

Minutes of the Library Trustees Meeting
Bushnell-Sage Library
September 23, 2022

Present: Pat Levine, Martin Mitsoff, Joan Powers, Deena Caswell and Sig Spiegel

The meeting was called to order at 8:40 am by Pat.

Minutes from prior Trustee meetings (July 19 and September 1, 2022) were approved as written on a motion by Joan, seconded by Pat, with unanimous approval.

Highlights from DIRECTOR'S REPORT (see full report below): Deena noted that the new sidewalk linking Main Street with the Library has been poured and completed. The Library elevator experienced yet another service outage on Monday, Sep 19, with TK Elevator technicians arriving on Wednesday, Sep 21 to complete repairs and restore service. Deena also noted that the cigar box guitar workshop presented by David Reed was a huge success and a lot of fun for everyone involved. Honor Blume will return on Sep 30 to conduct another "Read with a Dog" seminar following the successful introduction of this series. Stephanie has organized, and will lead, an Abstract Art for Kids seminar at the Library this coming Saturday. On Oct 1, the Library will host a session on E-bikes; Pat inquired as to whether Bike and Board folks could be invited since they sell and service E-bikes - Deena will inquire.

Deena noted that the Library now has two volunteers doing shelf reading (Ben Morris-Siegel and Cynthia Pease), both of whom have excellent attention to detail and whose efforts are appreciated). Deena has submitted the ARIS tracking report to the state. Next Friday, Oct 1, Deena will meet with a representative of the Network of National Libraries of Medicine to discuss the resources they have available for public libraries. The next Smithsonian Crossroads meeting for Bushnell-Sage will be on Sep 27 as preparations for our hosting the exhibit continue. Martin has volunteered to be the exhibition installation lead, with Maggie McRae from Dewey Hall to be "enlisted" to be the alternate lead and including Kathie Orlando (the three of whom attended the exhibition installation workshop in Essex, MA); Martin will approach other potential volunteers to form a core group of six individuals to install the exhibition.

Deena has analyzed circulation data going back to 2019 (pre-COVID) and is happy to report that circulation numbers are up and that kids' use of Library resources are up significantly since Stephanie became the full-time childrens' librarian.

The Trustees voted unanimously (with a motion by Martin, seconded by Pat) to accept the donation of the Red Legs sculpture made by Robert Butler and kindly offered for donation by Susan Butler. Sig stated that the Friends of Bushnell-Sage Library will further

consider the possible donation of a second sculpture, Infree, in the coming week and let Pat know their recommendation.

Trustee Items: Pat stated that she has left two boxes of face coverings (one box for kids, one for adults) and one box of bandaids for use by Library staff and patrons. Martin made a motion, seconded by Joan, to acknowledge that Pat has submitted an official possible appearance of conflict of interest form to the Town Clerk regarding her personal interest in a Robert Butler sculpture; the motion passed unanimously.

Friends Items: Sig said the Friends are continuing their work on a logo, and that Sig is working on a donation letter for an upcoming outreach for donations to the Friends. Pat inquired as to whether the Friends would consider having a button made that would state to the effect "I'm a Friend of Bushnell-Sage Library"; Sig will bring this up with the Friends. Deena has worked through a revamping and reactivation of the Friends web page that includes a link from the Bushnell-Sage website.

The next Trustees meeting is scheduled for Thursday, Oct 20 at 8:30 AM.

Martin motioned to adjourn the meeting at 9:23 AM, seconded by Joan, with unanimous agreement.

Respectfully submitted,

Martin Mitsoff

Bushnell-Sage Library
Director's Report for September 23, 2022

The library building and grounds have undergone recent repairs. The sidewalk leading from the library to Main Street had been in noticeable disrepair. Joe Wilkinson's team came out the week of 9/13 to rip out and repave the sidewalk. This caused some disruption to people being able to get in and out of the library, and we are thankful to the patience of our patrons during this time. The new sidewalk has been poured and looks to have better accessibility with its curbcuts.

Our elevator went out-of-service on Monday, September 19. TK Elevator was able to repair Wednesday, September 21. They noted that the issues were due to the age of the elevator. They replaced a part and changed out many seals. TK is also aware of the traveling Smithsonian exhibit arriving in March.

On Saturday, September 17 we welcomed David Reed for a discussion of cigar box guitars. He brought along his extensive collection of cigar box guitars, which he built himself over the course of more than 20 years. He also played a few songs on them so the audience could hear the variety of sounds. We had ten people in attendance, including a couple who drove over an hour from CT! A fun and informative program.

Our first running of "Read to a Dog" had a full set of readers. We look forward to having Honor and her therapy dog back on Friday, September 30. Coming up in children's events: Friday 9/23 we'll host "Abstract Art for Kids." On Saturday 9/24 we're hosting a drop-in family "crafternoon." The first running will have families making "super paper planes."

Coming up in adult programs: Mark Scarbrough's eight-week Ishiguro starts Wednesday, September 28. We'll host Shepherd Myers for "How to Select an E-Bike" on Saturday, October 1. He's run this workshop successfully at CT libraries and we look forward to welcoming him to Bushnell-Sage.

We now have two shelf-reading volunteers. Ben Morris-Siegel works on the second floor Thursday and Friday afternoons organizing our adult collection. Cynthia Pease joins us on Thursday mornings to shelf-read in the youth department. As we get closer to the Crossroads exhibit, we'll have more opportunities for adult volunteers.

Our annual reporting to the state has been submitted, both the ARIS form that tracks our circulation and program numbers, as well as the state aid form that certifies our open hours and budget allocation. We have qualified for our full state aid allocation for FY23.

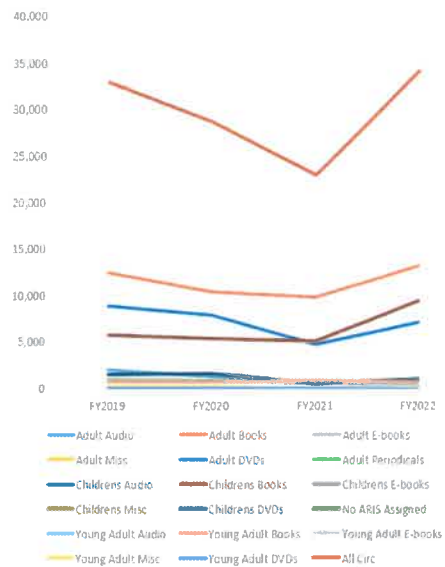
At a recent meeting of Berkshire County library directors and the Massachusetts Library System, I connected with a representative from the Network of National Libraries of Medicine serving our region. She'll be visiting the library Friday, September 30 at 10 a.m. I'm interested to see how our library can benefit from working with NNLM.

We have a meeting scheduled for Tuesday, September 27 to finalize the Crossroads event schedule. This time of year is very tricky for scheduling a group meeting – I will be meeting separately with event runners and other stakeholders who are unable to attend on this date.

Respectfully submitted,
Deena Caswell

	FY2019	FY2020	FY2021	FY2022
Adult Audio (Compact discs (not CD-ROMs),	1,994	1,380	669	663
Adult Books	12,486	10,408	9,876	13,193
Adult E-books	2	1	23	21
Adult Miscellaneous (e.g. ebook readers, kit:	191	184	80	273
Adult Video cassettes/discs/DVD	8,972	7,920	4,821	7,145
Adult Volumes of Print Periodicals, Newspa	963	810	688	963
Childrens Audio (Compact discs (not CD-RO	105	109	54	144
Childrens Books	5,831	5,376	5,077	9,434
Childrens Materials in electronic format	6	6	88	108
Childrens Miscellaneous (e.g. ebook readers	2	1	10	28
Childrens Video cassettes/discs/DVD	1,503	1,600	520	1,029
No ARIS Assigned	79	66	85	96
Young Adult Audio (Compact discs (not CD-R	46	15	9	28
Young Adult Books	733	775	818	760
Young Adult Materials in electronic format	16	8	82	142
Young Adult Miscellaneous (e.g. ebook read	6		3	44
Young Adult Video cassettes/discs/DVD	28	35	60	14
	32,963	28,694	22,963	34,085

BSL Circulation FY2019-FY2022



Format	FY2019	FY2020	FY2021	FY2022
OverDrive MP3 Audiobook	964	762	513	485
Kindle Book	444	562	720	1076
Adobe EPUB eBook	430	282	287	218
OverDrive Listen	365	865	1317	1652
OverDrive Read	229	768	1167	1338
OverDrive Magazine	102	45	205	1204
Pending (eBook)	99	69	40	46
Pending (Audiobook)	72	107	72	60
Adobe PDF eBook	5	0	2	0
Streaming Video	3	75	5	17
Open EPUB eBook	2	1	9	6
Pending (Video)	0	5	1	0
Ext: Cost Per Circ	0	0	2	20
	2715	3541	4340	6122

BSL FY2019-FY2022 Digital Checkouts

