

## **Minutes of the Library Board of Trustees – June 12, 2018**

Meeting was called to order at 9:02 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary; Martin Mitsoff, Trustee and Library Director Karen Lindquist

1. Review of May minutes: The minutes from the May meeting were read and approved.
2. Director's Report: Read and accepted.
3. Water Fountain Update: Martin has spoken with the plumber from Perrotti, and he will be here on Wednesday to view the situation. Martin will accompany him.
4. Gutters/Town Follow-up: Martin spoke with Rhonda about cleaning the gutters. He is still waiting for the go ahead for the proposed cleaning.
5. Parking Area Lighting Update: Martin has contacted three suppliers of solar-powered lighting regarding the installation of four lighting poles for the parking area. He has also spoken with our near neighbor and will also contact Chief Munson. Martin will also speak with the owner of the Marketplace about our plan and their possible inclusion.
6. Staff Security: Chief Munson is sending an officer to this week's staff meeting to discuss security and the use of the panic button. Martin will pursue the possibility of installing a panic button in the community room.
7. Emergency Preparedness Guide: Karen distributed the guide that she has prepared, and Martin proposed reviewing the guide at our next meeting.
8. Potential Card Fundraiser: Lisa Paris, a local artist, has proposed a fundraiser for Puerto Rico hurricane relief. Without an official policy regarding this type of request we could not give her an okay.
9. Trustee Items:  
Pat has scheduled a final meeting of the Charter Revision Committee for a last look at their document of recommendations.
10. Next Meeting Date: July 11th at 12:00 p.m.
11. Meeting was adjourned at 9:58 a.m.

Respectfully submitted,

Frances Roth, Secretary