

Minutes of the Library Trustees Meeting
Bushnell-Sage Library
November 10, 2021

Present were Pat Levine, Martin Mitsoff, Joan Powers, Deena Caswell and Harold Hastings.

The meeting was called to order at 8:30 am by Pat. The minutes of September 10th were amended to clarify one point, then accepted as amended on a motion by Martin, seconded by Pat.

Some highlights of the Director's Report:

- The library is switching to a new format, Playaways, which will replace books on CD. They are a small unit containing a whole book which just requires you to use your own headphones or speakers.
- Martha has completed the art inventory and will be sent a letter of appreciation for a very large job well done.
- The Housatonic Valley Art League (HVAL) is disbanding and will be donating the remainder of their money to the Friends of the Library. This will be used to fund art projects/books available at the library.
- On a motion by Martin, seconded by Pat and with all in favor, it was decided to hire Doug Blume to connect up the heating system in the south vestibule.
- As an added security measure, a bell was installed at the main desk to alert staff members either in the Children's Room or upstairs to a problem at the main desk.
- Sheffield Saves will be making available an art closet in the children's art room downstairs. Anyone may take art supplies from it as needed. The library will host the closet, but Sheffield Saves will be in charge of maintenance of the contents.

Trustee item:

- With support from the Friends, there will be a staff appreciation gathering sometime after the holidays. Deena will look into having it at Dewey Hall, catered by Roberto's Pizza.

Friends item:

- Harold has been in touch with HVAL regarding the funds to be donated, the accounting procedures necessary, and how the money will be used.

The next meeting will be December 8, 2021 at 8:30 am.

There was a motion to adjourn at 9:20 by Martin, seconded by Pat, with all in favor.

Respectfully submitted,

Joan Powers