

**TOWN OF SHEFFIELD
PLANNING BOARD
NOVEMBER 8, 2023
TOWN HALL FIRST FLOOR MEETING ROOM
7:00 PM
MEETING MINUTES**

Board Members Present: George Oleen, Chairman
Robbie Cooper, Vice Chairman
Sari Hoy
Brittany Ebeling
Kenneth Smith

Others Present: Pamela Tambourine, Board Administrator

Chairman Oleen called the meeting to order at 7:02 PM

ANR Requests:

None

Approval of Minutes:

The Board reviewed, discussed, and revised the minutes for 9-27-2023, final approval for these minutes was tabled to the December 13, 2023 meeting.

R. Cooper motioned to approve the October 25, 2023, minutes as amended, seconded by S. Hoy. The motion passed unanimously.

Discussion/ Possible Action Regarding Meeting Schedule:

The next Planning Board meeting will be December 13, 2023.

Review Mail:

The Board Reviewed the Mail.

Public Comment:

None

Board Member Items:

R. Cooper discussed a business across from the Mobil station and if they obtained proper permits to locate their business in place of the auto repair business. The Board discussed whether or not this business was allowed in the Village Center District, if the business was grandfathered, what type of license they had and if it fits in the Zoning Bylaws. Chairman Oleen will send a letter to the Select Board with their concerns.

The Board also discussed the Autobahn business on North Main Street. The subject of the discussion for several years has been the lack of a fence obstructing the view of the parked vehicles in the rear of the building. Ken will be sending an email to the zoning enforcement officer to get further clarification on what they have done and how it complies with the definition for their business type in our bylaws.

The Board discussed the proposed Dark Skies bylaw and the simplifications proposed by the Select Board and amplified the importance specific measurements for enforcement.

R. Cooper motioned to adjourn the meeting, seconded by K. Smith. The motion passed unanimously.

The meeting was adjourned at 7:45 PM.

Respectfully submitted by:

A handwritten signature in dark ink, appearing to be 'P. Tambourine', with a long horizontal flourish extending to the right.

Pamela Tambourine
Board Administrator

The following documents were reviewed at this meeting:

- Board Minutes
- Mail