

## **Minutes of the Library Board of Trustees – March 8, 2016**

1. Meeting was called to order at 8:30 a.m. in the library. Those in attendance: Pat Levine, Chair; Frances Roth, Secretary, Betty LeGeyt, Trustee; Pam Bloodworth, President, Friends of the Library; and Library Director Karen Lindquist.
2. The trustees reviewed the minutes of the previous meeting on February 10 , 2016 and they were approved unanimously with one change
3. Director's Report: Read and accepted.
4. FY17 Budget Update: A dollar-an-hour raise was approved for part-time clerical staff. The library director, circulation manager and children's librarian will each receive a 2% raise.

The copier will be replaced in July when the new budget goes into affect. There will be no charge for copies, but a donation box will be located by the copier. There will be a limit to the number of copies that can be made.

5. Local Authors' Day: The trustees have decided not to host a local authors' day this year but to have a larger presence at Sheffield in Celebration. Karen will speak to the committee to reserve a space.
6. Fines Update: Karen is still researching this issue. If a patron has had a book out several weeks after the due date, they will only be allowed to renew it for one week.
7. Professional Development: Karen has been participating in available professional development courses. She will be documenting her progress in this area. There are online courses available for support staff.
8. Trustee Items: Betty plans to attend the next select board meeting.

Karen is looking to find someone in-house to make changes to the website, including a login-in on the home page.

The Friends have received a grant of \$150.00 for a gardening program.

9. Next Meeting Date: April 12th at 9:00 a.m.
10. Meeting was adjourned at 9:15 a.m.

Respectfully submitted,

Frances Roth, Secretary