

Minutes of the Library Board of Trustees – December 10, 2019

Meeting was called to order at 9:00 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary; and Library director, Karen Lindquist.

1. Review of November Minutes: The minutes were read and approved as corrected.
2. Director's Report: The Director's Report was read and approved.
3. 2021 Action Plan: Karen presented the document to support her grant request, and it was reviewed by the trustees.
4. Softright – Town Bookkeeping Software: Karen has been trained on the new software which will become operational in the near future.
5. Snow Policy Review: Karen will make the decision about closing the library due to snow on the weekends.
6. Trustee Items:
 - Prepare job description for volunteers.
 - Pat is exploring the idea of starting a fiber arts gathering that will meet twice a month. A day of the week needs to be decided upon. Tuesdays or Thursdays are being considered.
7. Next Meeting Date: January 14th at 9:00 a.m.

Budget Meeting: December 18th at 10:00.

8. Meeting adjourned at 10:14 a.m.

Respectfully submitted,

Frances Roth, Secretary