

## **Minutes of the Library Board of Trustees – October 8, 2019**

Meeting was called to order at 9:03 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary; Martin Mitsoff, Trustee. Library director, Karen Lindquist.

1. Review of September Minutes: The minutes were read and approved.
2. Director's Report: The Director's Report was read and approved.
3. Study Area Update: Karen has secured the assistance of the town in moving the books when necessary to create the study area space.
4. AV Proposal Update: Rene has submitted a proposal for a grant to purchase the AV upgrade.
5. First Amendment Audits: We received information on how to respond to this from town council. The library is a public space and people are allowed to record. If someone should come into the library to film in defense of the first amendment an announcement will be made to patrons so they are aware of the situation.
6. Cultural Council Grants: It may be difficult to meet the grant deadline, so we will most likely wait until next year.
7. Staff Policy Review: Karen is proposing a policy that outlines a weekly staff/director meeting to review current issues, projects and assignments.
8. Program on Power Tools: Karen is responding to requests from patrons for such a program and Karen will be the presenter.
9. Friends Meeting: The playground planning is proceeding and one consultant has been interviewed by the playground committee. A second opinion will be sought.
10. Next Meeting Date: November 14<sup>th</sup> at 9:00 a.m.
11. Meeting adjourned at 9:35 a.m.

Respectfully submitted,

Frances Roth, Secretary