	\$4,464.00	98.21
Vocational Education		\$84,672.00			\$57,032.00	\$27,640.00	67.35
EDUCATION Total		\$84,672.00			\$57,032.00	\$27,640.00	67.35
Highway Department Appropriation						\$594,188.39	0.00
Department Heads Full Time		\$559,207.00	\$34,981.39		\$34,403.72	\$-34,403.72	100.00
Laborer Full Time					\$153,378.58	\$-153,378.58	100.00
Temporary Laborer					\$9,409.50	\$-9,409.50	100.00
Additional Gross/Overtime					\$31,785.52	\$-31,785.52	100.00
Heating Fuel					\$57.50	\$-57.50	100.00
Gas/Vehicles					\$1,869.76	\$-1,869.76	100.00
Building Repairs And Maintain					\$9,076.72	\$-9,076.72	100.00
Vehicle Repair And Maintenance					\$60,740.71	\$-60,740.71	100.00
Machine Tools Repair And Maint					\$11,086.23	\$-11,086.23	100.00
Equipment Rental					\$7,254.00	\$-7,254.00	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Snow Removal					\$20,432.00	\$-20,432.00	100.00
Tree Warden Professional Services					\$5,080.00	\$-5,080.00	100.00
Office Supplies					\$240.81	\$-240.81	100.00
Uniforms					\$4,294.72	\$-4,294.72	100.00
Sand					\$22,065.00	\$-22,065.00	100.00
Salt					\$130,723.73	\$-130,723.73	100.00
Gravel					\$32,856.61	\$-32,856.61	100.00
Asphalt					\$5,810.10	\$-5,810.10	100.00
Signs					\$3,008.10	\$-3,008.10	100.00
Calcium					\$1,879.68	\$-1,879.68	100.00
Hand Tools					\$215.98	\$-215.98	100.00
Line Painting					\$18,609.89	\$-18,609.89	100.00
Miscellaneous Road & Bridge Re					\$19,173.47	\$-19,173.47	100.00
Dues					\$710.00	\$-710.00	100.00
Other					\$1,869.01	\$-1,869.01	100.00
Equipment/New					\$303.26	\$-303.26	100.00
Equipment/Replacement					\$7,771.80	\$-7,771.80	100.00
HIGHWAY DEPARTMENT Total		\$559,207.00	\$34,981.39		\$594,106.40	\$81.99	99.98
Energy Appropriation		\$140,000.00				\$140,000.00	0.00
Propane Fire Department					\$3,060.08	\$-3,060.08	100.00
Propane - Senior Center					\$2,304.70	\$-2,304.70	100.00
Gasoline Highway					\$14,669.90	\$-14,669.90	100.00
Gasoline Police Department					\$8,580.69	\$-8,580.69	100.00
Gasoline Fire Department					\$1,901.86	\$-1,901.86	100.00
Diesel Highway					\$13,734.05	\$-13,734.05	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Diesel Fire					\$548.55	\$-548.55	100.00
Heating Oil Library					\$5,848.90	\$-5,848.90	100.00
Heating Oil Town Hall					\$4,671.90	\$-4,671.90	100.00
Heating Oil Police					\$3,567.48	\$-3,567.48	100.00
Heating Oil Highway					\$3,059.55	\$-3,059.55	100.00
Electric Fire					\$9,081.82	\$-9,081.82	100.00
Electric Street Lights					\$5,414.95	\$-5,414.95	100.00
Electric Town					\$32,271.01	\$-32,271.01	100.00
ENERGY Total		\$140,000.00			\$108,715.44	\$31,284.56	77.65
Board of Health Appropriation						\$7,241.00	100.00
Animal Inspector		\$7,241.00			\$2,622.00	\$-2,622.00	100.00
Health Inspector					\$291.49	\$-291.49	100.00
Sanitation Inspector					\$559.00	\$-559.00	100.00
Management Consulting					\$675.00	\$-675.00	100.00
Postage					\$157.47	\$-157.47	100.00
Office Supplies					\$424.29	\$-424.29	100.00
In-State Travel					\$174.22	\$-174.22	100.00
Dues					\$55.00	\$-55.00	100.00
Other					\$127.35	\$-127.35	100.00
BOARD OF HEALTH Total		\$7,241.00			\$5,085.82	\$2,155.18	70.23
Visiting Nurse Association		\$4,000.00			\$3,634.90	\$365.10	90.87
VISITING NURSE Total		\$4,000.00			\$3,634.90	\$365.10	90.87
Council On Aging Appropriation						\$77,714.00	0.00
Council on Aging Director					\$36,414.00	\$-36,414.00	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
COA Part Time					\$15,419.50	\$-15,419.50	100.00
COA Van Driver-Part Time					\$20,130.60	\$-20,130.60	100.00
Transportation			\$10,600.00		\$1,540.93	\$-1,540.93	100.00
Telephone					\$24.18	\$-24.18	100.00
Postage					\$436.99	\$-436.99	100.00
Advertising/Printing					\$259.50	\$-259.50	100.00
Office Supplies					\$1,349.77	\$-1,349.77	100.00
In-State Travel					\$229.28	\$-229.28	100.00
Dues					\$622.51	\$-622.51	100.00
Conferences					\$756.34	\$-756.34	100.00
Other					\$4,922.62	\$-4,922.62	100.00
COUNCIL ON AGING Total		\$77,714.00	\$10,600.00		\$82,106.22	\$6,207.78	92.97
Veterans Benefits Appropriation						\$39,000.00	0.00
Veterans Benefits		\$30,000.00	\$9,000.00		\$37,072.21	\$-37,072.21	100.00
VETERAN'S Total		\$30,000.00	\$9,000.00		\$37,072.21	\$1,927.79	95.05
Library		\$163,042.00				\$163,042.00	0.00
Department Heads					\$50,938.00	\$-50,938.00	100.00
Library-Full Time					\$23,895.56	\$-23,895.56	100.00
Clerical Part Time					\$23,865.08	\$-23,865.08	100.00
Children'S Program Coordinator					\$13,126.30	\$-13,126.30	100.00
Postage					\$131.00	\$-131.00	100.00
Advertising/Printing					\$54.00	\$-54.00	100.00
Books And Publications					\$32,594.95	\$-32,594.95	100.00
Office Supplies					\$1,043.68	\$-1,043.68	100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Custodial And Housekeeping Sup					\$122.95	\$-122.95	100.00
Software					\$474.00	\$-474.00	100.00
In-State Travel					\$690.54	\$-690.54	100.00
Dues					\$7,152.00	\$-7,152.00	100.00
Subscriptions					\$4,362.19	\$-4,362.19	100.00
Children's Programs					\$915.37	\$-915.37	100.00
Equipment/New					\$2,174.40	\$-2,174.40	100.00
LIBRARY Total		\$163,042.00			\$161,540.02	\$1,501.98	99.07
Historical Commission		\$750.00			\$268.26	\$481.74	35.76
HISTORICAL COMMISSION Total		\$750.00			\$268.26	\$481.74	35.76
Memorial Day		\$750.00			\$750.00		100.00
MEMORIAL DAY Total		\$750.00			\$750.00		100.00
American Legion		\$500.00			\$500.00		100.00
AMERICAN LEGION Total		\$500.00			\$500.00		100.00
Care Of Soldier's Graves Appropiat					\$324.00	\$-324.00	100.00
Care Of Soldier's Graves		\$1,400.00			\$1,075.00	\$325.00	100.00
CARE OF SOLDIERS GRAVES Total		\$1,400.00			\$1,399.00	\$1.00	99.92
Ashley Falls Historic District Comm		\$50.00				\$50.00	0.00
ASHLEY FALLS HISTORIC COMMISSI Total		\$50.00				\$50.00	0.00
Agriculture Commission		1,000.00				\$1,000.00	0.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
AGRICULTURE COMMISSION Total		\$1,000.00				\$1,000.00	0.00
Interest On Short-Term Borrow Appro		\$100.00				\$1.00	0.00
DEBT AND INTEREST Total		\$100.00				\$1.00	0.00
Berkshire Regional Planning					\$2,409.79	\$-397,669.03	100.00
Dist Dept of Veteran's Services					\$14,337.60	\$-397,669.03	100.00
RMV Non Renewal Charges					\$1,580.00	\$-397,669.03	100.00
Mosquito Control					\$25,888.00	\$-397,669.03	100.00
Air Pollution					\$1,279.00	\$-397,669.03	100.00
Regional Transportation					\$378.00	\$-397,669.03	100.00
State and County Assessments Total					\$45,872.39	\$-45,872.39	100.00
Berkshire County Retirement Sy		\$206,303.00			\$206,303.00		100.00
Workers Compensation		\$18,500.00			\$10,944.35	\$7,555.65	59.15
Unemployment Compensation		\$1.00			\$1.00		100.00
Group Health Insurance		\$431,000.00	\$-11,348.85		\$410,089.79	\$9,561.36	97.72
Employer Medicare		\$22,000.00	\$11,348.85		\$33,348.85		100.00
EMPLOYEE BENEFITS Total		\$677,804.00			\$660,686.99	\$17,117.01	97.47
Financial Audit		\$15,000.00			\$12,000.00	\$3,000.00	80.00
Insurance And Bonding		\$70,000.00			\$63,862.67	\$6,137.33	91.23
UNCLASSIFIED Total		\$85,000.00			\$75,862.67	\$9,137.33	89.25
Library Books, Equipment, Furnis		\$865.00				\$865.00	0.00
Agriculture Preservation Restr		\$2,000.00				\$2,000.00	0.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Conservation		2,680.00			\$397,669.03	\$-397,669.03	100.00
Conservation		2,680.00			\$397,669.03	\$-397,669.03	100.00
Conservation		2,680.00			\$397,669.03	\$-397,669.03	100.00
CTV Emergency Alert		\$400.00				\$400.00	0.00
Bridge Repair-Iron Works Brook		\$3,715.70				\$3,715.70	0.00
Digital Archiving		\$14,527.50			\$3,347.67	\$11,179.83	23.04
Emergency Management Fund		\$10,410.12				\$10,410.12	0.00
Process Tax Delinquent Accounts		\$5,223.44				\$5,223.44	0.00
Highway Garage Design 10		\$46,194.70				\$46,194.70	0.00
Bid Documents New Highway Garage 11		\$150,000.00				\$150,000.00	0.00
Tax Recertification 14		\$2,100.00			\$2,100.00		0.00
Firefighter Training 17		\$15,000.00				\$15,000.00	0.00
Septic System Library 12		\$25,291.50				\$25,291.50	0.00
Tax Recertification 17		\$10,000.00				\$10,000.00	0.00
Preserve Town Historical Documents		\$882.33			\$882.33		100.00
Town Hall Elevator 12		\$49,507.10			\$42,925.50	\$6,581.60	86.70
Replace Carpet Library 13		\$12,936.80				\$12,936.80	0.00
Town Building Repairs 13		\$5,956.07			\$5,956.07		100.00
Information Technology 17		\$10,000.00			\$5,033.93	\$19,966.07	20.13
Town Buildings 17		\$25,000.00				\$44,000.00	0.00
Tax Taking 14		\$44,000.00				\$10,000.00	0.00
Town Building Repairs 14		\$10,000.00			\$14,627.50	\$55,372.50	20.89
Firefighter Training 15		\$70,000.00			\$5,780.16	\$5,780.16	100.00
Tax Recertification 15		\$5,780.16			\$6,900.00	\$3,100.00	69.00
Tax Takings 15		\$10,000.00				\$10,000.00	0.00
Information Technology 15		\$10,000.00			\$4,923.54		100.00

TOWN OF SHEFFIELD FINANCIAL REPORT

July 1, 2016 - June 30, 2017

ALL DEPARTMENTS EXPENDITURE REPORT

<u>Department</u>	<u>Carry Fwd.</u>	<u>Orig. Bud.</u>	<u>Amended</u>	<u>Encum.</u>	<u>Expend.</u>	<u>Remaining</u>	<u>% Exp.</u>
Town Building Repairs 15		\$4,923.54				\$25,000.00	0.00
Legal Services Rest Of River 15		\$25,000.00			\$1,019.60	\$8,194.40	11.06
Tax Recertification 016		\$9,214.00				\$10,000.00	0.00
Tax Takings 016		\$5,000.00				\$5,000.00	0.00
Information Technology 016		\$10,000.00			\$10,000.00		100.00
Town Building Repairs 016		\$20,000.00				\$20,000.00	0.00
Firefighter Traing 016		\$15,000.00			\$10,789.84	\$4,210.16	71.93
Interest/Indebtedness		\$22,053.00			\$22,052.46	\$0.54	99.99
Reserve Fund		\$77,000.00	\$-24,600.00			\$52,400.00	0.00
Paving Hotbox 17		\$25,000.00			\$25,000.00		100.00
Library Parking Area 17		\$50,000.00			\$31,796.50	\$18,203.50	63.59
Highway Truck 17		\$60,000.00				\$60,000.00	0.00
Local Cable Tv Broadcasting		\$251.77				\$251.77	0.00
SPECIAL ARTICLES Total		\$863,232.73	\$-24,600.00		\$193,135.10	\$645,497.63	23.02
General Fund Total		\$10,474,164.73	\$69,952.67		\$9,628,216.93	\$915,900.47	91.31
Grand Total		\$10,474,164.73	\$69,952.67	\$0.00	\$9,628,216.93	\$915,900.47	91.31

I submit the previous reports of the Town Accountant:
Revenue Report, Expenditure Report and Balance Sheet.

Respectfully submitted,
Amy J. Lane
Town Accountant

Southern Berkshire Regional School District Salaries

SBRSD FY18 STAFF

WAGES

NON-UNIT

BORWICK, INGRID	61,561.00
BURKE, KERRY	95,525.00
DALY, TRAVIS	8,000.00
D'AMICO, KARA	54,996.00
DEGRENIER, KURT	54,478.00
DEVOTI, GLENN	116,753.00
FRIEDMAN, JON	72,863.00
GAGNON, LYNETTE	60,724.00
HUBBARD, SANDI	104,098.00
LICATA, TERRI	63,683.00
PEZZOTTINI, MARK	43,703.00
REGAN, CHRIS	97,920.00
REGULBUTO, BETH	139,500.00
THOMPSON, CHRIS	74,367.00
THOMPSON, HARVEY	22,242.00
TURO, MARY	99,819.00
WELLS, JEREMY	75,000.00

CUSTODIAL/MAINTENANCE

BARNUM, MARTHA	44,720.00
BARNUM, PAUL	44,720.00
BERMEO, LORENA	32,787.00
GORDON, FLOR	37,549.00
GRIJLAVA, LUIS	40,758.00
KEEFNER, BEN	39,589.00
MILLER, REBEKAH	33,956.00
MILLER, ROBERT	38,310.00
SHAW, FRED	48,230.00
TAYLOR, ROBERT	43,220.00

FOOD SERVICE, EDUCATIONAL SUPPORT PERSONNEL, TECH PARAS, SECRETARIES

AMSTEAD, VONDA	24,676.00
SACHETTI, NATALIE	16,166.00
BATACCHI, REBECCA	25,745.00
BRIGGS, LAURIE	24,676.00
BROGGI, CONNIE	24,676.00
CARDILLO, CHERYL	14,552.00
CHAMBERLAND, KAREN	37,443.00
CLAY, JOSEPHINA	25,245.00

Southern Berkshire Regional School District Salaries

CRAWFORD, NANCY	25,745.00
DICKSON-REILLY, ANNA	24,839.00
DRUMM, NORMA	21,507.00
DURYEA, ANNA	25,745.00
EFFEREN, SUSAN	25,245.00
ENGLISH, SARAH	22,277.00
FERRUSI, BRETT	21,005.00
FRIGHETTO, KAREN	47,901.00
GLASZC, ROSE	42,573.00
GOTT, CONNIE	17,563.00
GROVER, KATHRYN	21,047.00
HALL, TERRY	25,745.00
HAMILL, LINDA	47,589.00
HEATH, NANCIANNE	22,572.00
HOOVER, MARY	25,428.00
HULL, BETH	38,865.00
KING, REGINA	24,401.00
KOPEREK, LORI	23,889.00
KROM, SUSAN	22,520.00
LORING, SARAH	13,451.00
MARINELLI, ZOE	33,022.00
MASSINI, JEAN	26,340.00
MEAD, CARRIE ANN	22,764.00
MEYERS, DARCY	25,745.00
MIELKE, DEBORAH	12,330.00
MUIR, KAREN	22,277.00
PAGE, DEANNA	24,967.00
PERRY, CARLA	21,737.00
RODICK, PENNY	16,166.00
ROTE, ANGEL	49,011.00
SEWARD, JAMIE LYNN	17,563.00
SHANNON, SUE	23,378.00
STORTI, DIANE	26,340.00
TORTORIELLO, ALICE	47,901.00
TWING, BELINDA	23,714.00
WARREN, LISA	19,651.00
WILKINSON, KELLY	31,394.00
WILLIG, CATHY	21,308.00
WRIGHT, JANE	26,340.00

CLASSROOM AND SPECIALIST TEACHERS, NURSES, CASEWORKERS, GUIDANCE COUNSELORS, STUDENT ADJUSTMENT COUNSELORS., LIBRARY /MEDIA SPECIALISTS

LAST NAME	FIRST NAME	BASE SALARY
ANTILL	STEPHEN	73,650.00
BARBIERI	NEAL	57,464.00

Southern Berkshire Regional School District Salaries

BARRETT	ASHLEY	40,507.00
BARRETT	PATRICK	78,524.00
BASHARA	HILARY	48,152.00
BEACCO	SUSAN	58,387.00
BERLSTIEN	JAMES	72,917.00
BICKFORD	JEREMIAH	58,974.00
BLEAU	KIMBERLY	66,723.00
BLEAU	TONY	71,138.00
CARLSON	CHRISTINE	58,704.00
CARPENTER	JESSE	71,769.00
CASEY	WENDY	71,138.00
CIABURRI	ELISSA	48,152.00
CLARKE	CHRISTOPHER	60,172.00
CLARKE	ERICA	23,797.00
COLEPACK	AMANDA	26,924.00
COLLINS	PAUL	39,862.00
CONANT	KIMBERLY	47,163.00
CUPP	JENNIFER	43,622.00
DEANGELO	JENNIFER	66,376.00
DELORENZO	COURTNEY	54,513.00
DODDS	MARION	44,844.00
DOHERTY	NANCY	66,646.00
DUVALL	JOANNE	64,798.00
ENGLISH	COURTNEY	66,723.00
ESTES-DAUB	DAWN	73,650.00
FARMER	MICHAEL	71,138.00
FOSTER	JAMES	61,958.00
FOSTER	CHRISTINE	58,667.00
GALEUCIA	CHRISTINE	70,019.00
GAVRITY	JOANN	47,114.00
GIORDANO	KARL	66,059.00
GRAHAM	STEPANIE	64,448.00
HAMMILL	JOHN	57,464.00
HAPP	SUSAN	84,561.00
HUGHES	SOFIA	77,025.00
HUTCHINSON	JODY	61,881.00
JASZAI	KATINKA	38,669.00
JOHNSTON	TARA	58,900.00
KEELER	KATHLEEN	78,524.00
KING	JOSHUA	56,061.00
KREIS	CHRISTINA	65,019.00
KUZEMCH	ELIZABETH	68,391.00
LANG	JEFF	72,917.00
LANOUE	DANIEL	41,520.00
LEGER	PIERRE	50,789.00
LEHTINEN	KAREN	54,694.00

Southern Berkshire Regional School District Salaries

LEMLIN	JEANNE	67,710.00
LOTZ	ASHELY	54,694.00
MACDONALD	KELLY	49,613.00
MALLORY	CLAUDINE	76,608.00
MAPSTONE	SUSANA	34,046.00
MARTIN	CHRISTINE	84,561.00
MASTERS	THOMAS	60,372.00
MCSPIRITT	JOSEPH	43,794.00
MELINO	DANIELLE	64,798.00
MIELKE	BETHANY	32,056.00
MORAN	JEANNE	53,149.00
MORENCY	REGAN	56,131.00
MURRAY	AMY	78,524.00
NAVENTI	MICHAEL	57,464.00
O'BRIEN	ERIN	32,370.00
O'DONNELL	ELIZABETH	66,418.00
O'DONNELL	ANNA	35,912.00
OLIVIERI	BRENDA	26,924.00
PETERS	MICHELLE	66,376.00
PETRUCCI	SUSAN	66,646.00
PETTY	ELIZABETH	58,920.00
RACZNOWSKI	REBECCA	64,448.00
RANDALL	LEWIS	82,498.00
RAPPORT	ANDREW	67,710.00
REIS	SENTA	68,391.00
SARNACKI	ROBERTA	73,650.00
SCHEIB	JALMI-LYN	63,218.00
SCHUR	JANE	60,372.00
SCHWARTZ	TIMOTHY	61,881.00
SIKET	SARAH	69,403.00
SIKET	JAMES	58,974.00
SPITIA	ANGELA	61,887.00
STEURENAGLE	JULIE	80,486.00
ULLRICH	BRENDA	84,561.00
VANDEBOGART	BRENDA	70,013.00
VON RUDEN	ASHA	84,561.00
VON RUDEN	CURTIS	61,637.00
WADE	BRIAN	25,626.00
WEBSTER	LYNN	61,887.00
WESTON	DANIEL	84,561.00
WESTON	TRACY	68,079.00
WOLGEMUTH	KEVIN	69,403.00
ZUCCO	TRICIA	20,084.00

Report of the Town Treasurer

Wages Paid in Calendar Year 2017

BOARD OF SELECTMEN:

Hawver, Nadine	\$2,402.75
Peterson, Andrew	\$2,153.75
Smith, David A.	\$2,239.75

Bassett, Ronald	\$888.37
Cronk, Rose	\$11,138.54
Farnham, Diane	\$16,262.83
Rossi, Louis	\$6,786.75

TOWN ADMINISTRATOR:

LaBombard, Rhonda	\$87,059.56
Dulin, Alicia	\$40,004.89
Hughes, Jill	\$33,416.40

INSPECTORS:

Building Inspector:	
Carmody, Thomas	\$57,587.03

Electrical Inspector:

Cappadona, Richard	\$1,242.00
Leining, Michael	\$9,666.00
Ray, Lawrence	\$934.00

BOARD OF ASSESSORS:

Blackwell, Tammy	\$51,707.32
Mason, Norma	\$1,020.00

TOWN CLERK:

Joyce, Felecie	\$44,114.64
Sadera, Patricia	\$13,354.13

Fire Safety Inspector:

Getchell, Brent	\$3,447.00
Poulter, Robert	\$63.00

TOWN ACCOUNTANT:

Lane, Amy	\$23,400.00
-----------	-------------

Gas & Piping Inspector:

Krupski, Robert	\$5,791.50
-----------------	------------

TOWN TREASURER/COLLECTOR:

Ovitt, Michael	\$64,243.22
Roraback, Barbara	\$36,449.68
MacDowell, Kathryn	\$8,853.75
Robillard, Marilyn	\$9,076.50

Plumbing Inspector:

Krupski, Robert	\$3,469.50
-----------------	------------

Sanitation Inspector:

Smith, Scott	\$559.00
--------------	----------

BOARD OF REGISTRARS:

Clarke, Eileen	\$6,164.99
----------------	------------

DOG OFFICER:

Clark, Thomas M.	\$7,440.77
Butler, Samantha	\$683.75

PLANNING BOARD:

Hughes, Jill	\$440.00
--------------	----------

ANIMAL INSPECTOR:

Clark, Thomas M.	\$2,622.00
------------------	------------

BUILDINGS & GROUNDS:

Curtiss, Richard	\$6,540.34
Smith, Dale	\$338.48
Smith, Margie	\$20,365.88

BOARD OF HEALTH:

Munson, Sallyann	\$972.00
Smith, Scott	\$5400.00

TRANSFER STATION:

Anelli, Mark	\$115.29
--------------	----------

COUNCIL ON AGING:

Goewey, Jennifer	\$23,238.74
------------------	-------------

Wages Paid in Calendar Year 2017

Loring, Kathleen	\$11,210.73	LIBRARY:	
Martin, Claudia	\$1,708.00	Lindquist, Karen	\$51,702.90
Meagher, Madonna	\$15,110.27	Balayan, Sandy	\$24,300.19
Hannum, Steven	\$10,028.45	Beyer, Martha	\$4,492.74
Harwood, Michelle	\$1,340.50	Bozzuto, Lisa	\$4,698.30
Henry, John	\$13,141.76	Hawkins, Susan	\$4,780.69
		Hotaling, Caitlin	\$13,223.15
		Joyce, Melissa	\$1,693.04
FIRE DEPARTMENT: Chief's Stipend		Maffei, Dorothy	\$6,219.96
Getchell, Brent	\$2,674.10		

FIRE DEPARTMENT: Training Compensation

Ball, Nickales	\$510.00	Hunker, Jake	\$160.00
Batacchi, Peter	\$440.00	Hyer, Stephen	\$430.00
Beham, Robert	\$460.00	Kilmer, Robert	\$900.00
Bleau, Anthony	\$650.00	McCain, Malcolm	\$100.00
Bubak, Ronald	\$20.00	Morehouse, Matthew	\$940.00
Currier, Nicholas	\$970.00	Ovitt, Brian	\$910.00
Foster, James	\$590.00	Ovitt, Michael	\$260.00
Funk, Matthew	\$770.00	Ploof, Stephen	\$280.00
Funk, Michael	\$800.00	Poulter, Robert	\$230.00
Getchell, Brent	\$690.00	Pshenishney, John	\$820.00
Getchell, Taylor	\$810.00	Schur, Robert	\$100.00
Gingras, Mathieu	\$120.00	Smith, Jason	\$20.00
Glaszcz, Joseph	\$280.00	Ullrich, David	\$770.00
Hamill, Daniel	\$420.00	Ullrich, John	\$850.00
Hils, Tyler	\$390.00	Wysocki, Marc	\$570.00

HIGHWAY DEPARTMENT:

	<u>Regular Wages:</u>	<u>Overtime:</u>
Bassett, Ronald	\$24,979.17	
Pickert, Edward	\$21,168.57	
Anelli, Mark	\$46,673.41	\$9,360.21
Clark, Thomas	\$13,571.28	\$6,118.64
Collingwood, James	\$1,962.00	
Crine, William	\$180.00	
Gonzales, Steve	\$34,526.94	\$5,266.96
Hoskeer, Brian	\$31,497.44	\$1,460.38
Stalker, Dustin	\$6,510.29	\$2,912.08

Wages Paid in Calendar Year 2017

HIGHWAY DEPARTMENT: (continued)

	<u>Regular Wages:</u>	<u>Overtime:</u>
White, Frank	\$44,340.48	
Wohlfert, Christian	\$44,340.48	\$1,493.10

POLICE DEPARTMENT:

	<u>Regular Wages:</u>	<u>Overtime:</u>	<u>Paid Details:</u>
Munson, Eric	\$76,811.12		
Fahey, Brian	\$51,338.70	\$7,033.68	\$19,868.64
Felix, Nicholas	\$34,731.92	\$2,041.32	\$840.00
Gonska, Jacob	\$56,364.92	\$11,940.66	\$8,240.00
Kresiak, Ryan	\$61,573.40	\$990.00	\$9,540.00
Nourse, Michael	\$19,144.39	\$1,899.00	\$2,422.44
Polidoro, Brennan	\$40,142.64	\$3,193.14	\$2,920.48
Biasin, Justin	\$2,515.36	\$90.00	
Brown, Jennifer	\$4,815.17	\$240.00	\$20,971.00
Crupi, Dominic	\$8,841.44	\$547.26	\$344.00
McCain, Malcolm	\$6,196.81	\$508.17	\$752.50
Ovitt, Michael	\$5,409.58		\$3,068.00
Rossi, Michael	\$6,183.10		\$10,474.00
Stockton, Brennon			\$651.84
Ullrich, Robert			\$23,266.72
Zucco, Tricia	\$5,378.85	\$810.00	\$1,722.84
Alden, Vonda (admin.)	\$3,558.98		

Regular Wages: (Includes Holiday Pay & Shift Differential)

Paid Details: Paid By Outside Sources

REPORT OF THE TOWN TREASURER

July 1, 2016 through June 30, 2017

FROM TAX COLLECTOR:

REAL ESTATE TAXES	\$8,257,362.95
PERSONAL PROPERTY TAXES	\$516,727.27
MOTOR VEHICLE EXCISE TAXES	\$510,050.10
TRANSFER STATION FY17 Sticker Revenue	\$127,106.00
SUPPLEMENTAL TAX FY16 RE	\$875.27
ROLLBACK TAXES	\$599.68
INTEREST ON TAXES	\$153,773.36
COLLECTOR FEES	\$8,685.00
DEPUTY COLLECTOR FEES	\$7,545.00
CERTIFICATES OF MUNICIPAL LIENS	\$4,025.00
REGISTRY NON RENEWAL FEES	\$2,100.00

FROM STATE TREASURER:

CHAPTER 70	\$16,826.00
UNRESTRICTED GENERAL GOVT. AID	\$234,244.00
LESS: NET STATE ASSESSMENTS	(\$29,125.00)
PAYMENT IN LIEU OF TAXES ON STATE OWNED LAND	\$98,248.00

AID TO PUBLIC LIBRARIES: LIG /MEG/NRC GRANTS	\$4,364.74
COUNCIL ON AGING (Formula Grant)	\$9,080.00

CULTURAL COUNCIL GRANT

EXEMPTIONS: BLIND, SURVIVING SPOUSE, VETS	\$6,250.00
ELDERLY EXEMPTIONS	\$7,546.00
MASS. REHAB. COMMISSION - Records Fee	\$125.00

MASSWORKS GRANT - County Road Culvert	\$34,376.30
CH-90 HIGHWAY FUNDS	\$317,968.72
FY16 CDGB HOUSING GRANT	\$88,608.89
IT GRANT - SOFTWARE	\$56,000.00
EXTENDED POLLING HOURS	\$990.00
MASS. EMERGENCY MANAGEMENT PLANNING GRANTS	\$2,459.22
VETERANS BENEFITS REIMBURSEMENT	\$27,886.97

FROM BOARD OF SELECTMEN:

LICENSES & PERMITS	\$14,371.57
TAG SALE PERMITS	\$161.00

FROM BOARD OF HEALTH:

LICENSES & PERMITS	\$4,999.55
WITNESS FEES (Perc, Septic, Well, Title IV)	\$11,835.00

FROM TOWN CLERK:

DOG LICENSES	\$2,512.50
MISC. FEES	\$2,608.30
DOG VIOLATIONS	\$275.00

FROM LIBRARY:

LIBRARY FINES & COPIES	\$1,510.72
------------------------	------------

FROM CONSERVATION COMMISSION:

REQUEST FOR DETERMINATION FEES	\$1,200.00
NOTICE OF INTENT FEES	\$925.00

FROM COUNCIL ON AGING:

PROGRAMS REVOLVING FUND	\$6,733.00
GRANTS - (Live Life Well, Bereavement, Walking, Fall Prevention)	\$2,490.00
TRANSPORTATION REVOLVING FUND	\$3,326.00

FROM POLICE DEPARTMENT:

COURT FINES	\$10,287.50
PAID DETAILS	\$169,735.02
SURCHARGE ON PAID DETAILS	\$3,349.23
CRUISER USE AND FEES	\$1,881.20
ALARM PERMITS & FINES	\$5,135.00
FIREARMS PERMITS TO STATE	\$6,250.00
FIREARMS PERMITS TOWN SHARE	2,100.00

FROM INSPECTORS:

BUILDING	\$55,079.69
ELECTRICAL	\$9,880.00
PLUMBING	\$2,760.00
FIRE SAFETY	\$3,020.00
GAS & PIPING	\$6,010.00

FROM PAYROLL DEDUCTIONS:

FEDERAL WITHHOLDING TAX	\$147,415.08
STATE WITHHOLDING TAX	\$63,998.40
COUNTY RETIREMENT	\$103,201.75
GROUP INSURANCE	\$108,422.66
MEDICARE DEDUCTION	\$20,518.40
UNION DUES	\$2,150.12
DEFERRED COMP. DEDUCTION	\$37,532.10
CHILD SUPPORT	\$9,026.00
AFLAC -after tax	\$4,909.64
AFLAC -pre tax	\$4,414.14

FROM TREASURER:

INVESTMENT INCOME	\$10,166.59
RET CHECK FEES/REFUNDS/OVERPAYMENTS	\$326.13
CULTURAL COUNCIL INTEREST	\$4.23
TAX TITLE ACCOUNT	\$20,848.90
ADDITIONAL INTEREST ON T.T. ACCOUNTS	\$11,992.42
LEGAL FEES	\$888.05

FROM:

APPEALS BOARD - Filing Fees	\$405.00
BERKSHIRE HOUSING: Dewey Court	\$2,576.16
BERKSHIRE SCHOOL - Annual Gift to Town	\$54,400.00
BERKSHIRE TACONIC COMMUNITY FOUNDATION	\$1,000.00
DAVID WELLS - Filing Fees Memorial Fund	\$50.00
D.E.P. Mini Grant: Recycling Containers	\$985.76
FIRE WATCH DETAIL	\$5,500.00
JUSTICE DEPT. - Balistic Vest Program	\$414.00
KOPS & KIDS - Police: Community Outreach Programs	\$23,211.00
MA ASSN REG TRANSIT AUTHORITY - Helping Hands Grant	\$1,000.00
PLANNING BOARD-Filing Fees	\$1,650.00
POLICE GIFT ACCOUNT	\$20,200.00
RECYCLED MATERIALS REVENUE	\$3,958.99
TOWN PARK GIFT - Donations	\$875.00

TOTAL: \$11,459,574.27

Household Hazardous Waste Collections

All Sheffield residents may participate.

Here are the dates for the 2018 HHW season:

All dates are subject to change.

MINI SITE COLLECTIONS (Oil Paint/Used Motor Oil)

- May 5, 2018
Great Barrington Recycling Center
- June 2, 2018
Lenox Dept. of Public Works
- June 22, 2018
Great Barrington Recycling Center
- July 14, 2018
Lenox Dept. of Public Works
- August 18, 2018
Great Barrington Recycling Center
- September 5, 2018
Lenox Dept. of Public Works
- September 29, 2018
Great Barrington Recycling Center

COMPREHENSIVE COLLECTIONS

- October 13, 2018
Great Barrington Recycling Center

Residents can go to cetonline.org and look at the events page for the most up-to-date information.

[illegible]