

## **Minutes of the Library Board of Trustees – June 13, 2017**

Meeting was called to order at 9:00 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary; Betty LeGeyt, Trustee; Library Director Karen Lindquist; and Pamela Bloodworth, President, Friends of the Library.

1. Review of May minutes: The Minutes from the May meeting were read and approved.
2. Director's Report: Read and accepted.
3. Town Charter Revision Committee Update: The committee has completed its work and its findings were presented at the last Select Board meeting by Pat Levine. Pat emphasized the fact that the Charter Revision Committee unanimously voted to recommend that the hiring of library personnel remain the purview of the library.
4. Library Advocacy Workshop: Karen, Pat and Frances attended the boot-camp session of this workshop in Hyannis, MA. This program was dynamic and extremely informative. The trustees began planning how the information garnered could be used in Sheffield. The goal is to identify the entities in the community that could benefit from the services the library has to offer. Specific businesses, antique dealers, restaurants, churches, real estate agents, farmers, town offices and councils, banks, schools, senior center, non-profit organizations would be identified and approached to get a better sense of their needs and how the library can support them. This program will be ongoing.

"We Are Library Advocates"
5. Website Programming: The hiring of a website developer to work on the library site and make improvements and updates was discussed.
6. Trustees Items:
  - \* Water Fountain – Karen will investigate with the town the reinstallation of a permanent water fountain in the lobby.
  - \* Playground Update – Pat will talk with Rhonda to schedule a meeting for the trustees to update the town on the library's plan for the playground.
  - \* We will explore the possibility of GE's retiree volunteer program to install the playground.
7. Next Meeting Date: July 18<sup>th</sup> at 9:00 a.m.
8. Meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Frances Roth, Secretary