

Minutes of the Library Board of Trustees – July 20, 2018

Meeting was called to order at 9:05 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary; Martin Mitsoff, Trustee and Library Director Karen Lindquist

1. Review of May minutes: The minutes from the May meeting were read and approved.
2. Director's Report: Read and accepted.
3. Long-Range Planning Committee Update: The guide that Karen is using for the long-range planning process suggests interviewing town leaders and Pat has volunteered to speak with David Smith, Jr. and Rhonda Labombard regarding this.
4. Water Fountain Update: Martin will inquire about whether a building permit or inspection for the installation of the water fountain is required.
5. Gutters/Town Follow-up: The gutters have been cleaned.
6. Parking Area Lighting Update: Martin presented a summary of the three estimates for this project to the library board. Martin has also spoken with Rhonda, and she said it should be presented to the select board. After reviewing the summary, the trustees have selected First Light Technologies, and Martin will follow up with the town.
7. Booth at Sheffield Fair: We will have a booth at this year's fair on September 8th. Karen will investigate having a hot spot at the booth in order to demo the new streaming services.
8. Internet Bandwidth: The library needs to increase its wireless bandwidth. Karen will investigate a purchased account. Spectrum's cost is \$59.99 per month.
9. Art Wall Policy: Some artists want to repeat a show each year during the same month. Some restrictions will apply going forward so that new exhibitors have a change to display their work. Artists will not be permitted to exhibit more than once in 18 months.
10. Trustee Items:
 - Pam called Julie Chamberlin regarding the garden work as our current person has resigned. Pat also recommended Patricia Volmers.
11. Next Meeting Date: August 17th at 9:00 a.m.
12. Meeting was adjourned at 10:03 a.m.

Respectfully submitted,

Frances Roth, Secretary